

# **SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: [www.simosquito.org](http://www.simosquito.org) Email: [district@simosquito.org](mailto:district@simosquito.org)

## **BOARD OF TRUSTEES MEETING**

### **AGENDA**

**Tuesday, September 16, 2014**

**1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

#### **1. CALL TO ORDER; ROLL CALL**

- a. Recognition of Retiring Trustee Jack Snyder - Manteca

#### **2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

#### **3. CONSENT CALENDER**

- a. Draft Minutes of the August 19, 2014 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for August 2014
- c. District activities report for August 2014
- d. Public Information & Outreach report for August 2014
- e. Manager's report
- f. Correspondence

#### **4. STATUS REPORT RE: WEST NILE VIRUS SURVEILLANCE AND CONTROL**

- Status of West Nile virus surveillance within San Joaquin County for 2014
- Status of adult mosquito control operations in response to WNV for August 2014
- Status of National and Statewide West Nile virus surveillance for 2014

#### **5. 2014 BIENNIAL NOTICE FOR CONFLICT-OF-INTEREST CODE**

#### **6. SURPLUS DISTRICT PROPERTY, 200 N. BECKMAN RD. - LODI**

Review/Discussion of staff report as it pertains to sale of property. Board will consider selection of commercial real estate firm.

#### **7. CLOSED SESSION (PURSUANT TO CGC§ 54956.8 and § 54957)**

- A. Conference with Real Property Negotiators (§54956.8)  
Property: 200 N. Beckman Road, Lodi, CA 95240  
Agency Negotiator: District Legal Counsel Chris Eley, District Manager Eddie Lucchesi  
Under Negotiation: Instruction to negotiators will concern price and terms of payment

- B. Public Employee Performance Evaluation  
Title: Manager

**REPORT OF CLOSED SESSION**

**8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

**9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, October 21, 2014

**10. ADJOURN**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/8/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 1

---

## 1. CALL TO ORDER; ROLL CALL

### a. Recognition of Retiring Trustee Jack Snyder - Manteca

Re: Agenda Item 1a. Trustee Jack Snyder, representing the city of Manteca, announced at the August BOT meeting that he will be stepping down as a Trustee on the District's Board. We will take this time to recognize Mr. Snyder for his past contributions as a Trustee of the Board.

This item is for information only.

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/10/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 3

---

### 3. CONSENT CALENDER

- a. Draft minutes of the August, 2014 regular meeting of the Board of Trustees
- b. Expenditure and Financial reports for August, 2014
- c. District activities report for August 2014
- d. Public Information and Outreach report for August 2014
- e. Manager's report
- f. Correspondence

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**August 19, 2014**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, August 19, 2014, at the District's Stockton office. President Marc Warmerdam called the meeting to order at 1:03 p.m.

**Trustees Present:**

Jay Colombini  
Greg O'Leary  
Gary Lambdin  
Chet Miller  
Marc Warmerdam  
Frances Groen  
Joy Meeker  
Omar Khweiss  
Jack Snyder  
Mike Manna  
Jack Fiori

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Emily Nicholas, Admin. Assistant  
Jamie Newcomb, Secretary  
David Smith, Asst. Entomologist

**Legal Advisor:**

Christopher K. Eley, Attorney at Law

**Other:** Tiffany Anderson (Retired employee)

**Trustees Absent:** None

**2. Public Comment Period**

Former District employee Tiffany Anderson presented a letter to President Warmerdam to read to the Board. The letter demanded settlement for her alleged claims for damages arising from her employment. With Ms. Anderson's consent, Legal Advisor Eley read aloud the contents of the letter to the Board. There were no other public comments.

**3. Consent Calendar**

- a. **Minutes of the July 15, 2014 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for July 2014.**
- c. **District activities report for July 2014.**

Assistant Entomologist David Smith presented results from a trial he participated in comparing a new adult mosquito control product DeltaGuard®, from Bayer Environmental Sciences, to Evergreen® Mosquito Adulticide EC 60-6. The trial results concluded DeltaGuard® appears more effective than Evergreen® 60-6, and that it could be an alternative material for the District's use to control adult mosquitoes.

- d. **Public Information & Outreach report for July 2014.**
- e. **Manager's report**
- f. **Correspondence**

Following review and discussion of the Consent Calendar, it was moved by Trustee Meeker, seconded by Trustee O'Leary, to approve the Consent Calendar as presented; the motion was unanimously approved.

**4. Request for authorization for designated staff and eligible Trustees to attend AMCA Conference, March 29-April 2, 2015, per District policy 4090.32.**

Manager Lucchesi requested authorization to attend the upcoming AMCA conference on March 29-April 2, 2015 in New Orleans, LA. After review and discussion, it was moved by Trustee Groen, seconded by Trustee Khweiss to authorize eligible trustees, and designated staff to attend the AMCA Conference in New Orleans, LA; the motion was unanimously approved.

**5. Request for authorization for designated staff and Trustees to attend MVCAC Board of Directors and Committee Meetings, October 22-24, 2014.**

Manager Lucchesi requested authorization for designated staff and interested trustees to attend the upcoming MVCAC Fall meeting scheduled for October 22-24, 2014 in Sacramento, CA. Following review and discussion, it was moved by Trustee Manna, seconded by Trustee Miller, to authorize interested trustees and designated staff to attend the October 22-24, 2014 MVCAC meeting; the motion was unanimously approved.

**6. Executive Committee Report.**

President Warmerdam directed Legal Advisor Eley to provide a report. Mr. Eley reported the executive committee met prior to the regular BOT meeting in closed session pursuant to CGC Sections 54957 and 54957.6 to review the performance of the Manager for Fiscal year 2013-14, as per the contract language with the Manager. Eley stated the executive committee reviewed the manager's performance and concluded it was excellent. The committee directed legal counsel to provide a written summary of its evaluation for review by the Board. The salary review will be discussed in closed session at the September 2014 BOT meeting.

