

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: www.sjmosquito.org Email: district@sjmosquito.org

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, April 15, 2014

1:00 P.M.

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

1. CALL TO ORDER; ROLL CALL

- a. Introduction of New Employees

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

3. CONSENT CALENDER

- a. Minutes of the March 17, 2014 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for March 2014
- c. District activities report for March 2014
- d. Community Education Program report for March 2014
- e. Manager's report
- f. Correspondence

4. REVIEW OF THE DISTRICT'S "Draft" 2013 ANNUAL REPORT

5. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS EQUIPMENT

6. REPORT / DISCUSSION ON STATUS OF 200 N. BECKMAN RD., LODI, CA (APN 049-050-31)

Review/discussion of staff report re: Lodi Yard Property and the Procedural Requirements to Dispose of Surplus Property

7. CLOSED SESSION (Pursuant to CGC §54956.8)

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (§54956.8)
Property: **200 N. Beckman Road, Lodi, CA 95240**

Agency Negotiator: **District Legal Counsel Chris Eley, District Manager Eddie Lucchesi**

Under Negotiation: **Instruction to negotiator(s) will concern price and terms of payment**

REPORT OF CLOSED SESSION

8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS

9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS

- **The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, May 20, 2014**
NOTE: There will be a Budget Committee meeting prior to the regular meeting @ 11:00 a.m.

10. ADJOURN

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/8/2014
Re: April 2014 Meeting, Agenda Item 1

1. CALL TO ORDER; ROLL CALL

a. INTRODUCTION OF NEW EMPLOYEES

Mike Miller, Mosquito Control Technician – MCT I

Julian Ramos, Mosquito Control Technician – MCT I

Sterling Thomas, Mosquito Control Technician – MCT I

Re: Agenda Item 1a. The District filled three vacant positions.

Mike Miller started March 3rd, 2014. He is a Manteca native and attended Modesto Junior College majoring in Agricultural Business. He comes to the District certified in transportation of hazardous agricultural waste, and formally trained in the proper handling of pesticides. His previous occupation experience was as a field supervisor / equipment operator in the dairy business. He has been assigned as the MCT I in Zone 12, located in the Escalon area.

Julian Ramos started on March 3rd, 2014. He resides in Stockton and attended San Joaquin Delta Junior College, where he completed his certification as an Emergency Medical Technician (E.M.T.) His previous employment was as a seasonal technician with Sacramento / Yolo Mosquito and Vector Control District working in their fisheries department. He has been assigned as the MCT I in Zone 8, located in the north Stockton area.

Sterling Thomas started April 1st, 2014. He resides in Stockton and attended San Joaquin Delta College receiving an Associated Arts degree. While at Delta, he played linebacker helping the Mustangs to two consecutive bowl game wins. In those two years, he was awarded all conference linebacker and then all-state linebacker. He was also a member of the track and field team. His previous employment was as a youth sports director for the city of Stockton Parks and Recreation department. Sterling will be assigned an operational zone once he completes his training associated with the MCT I position.

These items are for information only.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/7/2014
Re: April 2014 BOT Meeting, Agenda Item 3

3. CONSENT CALENDER

- a. **Draft minutes of the March 17, 2014 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial reports for March 2014**
- c. **District activities report for March 2014**
- d. **Community Education Program report for March 2014**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

March 17, 2014

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, March 17, 2014, at the District's Stockton office. President Marc Warmerdam called the meeting to order at 1:00 p.m.