**7. Resolution 14/15-04, a resolution of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District adopting policy regarding Trustee purchase of District surplus property.**

Legal Advisor Eley presented a draft resolution to adopt a policy regarding Trustees purchasing surplus District property. The proposed resolution stated any Trustee interested in the purchase of surplus District property would inform the Board and would be removed from participating in any decisions regarding sale. Trustee O'Leary suggested the resolution should state the inclusion of "real" property to better reflect the intent of the resolution. Following review and discussion of Resolution 14/15-04, it was moved by Trustee O'Leary, seconded by Trustee Groen, to approve Resolution 14/15-04 with the verbiage change to include "Real property"; the motion was unanimously approved.

**8. Surplus District Property, 200 N. Beckman Rd.-Lodi**

Review/Discussion of staff reports as it pertains to sale of property. Board will consider action plan relative to the report.

Manager Lucchesi reported his findings from San Joaquin County Environmental Health Department (EHD) that verified the completion of a site investigation and remedial action for the underground storage tanks formerly located on the property. The EHD confirmation letter was issued on April 7, 1998. In addition, a Phase II ESA investigation was conducted in 2003 by Kleinfelder engineering confirming no further remedial action was necessary. Lucchesi also shared a letter dated November 9, 2012 from EHD verifying completion of a site investigation for underground storage tank removal from the gas station neighboring to the north of the District's property. A monitoring well was located on District property as part of that investigation and since has been appropriately filled and sealed. However, as previously discussed, since it has

been over ten years since an ESA was completed, the Board requested Manager Lucchesi to investigate the costs associated with an updated Phase I ESA.

Manager Lucchesi presented a proposal from Neil O. Anderson and Associates to complete an updated phase I environmental site assessment (Phase I ESA), for the property in the amount of \$4,700. Following review and discussion of the proposal, it was moved by Trustee Groen, seconded by Trustee Colombini, to approve Neil O. Anderson and Associates to conduct an updated Phase I ESA in the amount of \$4,700; the motion was unanimously approved.

Manager Lucchesi provided a summary sheet of the Request of Qualification (RFQ) from three different realtors for the Boards review. The three realtors included Lee & Associates, Colliers International, and CB Richard Ellis. It stated their experience, methods for marketing, list of past transactions, and listing and fee arrangements. Following review and discussion of the RFQ's, it was moved by Trustee Fiori, seconded by Trustee Meeker, to postpone a decision so the Trustees could review the information as presented; the motion was unanimously approved with Trustee O'Leary abstaining from the motion.

#### **9. CLOSED SESSION (Pursuant to CGC§ 54959 and § 574957)**

- A. Conference with Real Property Negotiators (§54956.8)  
Property: **200 N. Beckman Road, Lodi CA 95240**  
Agency Negotiator: **District Legal Counsel Chris Eley, District Manager Eddie Lucchesi**  
Under Negotiation: **Instruction to negotiators will concern price and terms of payment**
- B. Public Employee Performance Evaluation (§54957)  
Title: Manager

Prior to convening to closed session, President Warmerdam announced the reason for the closed session. President Warmerdam stated 9B would not be discussed, but will be reviewed at the September 2014 BOT meeting. The Board convened to closed session at 2:30 p.m. and reconvened to open session at 2:52 p.m.

#### **REPORT OF CLOSED SESSION**

President Warmerdam called upon Legal Counsel Eley to provide a report of the closed session. Legal Counsel Eley reported that the Board of Trustees had met in closed session to only discuss Item 9A, the valuation of the 200 N. Beckman Road property. Legal Counsel Eley stated for Item 9A, there was discussion only, and no action was taken.

#### **10. Comments from Trustees on non-agenda items.**

- Manager Lucchesi informed the Trustees that there would be Ethics Training provided by Legal Advisor Eley at the October 2014 BOT meeting.
- President Warmerdam informed the Board that he received a letter from MVCAC stating that Trustee Miller had been nominated as a representative for the North San Joaquin Valley Region on the Trustee Council.
- Trustee Snyder informed the Board that he would be resigning from his position on the Board and that today would be his last day.

#### **11. Other Business; Announcement of Future Board and Committee Meetings**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, September 16, 2014.
- Trustee Khweiss and Trustee Miller informed Board that they would not be able to attend September BOT meeting due to prior commitments.

## **12. Adjournment**

There being no further business, it was moved by Trustee Fiori, seconded by Trustee Groen, to adjourn the meeting at 3:00 p.m.; the motion passed unanimously.

---

**MS. JOY MEEKER, SECRETARY**

---

**MR. EDDIE LUCCHESI, MANAGER**



San Joaquin County Mosquito and Vector Control District  
 CERBT Strategy 3  
 Entity #: SKB8-4887885053-001  
 Quarter Ended June 30, 2014



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$703,984.48	\$608,721.90
Contribution	0.00	45,504.00
Distribution	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	30,716.61	81,168.70
Admin Expense	(223.71)	(917.22)
Other	0.00	0.00
<b>Ending Balance</b>	<b>\$734,477.38</b>	<b>\$734,477.38</b>
YTD Accrual	0.00	0.00
<b>Grand Total</b>	<b>\$734,477.38</b>	<b>\$734,477.38</b>

Unit Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Units	58,814,256	54,935,641
Unit Purchases from Contributions	0.000	3,878,615
Unit Sales for Withdrawals	0.000	0.000
Unit Transfer In	0.000	0.000
Unit Transfer Out	0.000	0.000
<b>Ending Units</b>	<b>58,814,256</b>	<b>58,814,256</b>
Period Beginning Unit Value	11.969624	11.080638
Period Ending Unit Value	12.488085	12.488085

Please note that the Grand Total is your actual fund account balance at the end of the period, including all accrued Contributions and Distributions. Please review your statement promptly. All information contained in your statement will be considered true and accurate unless you contact us within 30 days of receipt of this statement. If you have questions about the validity of this information, please contact CERBT4U@calpers.ca.gov.