Trustees Present:

Jay Colombini (left 4:15 Item #12)
Omar Khweiss
Gary Lambdin
Chet Miller
Greg O'Leary
Marc Warmerdam
Mike Manna
Jack Snyder (arrived 1:40 pm Item #4 left 3:15 #8)
Jack Fiori
Frances Groen
Joy Meeker

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Asst. Manager
Carol Aksland, Acting Secretary

Legal Advisor:

Christopher K. Eley, Attorney at Law

Other:

Zachery Johnson, Stockton Record
David Renison, SJC Taxpayers Association
Russ Stoddard
Tim Daley, Channel 10 News
Dale Fitch

Trustee Absent:

1. Call to Order; Roll Call

2. Public Comment Period

No comments

3. Consent Calendar

- a. Minutes of the January 21, 2014 regular meeting of the Board of Trustees
- b. Expenditure and Financial Reports for January and February 2014
- c. District activities report for January and February 2014
- d. Community Education Program report for January and February 2014
- e. Manager's report
- f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee Groen, seconded by Trustee Meeker, to approve the Consent Calendar as presented; the motion was unanimously approved.

4. Mosquito and Vector Control Association of California (MVCAC)

- a. Report of MVCAC Annual Conference, February 18-21, 2014
Trustees Manna, Miller, and Groen reported on their attendance at the MVCAC Annual Conference held in San Diego CA. Included in their reports was information from their attendance at a workshop titled: "Preventing Workplace Harassment, Discrimination, and Retaliation" which was included as part of the overall Trustee Program.
- b. **MVCAC Annual Conference Presentations from District Staff**
District Entomologist, Shaoming Huang, Assistant Entomologist, David Smith, and Biologist, Sumiko De La Vega, presented to the board their presentations they provided at the MVCAC Conference in San Diego.
- c. **Request for authorization to attend MVCAC Spring Quarterly Meeting, April 30-May 2, 2014**
Manager Lucchesi requested authorization for designated staff and interested trustees to attend the upcoming MVCAC Spring meeting, scheduled for April 30 – May 2, 2014, in Santa Rosa CA.
Following review and discussion, it was moved by Trustee Fiori, seconded by Trustee Miller to authorize selected staff and interested trustees to attend the April 30 – May 2, 2014 MVCAC meeting; the motion was unanimously approved.
 - **With Board and Legal Counsel Concurrence, it was moved by Trustee Fiori, seconded by Trustee Lambdin to change the sequence in which agenda items 5 & 8 were heard. The motion was unanimously approved.**

8. Review and Discussion of Trustee Health Insurance Coverage

Legal Advisor Eley gave a brief outline regarding the Trustee Health Insurance Coverage previously discussed at the January 2014 BOT meeting. He explained that due to a lack of a majority of the Board of Trustees to pass a motion presented at the January meeting, the Board agreed to consider the issue at this meeting.

He again reviewed the Board's reasoning for revisiting the discussion of Trustee Health Insurance coverage per District response to the 2012/13 Grand Jury Report. He stated this was an opportunity for the Board to reconsider and provide discussion relative to this issue. At this point, President Warmerdam requested Board members to provide their individual positions on health insurance coverage for trustees.

Each Board member present provided their individual point of view relative to this issue. Following review and discussion, it was moved by Trustee Miller, seconded by Trustee Kweiss, to discontinue health care benefits to Trustees at the current level. The motion was cast to a roll call vote (5 ayes - Trustees Miller, Khweiss, Warmerdam, Lambdin, and Fiori; 5 nays – Trustees Manna, O'Leary, Meeker, Groen, and Colombini. Absent from meeting: Trustee Snyder).

Counsel Eley explained that as there was a valid resolution to provide health care to trustees, the failure of this motion keeps in place the previously adopted resolution to provide trustee participation in the District's health care benefit program.

No further motion was made to modify or terminate trustee participation in health care benefits.

**5. 2013 Annual Statements of Economic Interests Filings (FPPC FORM 700):
District Policy 1020)**

Manager Lucchesi and Legal Counsel Eley reviewed with the Board the 2013 Annual Statements of Economic Interest. Following review and discussion, Trustees Colombini, Fiori, Groen, Khweiss, Lambdin, Manna, Meeker, Miller, O'Leary, Snyder and Warmerdam signed and submitted Form 700 for calendar year 2013.

6. Resolution 13/14-07 (draft) of the Board of Trustees Directing the Preparation of the Engineer's Report for the Mosquito, Vector, and Disease Control Benefit Assessment for Fiscal Year 2014-2015.