San Joaquin County Mosquito & Vector Control District  
**FUND BALANCE REPORT**  
**August 2014**

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	ALL FUNDS TOTAL
DISTRICT OPERATIONS					
REVENUES	49,054.17	(22.30)	-	-	
TRANSFER IN	66,955.00	-	64,931.00	-	
NET (EXPENSES) REVENUES	\$ 116,009.17	\$ (22.30)	\$ 64,931.00	\$ -	
EXPENSES	575,207.11	-	-	-	
TRANSFER OUT	64,931.00	-	-	66,955.00	
NET (EXPENSES) REVENUES	\$ 640,138.11	\$ -	\$ -	\$ 66,955.00	
	\$ (524,128.94)	\$ (22.30)	\$ 64,931.00	\$ (66,955.00)	(526,175.24)
REVENUES:					
PROPERTY TAX	-	-	-	-	
ST-HOMEOWNER PROP TAX	-	-	-	-	
INTEREST INCOME	3,764.00	-	-	-	
REDEV RESIDU DISTRI	-	-	-	-	
SPECIAL ASSESSMENTS CURR	-	(22.30)	-	-	
MISC. REVENUES	6,379.50	-	-	-	
**MEDICAL REIMBURSEMENT	38,910.67	-	-	-	
TOTAL REVENUES	\$ 49,054.17	\$ (22.30)	\$ -	\$ -	49,031.87
<hr/>					
BEGINNING BALANCE, On deposit w Auditor's, 07/31/14	5,549,009.25	349,471.39	1,067,753.00	2,116,955.00	
ENDING BALANCE, On deposit w Auditor's, 08/31/14	4,976,486.48	349,449.09	1,132,684.00	2,050,000.00	
DEPOSIT IN TRANSIT	-	-	-	-	
REVOLVING FUND BALANCE, 08/31/14	43,776.69	-	-	-	
CALCRD PAYABLE	(152,135.86)	-	-	-	
ADJUSTED ENDING BALANCE, 08/31/14	\$ 4,868,127.31	\$ 349,449.09	\$ 1,132,684.00	\$ 2,050,000.00	\$ 8,400,260.40
ENDING FUND BALANCE, 08/31/13	\$ 5,239,984.24	\$ 4,122.72	\$ 1,075,260.00	\$ 2,111,595.00	\$ 8,430,961.96

**San Joaquin County Mosquito & Vector Control District**  
**Budget and Actual Comparison, revenues and expenditures**  
July through August 2014

	<u>Jul - Aug 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary revenues/expenditures</b>				
<b>Revenues</b>				
47000000-MISC. REVENUES	99,253.23	628,016.00	(528,762.77)	15.8%
4100000 - PROPERTY TAX	4,533.29	3,866,735.00	(3,862,201.71)	0.12%
4400000 - INTEREST INCOME	6,531.88	22,205.00	(15,673.12)	29.42%
4500000 - AID FRM OTHER GOVT AGENCIES:	-	58,140.00	(58,140.00)	0.0%
4605000 - CHARGES FOR SERVICES	87.07	2,935,210.00	(2,935,122.93)	0.0%
<b>Total Income</b>	<u>110,405.47</u>	<u>7,510,306.00</u>	<u>(7,399,900.53)</u>	<u>1.47%</u>
<b>Total revenues</b>	<u>110,405.47</u>	<u>7,510,306.00</u>	<u>(7,399,900.53)</u>	<u>1.47%</u>
<b>Expenditures</b>				
6000000 - EE SALARIES & WAGES	454,218.71	2,417,054.00	(1,962,835.29)	18.79%
6010000 - EMPLOYEE BENEFITS	421,787.71	2,286,930.00	(1,865,142.29)	18.44%
620000 - GEN SRVS&SUPPLIES	834,517.67	2,626,145.00	(1,791,627.33)	31.78%
<b>Total expenditures</b>	<u>1,710,524.09</u>	<u>7,330,129.00</u>	<u>(5,619,604.91)</u>	<u>23.34%</u>
<b>Other expenditures</b>				
630000 - OTHER CHARGES	37,756.00	41,600.00	(3,844.00)	90.76%
640000 - CAPITAL EXPENSE	3,335.01	179,500.00	(176,164.99)	1.86%
<b>Total Other Expenditures</b>	<u>41,091.01</u>	<u>221,100.00</u>	<u>(180,008.99)</u>	<u>18.59%</u>
<b>Total expenditures</b>	<u>1,751,615.10</u>	<u>7,551,229.00</u>	<u>(5,799,613.90)</u>	<u>23.2%</u>

**San Joaquin County Mosquito & Vector Control District**  
**Expenses by Vendor Summary**  
 August 2014

	<u>Aug 14</u>
ACE Hardware	70.75
ACME Saw N Industrial Supply	23.88
Adapco - Fennimore Chemicals	270,312.13
Amazon Marketplace	42.88
American Mosquito Control Association	3,775.60
AT&T	588.00
Battery Bill, Inc	107.05
Big Valley Ford	18.96
Big W Sales	489.50
Buttes/Center State Pipe Supply	152.84
CalPERS	53,141.31
Casas	1,260.00
Central Valley Motor-Napa Auto Parts	112.01
Chevron and Texaco Card Services	4,890.04
City of Lodi	368.07
City of Stockton	311.59
Clutch & Brake Xchange Inc.	16.07
Complete Welders Supply	1,477.04
Contractor's Equipment Service, Inc.	156.44
CVS Pharmacy	8.70
De Lage Landen Financial Services	215.28
Delta Dental	4,964.91
Delta Sound & Telephone	375.00
Durham, Bob	26.95
Eley, Christopher K	2,192.00
Fastenal Company	29.70
FedEx	62.04
French Camp McKinley Fire Protection Dist	74.00
G&K Services	1,388.15
Grainger	599.64
Hampton's Backflow Services	110.00
Hewlett-Packard Financial Services Co.	259.58
Imperial Building Maintenance	342.85
Intertex Electronics	26.75
iStockphoto	19.00
J. H. Simpson Co	1,255.14
J. Milano Co., Inc.	132.65
Life Technologies Corp (Invitrogen)	3,785.94
London Fog, Inc.	464.68
Lowe's	25.40
Lucas Business Systems	144.21
Merit Supply Inc., Central Sanitary Suppl	293.23
Misc. Restaurants	85.95
Motion Industries	177.06
Napa Auto Parts (Central Valley Motor Par	88.98
Nestle Pure Life Direct, Nestle Water	206.21
Office Depot	65.25
Orchard Supplies Hardware	114.05
Pacific Gas&Electric Co.	3,376.06
Petty Cash	35.86
Precissi Flying Service	86,431.00
Rain for Rent	31.69
San Joaquin County Dept. of Public Works	44.81
San Joaquin County ISD	1,999.78
Stericycle Inc.	129.41
Stockton Auto Glass	242.92

**San Joaquin County Mosquito & Vector Control District**  
**Expenses by Vendor Summary**  
August 2014

	<u>Aug 14</u>
Stockton Filter Supply Co., Inc.	326.79
Stockton Scavengers Association, Inc	129.12
Target Specialty Products	50,187.81
TelePacific (Arrival Communications)	848.25
The Home Depot CRC/GECF	86.45
Tokay Tire Service, Inc.	629.52
Univar	8,461.24
Unum Life Insurance	2,428.68
Vector Control Joint Powers Agency	178,559.00
Verizon Wireless	459.75
Vision Service Plan CA	807.22
VWR International	143.57
Walgreens	13.14
Wilbur-Ellis	482.59
<b>TOTAL</b>	<b><u><u>690,702.12</u></u></b>

**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**District Activities Report**

**August**

**Work Completed:**

**CONTINUATION OF SWIMMING POOL INSPECTIONS ON PROPERTIES IN FORECLOSURE**

The District continues to work with the County Assessor's office and the County GIS Department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 18 pools on the August list, down from 28 in July.

**FIELD ACTIVITIES**

Field Technicians continued to inspect and treat sources throughout the District on a daily basis. Mosquito populations were kept below our 5 year average but West Nile virus infection rates remained much higher. 55,000 acres was treated with adulticides by twin engine aircraft, primarily in the south and southeast part of the county. 22,900 acres was treated by ground ULV units in both urban and rural areas around the county in response to nuisance and infected adult mosquitoes.

**RICE FIELD TREATMENTS**

Aerial larvacide treatments on rice continued in the Escalon and Delta regions. 9,849 acres of rice fields were treated in August. The last of the rice field applications should be completed during the middle of September. Adult populations have been kept very low in the Escalon rice growing area and average in the Delta rice areas.

**CEMETERY URN TREATMENTS**

A final treatment of cemetery urns was completed in August. Urns were treated throughout the District with a residual insect growth regulator in pellet form.

**TOTAL TREATMENT WORK CONDUCTED DURING AUGUST**

**GROUND WORK**

2906 Acs Larvicided  
22800 Acs Adulticided  
232 Acs Herbicided

**AERIAL WORK**

11322 Acs Larvicided  
54974 Acs Adulticided

**SERVICE REQUESTS**

123 Mosquitoes

26 Fish Requests

32 Neglected Pools

**WORK SCHEDULED FOR SEPTEMBER**

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED BY THE PUBLIC AND IDENTIFIED ON THE CURRENT HOME FORECLOSURE LIST
- RESPOND TO WNV POSITIVE MOSQUITO SAMPLES AS APPROPRIATE
- CONTINUE RICE LARVICIDE APPLICATIONS AND INSPECTIONS UNTIL FIELDS ARE DRAINED.
- SEND OUT DUCK CLUB LETTERS IDENTIFYING THE DISTRICT REQUIREMENTS FOR FALL FLOODING AND BEGIN MAKING CONTACT WITH HABITAT MANAGERS REGARDING FLOODING SCHEDULES.

**PUBLIC INFORMATION & OUTREACH MONTH END REPORT**  
**For month ending August 2014**

**To: Ed Lucchesi, Manager**

**From: Aaron Devencenzi, PIO**

**Monthly Activities:**

- Cumulus radio ads are running on the weekends with 60 sec. spots. During the week “live” spoken traffic billboards run on both 103.3 The Kat and 104 The Hawk during the traffic reports.
- Sixteen Spray Alerts were sent to spray list recipients through GovDelivery.
- I interviewed with Capitol Public Radio and KCRA 3 regarding current situation of WNV and mosquito population as well as spray alerts for adult mosquito control.
- I worked on the design, photos, and written information for a new color, 4 panel Canine Heartworm brochure. This brochure is well distributed through veterinarian offices. It includes our new logo, and a QR (Quick Response Code) to bring people to our website through smart phone applications. These brochures are part of a series of informational brochures used to update current educational material and brand our colors and new logo for the District.
- The District’s website was updated with Board agenda & minutes. The chemical page was updated to current chemicals used. I also corrected broken links to products MSDS and Labels. Other areas of the website were reviewed and changed, including the brochure page where I added our new brochures and made them downloadable.
- Safety work included checking the viability of accident cameras in the District vehicles. I purchased additional safety supplies for the District and worked on content for updating all first aid boxes in all Districts’ vehicles.
- I sent in an application to Manteca Unified School District for program approval.
- Radio ads are running on Hispanic channel La Tricolor 100.9 that reaches a broad demographic from younger to middle age listeners. It also covers a wide area mainly in San Joaquin and Stanislaus counties. The ads will run through Mid-September.
- Ads for dumping and draining continue to run during the news hour on KCRA TV with Sac/Yolo and Placer.

**Scheduled Tasks for September:** Work on interactive quiz for the District’s website. Schedule and give school presentations. Continue to update the website and speak with reporters. Work on MVCAC PR website. Review radio campaign with Cumulus radio.