Manager Lucchesi introduced Resolution 13/14-07 to the Board of Trustees. Following review and discussion it was moved by Trustee Lambdin, seconded by Trustee Fiori, to approve Resolution 13/14-07 directing the preparation of the Engineer's report for the Mosquito, Vector, and Disease Control Benefit Assessment for FY 2014-2015; the motion was unanimously approved.

7. Authorization to Pursue Sale of Surplus District Property

Manager Lucchesi provided a chronological report on the District's surplus property located at 200 N. Beckman Rd. Lodi CA. After review and discussion Trustee Fiori made a motion to begin with the proceedings for the sale of the Lodi property. This motion was seconded by Trustee Meeker and was unanimously approved.

9. Special District Representation of the San Joaquin Local Agency Formation Commission (LAFco).

Manager Lucchesi shared with the Board a letter he received from LAFCo inquiring if our board would consider representation as a Special District. After review and discussion it was moved by Trustee Groen seconded by Trustee Lambdin not to proceed at this time. The motion was unanimously approved. Manager Lucchesi said LAFCo will be hosting a meeting April 18, 2014, to discuss it further should the Trustees be interested in attending for more information.

10. CLOSED SESSION (Pursuant to CGC§54956.9)

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Sec. 54956.9 (1 Potential Case)

Prior to convening to closed session, President Warmerdam announced the reason for the closed session. The Board convened to closed session at 4:03 p.m. and reconvened to open session at 4:15 p.m.

REPORT OF CLOSED SESSION:

Legal Counsel Eley stated for Item 10, there was discussion only, and no action was taken.

11. Comments from Trustees and Staff on Non-Agenda Items

President Warmerdam commented on comments made by Russ Stoddard, and also on an anonymous letter he had received re: trustee health insurance.

12. Other Business; Announcement of Future Board and Committee Meetings

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, April 15, 2014.

13. Adjournment

There being no further business, it was moved by Trustee Groen, seconded by Trustee Meeker, to adjourn the meeting at 4:25 p.m.; the motion passed unanimously.

MS. JOY MEEKER, SECRETARY

MR. EDDIE LUCCHESI, MANAGER

**San Joaquin County Mosquito & Vector Control District
FUND BALANCE REPORT
March 2014**

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	ALL FUNDS TOTAL
DISTRICT OPERATIONS					
REVENUES	42,728.13	1,011.65	-	-	
TRANSFER IN	-	-	-	-	
NET (EXPENSES) REVENUES	<u>\$ 42,728.13</u>	<u>\$ 1,011.65</u>	<u>\$ -</u>	<u>\$ -</u>	
EXPENSES	440,894.96	-	-	-	
TRANSFER OUT	-	-	-	-	
NET (EXPENSES) REVENUES	<u>\$ 440,894.96</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
	<u>\$ (398,166.83)</u>	<u>\$ 1,011.65</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(397,155.18)</u>
REVENUES:					
PROPERTY TAX, Resid Distr's	-	-	-	-	
ST-HOMEOWNER PROP TAX	-	-	-	-	
INTEREST INCOME	-	-	-	-	
OTHER GOV'T PASS THROUGH	-	-	-	-	
SPECIAL ASSESSMENTS CURR	-	1,011.65	-	-	
MISC. REVENUES	2,556.27	-	-	-	
**MEDICAL REIMBURSEMENT	40,171.86	-	-	-	
TOTAL REVENUES	<u>\$ 42,728.13</u>	<u>\$ 1,011.65</u>	<u>\$ -</u>	<u>\$ -</u>	<u>43,739.78</u>
<hr/>					
BEGINNING BALANCE, AUDITOR'S, 02/28/14	4,539,042.16	934,496.90	1,076,574.00	2,114,175.00	
ENDING BALANCE, AUDITOR'S, 03/31/14	4,299,537.35	935,508.55	1,076,574.00	2,114,175.00	
DEPOSIT IN TRANSIT	-	-	-	-	
REVOLVING FUND BALANCE, 03/31/14	374,691.44	-	-	-	
CALCRD PAYABLE	-	-	-	-	
ADJUSTED ENDING BALANCE, 03/31/14	<u>\$ 4,674,228.79</u>	<u>\$ 935,508.55</u>	<u>\$ 1,076,574.00</u>	<u>\$ 2,114,175.00</u>	<u>\$ 8,800,486.34</u>
ENDING FUND BALANCE, 03/31/13	\$ 4,307,030.52	\$ 428,345.11	\$ 1,076,586.00	\$ 2,628,844.00	\$ 8,440,805.63