## MANAGER'S REPORT

For the period August 13, 2014 through September 10, 2014

- Continued the process to sell the Lodi yard (200 N. Beckman Road). Neil O. Anderson and Associates was contracted to complete an updated environmental assessment of the property. The full report should be completed in time for the Board's review at the meeting. I am still awaiting word from Chicago Title Company for corrected listed Title of ownership to reflect the current District name. As discussed with the Board previously, the listed name identifies ownership as the Northern San Joaquin County Mosquito Abatement District. I provided all necessary resolutions reflecting the name changes of the District due to consolidation and the District's expansion to include surveillance of other vectors. More detailed information will be provided during the Board meeting Agenda Item # 6.
- I participated in two meetings on the USDA- Agricultural Research Service (ARS) Area-wide Pest Management Project. As you may recall, I was requested by San Joaquin County Supervisor Larry Rusthaller; current chairman of the Delta Stewardship Commission, to provide information on costs associated with mosquito control in sloughs and other waterways congested with Water Hyacinth. I provided Supervisor Rusthaller a cost analysis for the past three year period (2011-2013) average of \$143,000 / year. Supervisor Rusthaller was successful in his goal to seek federal funding to develop a cooperative project. The District's role will be to work with the USDA-ARS in assessing aquatic weed distribution and abundance in the San Joaquin River Delta and the relationship to increased mosquito populations. The District will provide assistance to USDA and UC Davis Scientists to characterize aquatic weed and mosquito densities through on-going monitoring and control measures. The project goals are to aid in the accurate targeting of control measures for invasive aquatic plants. A cooperative agreement was signed that includes reimbursement funds for District resources used in the project. The cooperators include USDA-ARS, San Joaquin Mosquito and Vector Control, Contra Costa Mosquito and Vector Control, Division of Boating and Waterways, NASA-Ames Research Center, and UC Davis, Department of Entomology and Nematology. My initial meeting was with County officials including the County Administrator, Interim County Ag Commissioner, and Supervisor Rusthaller and the second meeting was held at UC Davis. I am in charge of planning the next meeting which will be scheduled for December at the San Joaquin County Ag Commissioner's Office. The project will begin this October with survey work of known sites where mosquito problems currently exist. These sites will be identified and mapped for use on the project to begin in March of 2015.
- In order to stay current with employer training, I registered and attended a workshop with Assistant Manager, Entomologist, and the District's three regional supervisors. The workshop entitled "Managing, Counseling and Disciplining Employees" was sponsored by the Employment Risk Management Authority (ERMA). The training workshops are available on an annual basis and cover many other aspects employer / employee relations. The sites are typically rotated every year between southern and northern California. This workshop was held in Atwater.
- In the area of building maintenance projects, we are installing cabinets, counter top, and sink in a corner of the shop break room. This area will serve as an area for the field and shop crew to use for coffee and lunch preparation and associated clean up. The counter top will facilitate a micro-wave and coffee-maker. The cabinets will store coffee, paper towels, garbage bags and other clean-up supplies.

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/11/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 3f

---

**3f. Correspondence Information**

1. Letter of nomination of Trustee Chet Miller to serve as Trustee Council Representative of the Northern San Joaquin Valley Region of the Mosquito and Vector Control Association of California.

Attachments



September 10, 2014

Kim Andosca  
One Capitol Mall,  
Suite 320  
Sacramento, CA 95814

BOARD OF TRUSTEES

MARC WARMERDAM  
PRESIDENT

SAN JOAQUIN COUNTY

GARY LAMBDIN  
VICE PRESIDENT  
CITY OF STOCKTON

JOY MEEKER  
SECRETARY  
CITY OF ESCALON

CITY OF LATHROP  
OMAR KHWEISS

CITY OF LODI  
JACK V. FIORI

CITY OF MANTECA  
JACK SNYDER

CITY OF RIPON  
FRANCIS GROEN

CITY OF TRACY  
CHET MILLER

SAN JOAQUIN COUNTY  
JAY COLOMBINI

SAN JOAQUIN COUNTY  
MIKE MANNA

SAN JOAQUIN COUNTY  
GREG O'LEARY

LEGAL ADVISOR  
CHRISTOPHER K. ELEY

Re: Nomination for Trustee Representative for the North San Joaquin Valley  
Region of the Mosquito and Vector Control Association of California

The San Joaquin County Mosquito and Vector Control District nominates Mr. Chester Miller, incumbent, to continue as Trustee Representative for the North San Joaquin Valley Region of the MVCAC.

When this matter was discussed with Mr. Miller, he stated he would be honored to continue to serve as the Trustee Representative if elected. Mr. Miller has been on the San Joaquin Board of Trustees since December 12, 1987. He served as president of the Board, and currently serves on the District's Budget Committee. He has remained an active member of the Mosquito and Vector Control Association of California, and the American Mosquito Control Association.

Do not hesitate to contact me if you have any questions or need additional information.

Sincerely,  
Mark Warmerdam  
President of the Board  
SJCMVCD

Cc: Northern San Joaquin Valley Region

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/11/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 4

---

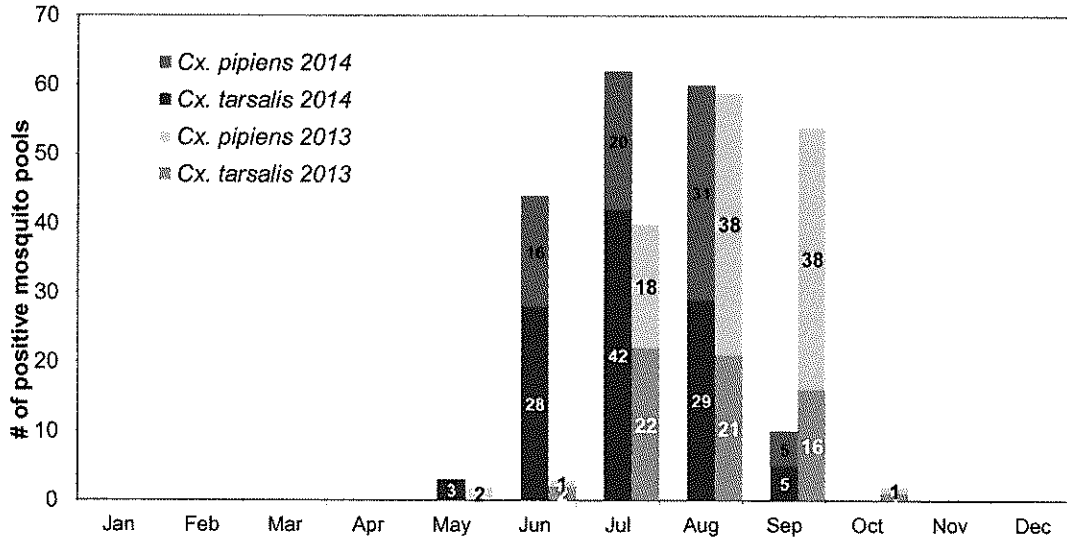
## **4. STATUS REPORT RE: WEST NILE VIRUS SURVEILLANCE AND CONTROL**

Staff will present a status report re: West Nile virus surveillance and control. Attached are copies of surveillance reports from the District and the California Department of Public Health. Up to date reports will be presented at the meeting.