Revenue, SJC-55401

Medical Reimbursement includes the following reimbursements to the District:

- a. District's contribution to EE's Plan 125 used to purchase health insurance, \$27,439.98
- b. EE's out of pocket cost, \$6,843.62

Expenses, SJC-55401

Includes the District's contribution to EE's Plan 125, \$29,021.89

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Revenues
July 2013 through March 2014

Ordinary Income/Expense	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
Income				
470000000-MISC. REVENUES				
470600101-OUTLAWED WARRANTS	-	-	-	0.0%
470600201-OUTLAWED WAR.DISTRICT	-	-	-	0.0%
4707000000-OTHER MISC REVENUES				
4707000101-SALES CAPITAL ASSETS	74,448.00	5,000.00	69,448.00	1,488.96%
4707000201-SALES NONCAP ASSETS	-	150.00	(150.00)	0.0%
4707000401-CALCARD REBATE	13,125.94	15,000.00	(1,874.06)	87.51%
4707000501-WC DISABILITY	12,089.16	-	12,089.16	100.0%
4707000601-PAYROLL OTHERS	40.00	-	40.00	100.0%
4707000701-TB ABATED	-	-	-	0.0%
4707001010-OTHERS	16,278.86	5,000.00	11,278.86	325.58%
4707001011-MED INSUR REBATES				
4707001104-MIR EE PLAN 125	267,804.27	412,410.00	(144,605.73)	64.94%
4707001103-MIR EE OUTFPOCKET	49,298.50	62,575.00	(13,276.50)	78.78%
4707001102-MIR RETIREES	42,132.65	59,312.00	(17,179.35)	71.04%
4707001101-MIR TRUSTEES	6,739.20	8,502.00	(1,762.80)	79.27%
Total 4707001011-MED INSUR REBATES	365,974.62	542,799.00	(176,824.38)	67.42%
Total 4707000000-OTHER MISC REVENUES	481,956.58	567,949.00	(85,992.42)	84.86%
Total 470000000-MISC. REVENUES	481,956.58	567,949.00	(85,992.42)	84.86%
4100000 · PROPERTY TAX				
4101000100-REDEV RESIDU DISTRI	20,955.17	25,390.00	(4,434.83)	82.53%
4100100010-SECURED	1,843,089.87	3,373,405.00	(1,530,315.13)	54.64%
4102070 · SECURED SB813	11,885.55	10,000.00	1,885.55	118.86%
4101000 · UNSECURED	216,968.58	224,620.00	(7,651.42)	96.59%
4101070 · UNSECURED SB813	54.01	-	54.01	100.0%
4101020 · SB813 PRIOR	21.23	-	21.23	100.0%
4101030 · UNSECURED PRIOR	42.17	-	42.17	100.0%
Total 4100000 · PROPERTY TAX	2,093,016.58	3,633,415.00	(1,540,398.42)	57.61%
4400000 · INTEREST INCOME				
4401204 · CITIZENS BUS BANK MMKT	6.94	10.00	(3.06)	69.4%
4455401 · GEN FUND	9,334.00	11,480.00	(2,146.00)	81.31%
4455402 · SPEC ASSESSMENTS	874.00	870.00	4.00	100.46%
4455411 · CONTINGENT	1,967.00	2,640.00	(673.00)	74.51%

**San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Revenues**
July 2013 through March 2014

	<u>Jul '13 - Mar 14</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
4455412 · GEN RESERVE	4,175.00	6,610.00	(2,435.00)	63.16%
Total 4400000 · INTEREST INCOME	<u>16,356.94</u>	<u>21,610.00</u>	<u>(5,253.06)</u>	<u>75.69%</u>
4400604 · STATE OTHER IN LIEU TX HWY PROP	-	-	-	0.0%
4500000 · AID FRM OTHER GOVT AGENCIES	-	-	-	-
4505110 · STATE IN LIEU TAXES	26.26	-	26.26	100.0%
4505500 · STATE AID HOMEOWNER PROPTX	21,602.90	45,020.00	(23,417.10)	47.99%
4576000 · OTHER GOVT REDEVL P PASS THRU	14,293.63	22,530.00	(8,236.37)	63.44%
Total 4500000 · AID FRM OTHER GOVT AGENCIES	<u>35,922.79</u>	<u>67,550.00</u>	<u>(31,627.21)</u>	<u>53.18%</u>
4605000 · CHARGES FOR SERVICES	560,969.89	1,058,075.00	(497,105.11)	53.02%
4605116370155401 SPECIAL TAX	948,722.47	1,780,915.00	(832,192.53)	53.27%
4605116370255402- BEN ASSESSMNT	1,509,692.36	2,838,990.00	(1,329,297.64)	53.18%
Total 4605000 · CHARGES FOR SERVICES	<u>4,136,945.25</u>	<u>7,129,514.00</u>	<u>(2,992,568.75)</u>	<u>58.03%</u>
Total Income				

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Expenses
July 2013 through March 2014

	3/31/14	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
Ordinary Expense					
Expense					
6000000 · EE SALARIES & WAGES					
6001011 · Manager	10,016.92	95,160.74	125,940.00	(30,779.26)	75.56%
6001012 · Assistant Manager	7,891.80	74,416.56	102,820.00	(28,403.44)	72.38%
6001013 · Public Info Officer	5,896.38	56,020.67	76,655.00	(20,634.33)	73.08%
6001014 · Administrative Assistant	5,092.44	48,382.72	66,205.00	(17,822.28)	73.08%
6001015 · Secretary	-	179.88	48,595.00	(48,415.12)	0.37%
6002011 · Entomologist	7,366.80	69,984.60	95,770.00	(25,785.40)	73.08%
6002012 · Assistant Entomologist	5,068.26	48,148.47	65,890.00	(17,741.53)	73.07%
6002013 · Micro Biologist	3,972.10	37,734.95	58,490.00	(20,755.05)	64.52%
6002014 · Lab. Tech I	4,452.86	42,302.17	57,890.00	(15,587.83)	73.07%
6003011 · Mech II	5,562.60	52,844.70	72,315.00	(19,470.30)	73.08%
6003012 · Mech I	4,593.04	43,633.88	59,710.00	(16,076.12)	73.08%
6004011 · Fishery Manager	5,077.06	48,232.07	66,005.00	(17,772.93)	73.07%
6004012 · Assistant Fish Hatchery	3,244.68	30,824.46	42,425.00	(11,600.54)	72.66%
6005011 · Mosq. Control Supervisor	18,219.08	172,332.56	236,245.00	(63,912.44)	72.95%
6005012 · MC Tech II	16,083.86	152,796.67	209,095.00	(56,298.33)	73.08%
6005013 · MC Tech I	76,158.55	676,537.43	929,210.00	(252,672.57)	72.81%
6006011 · Board of Trustees	1,080.00	8,570.00	13,200.00	(4,630.00)	64.92%
6007011 · REG EXTRA HELP	1,487.16	27,635.16	50,000.00	(22,364.84)	55.27%
6008010 · Veh/Ret/Perf/Ed/Etc.					
6008011-District Veh					
6008012-Ed Incentive	120.00	1,140.00	1,560.00	(420.00)	73.08%
Total 6008010 · Veh/Ret/Perf/Ed/Etc.	512.78	4,861.81	6,670.00	(1,808.19)	72.89%
	632.78	6,001.81	8,230.00	(2,228.19)	72.93%
Total 6000000 · EE SALARIES & WAGES	181,896.37	1,691,739.50	2,384,690.00	(692,950.50)	70.94%
6010000 · EMPLOYEE BENEFITS					
601010000-UNEMPLOYMENT INS		687.31	15,245.00	(14,557.69)	4.51%
601080000 OTHER-DEF COMP	20.00	270.00	500.00	(230.00)	54.0%
602000000-RET DIST SHARE	56,275.92	495,455.29	684,370.00	(188,914.71)	72.4%
604000000-LIFE INSURANCE	214.20	2,034.90	2,650.00	(615.10)	76.79%
609100000-A3R Plan125 ERContri	29,021.89	282,510.29	433,010.00	(150,499.71)	65.24%