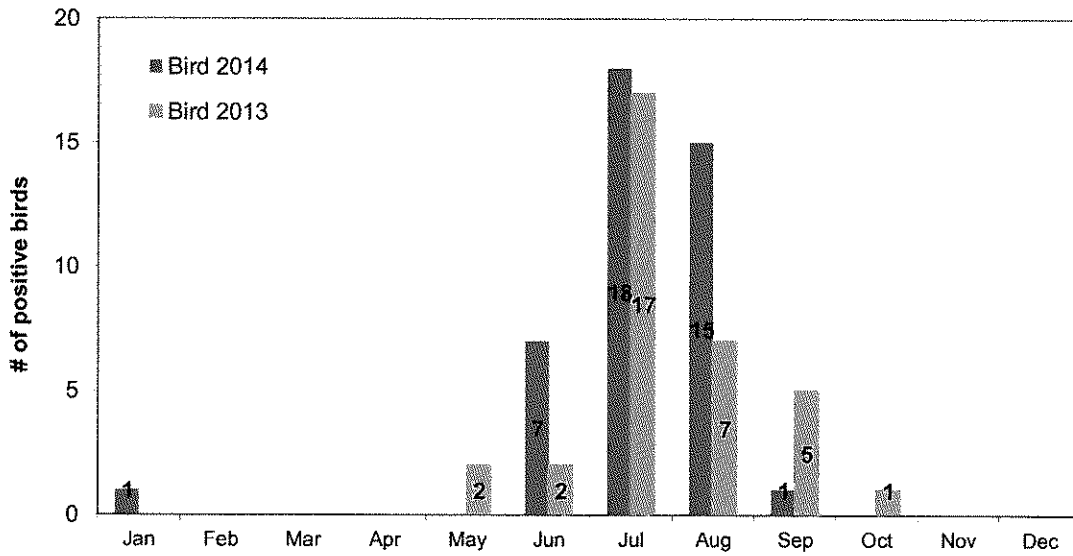
This item is for information only.

Attachments

**Monthly WNV Activity in Mosquitoes, 2014 vs 2013**

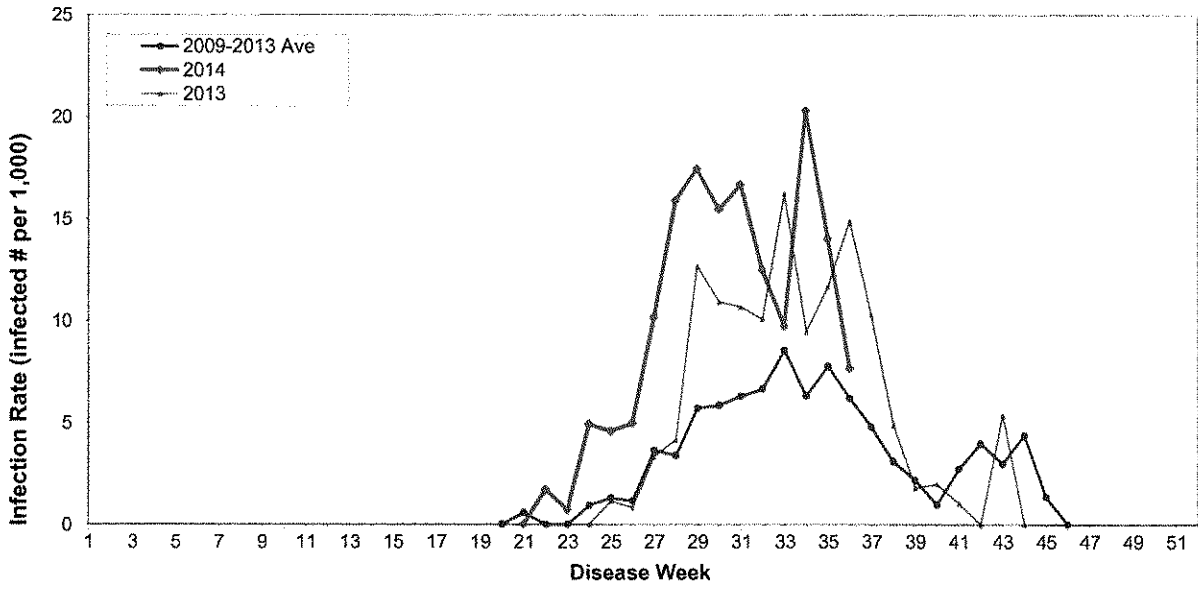


**Monthly WNV Activity in Birds, 2014 vs 2013**

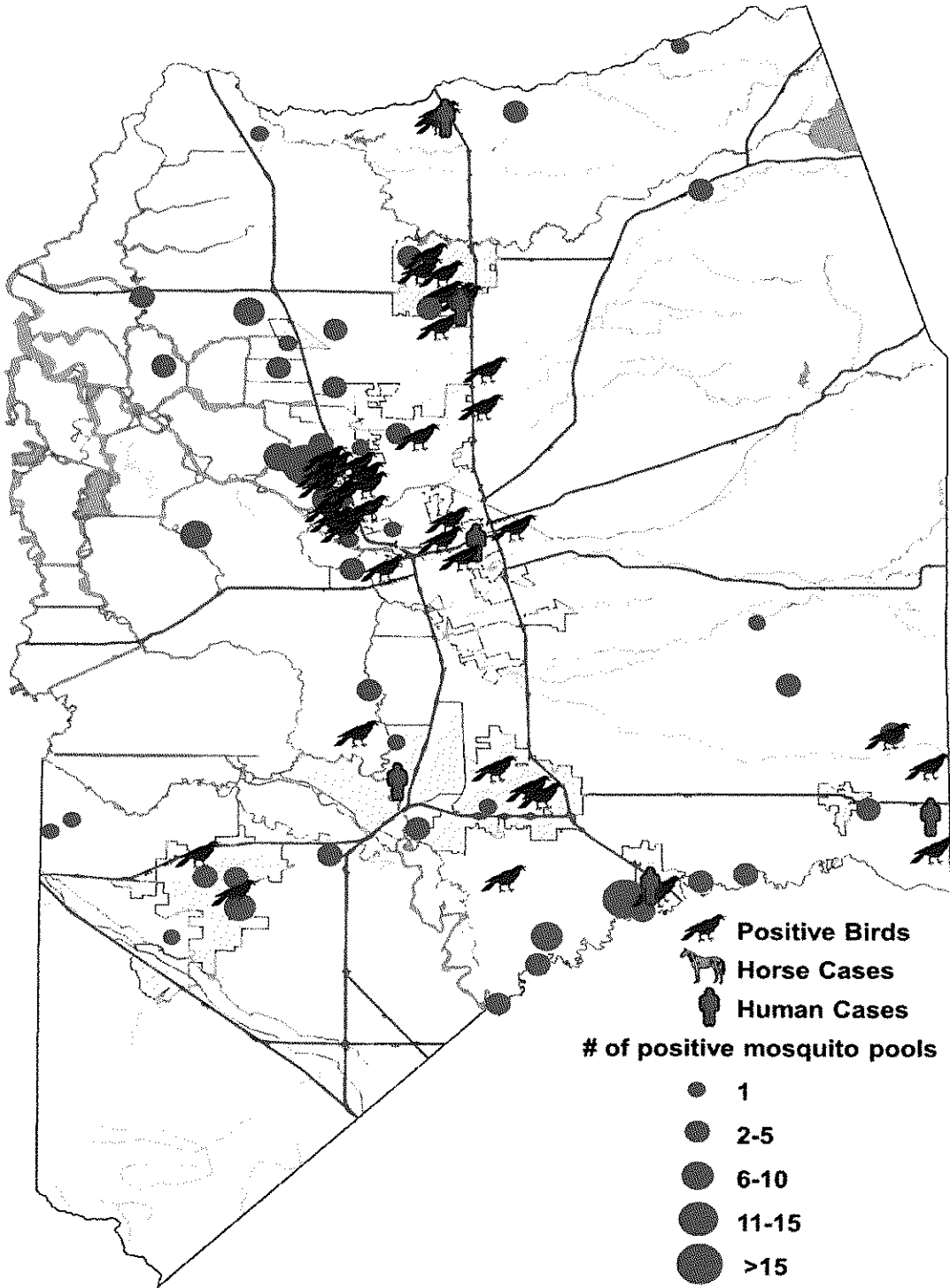


**Continue on the back side...**

Weekly WNV Infection Rate (MIR) in Mosquitoes, San Joaquin County, 2014



**2014 WNV Activity in San Joaquin County, Week 36 (08/31-09/06)**



Continue on the back side...

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/8/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 5

---

### **5. 2014 BIENNIAL NOTICE FOR CONFLICT OF INTEREST CODE**

The District received notice from the San Joaquin County Registrar of Voters that it needs to review its conflict-of-interest code biennially, generally by October 1<sup>st</sup> of each even-numbered year.

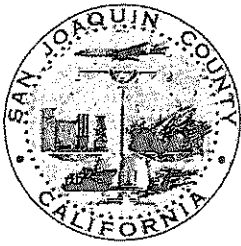
I have taken the liberty to forward this request to Legal Counsel Eley for his review and recommendation. Legal Counsel Eley has reviewed this notice and the manager will provide his legal counsel's recommendation to the Board at this time on the agenda.

Attached are copies of the notice from the Registrar of Voters and the District's conflict of interest policy.

This item requires Board action.

Attachments





# COUNTY OF SAN JOAQUIN

## Information Systems Division

44 North San Joaquin Street, Suite 455  
Stockton, California 95202  
Telephone: (209) 468-3940  
Fax: (209) 468-2178

JERRY BECKER  
DIRECTOR

DAVID NEWAJ  
ASSISTANT DIRECTOR

AUSTIN ERDMAN  
REGISTRAR OF VOTERS

June 27, 2014

### MEMORANDUM

**TO:** County Agencies, Boards & Commissions, Fire, School & Special Districts

**FROM:** Austin G. Erdman, Registrar of Voters

**SUBJECT:** 2014 BIENNIAL NOTICE FOR CONFLICT OF INTEREST CODES

---

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially. Each agency in San Joaquin County must complete and return the attached "2014 Local Agency Biennial Notice" indicating whether or not an amendment is necessary. Please review the attached fact sheets prior to completing the notice. The completed notice must be returned to San Joaquin County Registrar of Voters **no later than October 1, 2014**. Please do not submit this notice to the Fair Political Practices Commission (FPPC). Please return the completed notice to:

San Joaquin County Registrar of Voters  
PO Box 810  
Stockton, CA 95201

The Registrar of Voters intends to submit all agency amendments to the San Joaquin County Board of Supervisors for approval at the regularly scheduled Board meeting on November 25, 2014. Please note - an agency's amended Conflict of Interest Code is **not effective** until it has been approved by the Board of Supervisors.

The FPPC offers free seminars on how to amend a Conflict of Interest Code. To register for a seminar, go to [seminars@fppc.ca.gov](mailto:seminars@fppc.ca.gov) or you may contact the FPPC at (866) 275-3772 for questions. Additional information is also available on the FPPC website at [www.fppc.ca.gov](http://www.fppc.ca.gov).

Please contact Donna Strange at (209) 944-8832 or [dstrange@sjgov.org](mailto:dstrange@sjgov.org) should you have any questions regarding this biennial filing.

## 2014 Local Agency Biennial Notice

Name of Agency: SAN JOAQUIN CO MOSQUITO & VECTOR CONTROL

Mailing Address: 7759 S. AIRPORT WAY

Contact Person: EDDIE LUCCHESI Phone No: 209-982-4675

E-Mail: E.LUCCHESI@SJMOSQUITO.ORG

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

An amendment is required. The following amendments are necessary:

(Mark all that apply.)

- Include new positions (including consultants) that must be designated
- Revise disclosure categories
- Revise the titles of existing positions
- Delete positions that no longer make or participate in making governmental decisions
- Other (describe) \_\_\_\_\_

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is more than five years old, amendments may be necessary.)

### Verification

*This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Date

Complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2014**, or by the date specified by your agency, if earlier, to:

SAN JOAQUIN COUNTY  
REGISTRAR OF VOTERS  
P.O. BOX 810  
STOCKTON, CA 95201

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC**

POLICY TITLE: Conflict of Interest  
POLICY NUMBER: 1020

1020.10 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. §18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A in which members of the Board of Trustees and employees are designated, and in which disclosure categories are set forth, constitute the conflict of interest code of the San Joaquin County Mosquito and Vector Control District.

1020.20 Designated employees shall file statements of economic interests with the Clerk of the County of San Joaquin.

ADOPTED JUNE 15, 1993  
AMENDED SEPTEMBER 21, 2004  
AMENDED NOVEMBER 16, 2010

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
 CONFLICT OF INTEREST CODE  
 APPENDIX OF DESIGNATED POSITIONS AND  
 DISCLOSURE CATEGORIES

**I. Designated Positions** The positions listed below include those persons who are deemed to make, or participated in the making of, decisions which may foreseeable have a material effect on any financial interest of the District. The persons holding the designated positions listed shall disclose interests and investments in accordance with the corresponding disclosure categories, which are defined below.

**DESIGNATED POSITIONS DISCLOSURE CATEGORY**

Members of the Board of Trustees	1, 2
Manager	1, 2
Assistant Manager	1, 2
Bookkeeper/Administrative Assistant	1, 2
District Legal Counsel	1, 2

**II. Disclosure Categories**

1. Investments in business entities, and sources of income, which provide services, supplies, materials, machinery or equipment of the type utilized by the District except for ownership of equity or debt securities which are publicly traded and regulated by the U.S. Securities and Exchange Commission and of which the person holding the Designated Position does not hold greater than a 1% interest. For this category, a loan is considered to be a source of income.

2. Business positions in business entities and sources of income, which provide services, supplies materials, machinery or equipment of the type utilized by the District.

# Before the Board of Supervisors

County of San Joaquin, State of California

B- 11 -51

MOTION: Vogel/Bestolarides/5

## APPROVAL OF CONFLICT OF INTEREST CODE AMENDMENTS

THIS BOARD OF SUPERVISORS hereby approves the amendments of the Conflict of Interest Code for the following local districts listed below:

1. SJ COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
2. MANTECA UNIFIED SCHOOL DISTRICT
3. STOCKTON UNIFIED SCHOOL DISTRICT
4. OFFICE OF THE COUNTY ADMINISTRATOR
5. HEALTH PLAN OF SAN JOAQUIN
6. SOUTH SAN JOAQUIN IRRIGATION DISTRICT
7. HUMAN SERVICES AGENCY
8. DEPARTMENT OF CHILD SUPPORT SERVICES
9. JEFFERSON SCHOOL DISTRICT

I HEREBY CERTIFY that the above order was passed and adopted on January 11, 2011 by the following vote of the Board of Supervisors, to wit:

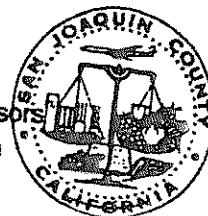
AYES: Villapudua, Bestolarides, Vogel, Ornellas, Ruhstaller

NOES: None

ABSENT: None

ABSTAIN: None

*for*  
LOIS M. SAHYOUN  
Clerk of the Board of Supervisors  
County of San Joaquin  
State of California



Caroline Jones

## **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/11/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 6

---

**6. SURPLUS DISTRICT PROPERTY, 200 N BECKMAN RD – LODI (APN 049-050-31)**

Review/Discussion of staff report as it pertains to sale of property. Board will consider selection of commercial real estate firm.

At the August 2014 BOT meeting, the Board accomplished two goals in the process to sell the property.

1. Authorized the manager to accept the proposal from Neil O. Anderson and Associates to complete an updated Phase I environmental assessment or ESA report. The updated ESA is near completion and should be available for the Board's review at the meeting.
2. Received Request for Qualification (RFQ) responses from three commercial real estate firms. The three firms included Lee & Associates, Colliers International, and CB Richard Ellis. Per direction by the Board, a thorough review was to be conducted prior to a decision. The Board will take this opportunity to evaluate the RFQs as presented last month, and will consider selection of a commercial real estate firm.

This item requires Board Action.

Attachment

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 9/11/2014  
**Re:** September 2014 BOT Meeting, Agenda Item 7

---

## 7. CLOSED SESSION

### A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (\$54956.8) Property: 200 N. Beckman Road (APN 049-050-31), Lodi, CA 95240

Agency Negotiator: District Legal Counsel Chris Eley and District Manager Ed Lucchesi

Under Negotiation: Instruction to negotiator will concern price and terms of payment

### B. CLOSED SESSION (PURSUANT TO CGCS 54957)

Public Employee Performance Evaluation  
Title: Manager

## REPORT OF CLOSED SESSION

This will be a closed session for the purposes of:

Re: Agenda Item 9. A. Discussing the sale price for the District's Beckman Road property. Manager Lucchesi and/or Legal Counsel Eley will report on factors to consider in the valuation of the 200 N. Beckman Road property.

Re: Agenda Item 9.B. This will be a closed session for the purpose of discussing the performance of the manager from July 2013 thru June 2014.

Following review and discussion of these matters in closed session, the Board must provide a report of the closed session in open session. Any action resulting from the discussions in closed session must be taken in open session.