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Exepenses
July 2013 through March 2014

	3/31/14	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
605000000-HEALTH INSURANCE					
605104 - Sick Leave Bank Payable	1,248.17	10,598.69	35,000.00	(24,401.31)	30.28%
6050101 - Dental	5,366.41	48,030.97	65,295.00	(17,264.03)	73.56%
6050102 - MEDICAL	54,715.78	501,384.01	710,250.00	(208,865.99)	70.59%
6050103 - VISION	759.24	7,023.50	10,180.00	(3,156.50)	68.99%
Total 605000000-HEALTH INSURANCE	62,089.60	567,037.17	820,725.00	(253,687.83)	69.09%
6050000200-OPEB TRUST CONTRI	-	45,504.00	-	45,504.00	100.0%
6050000214 EE COMP ABSENCE					
6500214-1 Vacation Payout	-	-	53,740.00	(53,740.00)	0.0%
6050214-2 Sick Leave Payout	-	-	6,215.00	(6,215.00)	0.0%
Total 6050000214 EE COMP ABSENCE	-	-	59,955.00	(59,955.00)	0.0%
6060200000-DISABLE INS	2,360.87	20,908.10	27,460.00	(6,551.90)	76.14%
60300 - OASDI DISTRICT					
6030000000-SS REG EE					
60300-1 VLP SS Tax	-	-	3,718.00	(3,718.00)	0.0%
6030000000-SS REG EE - Other	10,866.60	99,513.67	147,755.00	(48,241.33)	67.35%
Total 6030000000-SS REG EE	10,866.60	99,513.67	151,473.00	(51,959.33)	65.7%
6030100000-MEDICARE REG					
60301-1 VLP Medicare Tax	-	-	872.00	(872.00)	0.0%
6030100000-MEDICARE REG - Other	2,541.34	23,453.46	34,700.00	(11,246.54)	67.59%
Total 6030100000-MEDICARE REG	2,541.34	23,453.46	35,572.00	(12,118.54)	65.93%
6030200000-SS UTILITY	-	1,621.18	3,100.00	(1,478.82)	52.3%
6030300000-MEDICAR UTILITY	-	379.15	730.00	(350.85)	51.94%
Total 60300 - OASDI DISTRICT	13,407.94	124,967.46	190,875.00	(65,907.54)	65.47%
Total 6010000 - EMPLOYEE BENEFITS	163,390.42	1,539,374.52	2,234,790.00	(695,415.48)	68.88%

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Expenses
July 2013 through March 2014

	3/31/14	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
620000 · GEN SRVS&SUPPLIES					
6201000 · OFFICE EXPENSE GEN					
6201001 · GEN OFFICE EXPENSES	124.41	5,183.28	10,000.00	(4,816.72)	51.83%
6201003 · SMALL DEVICES NONCAPITAL	-	360.05	1,000.00	(639.95)	36.01%
Total 6201000 · OFFICE EXPENSE GEN	124.41	5,543.33	11,000.00	(5,456.67)	50.39%
6206000000-COMMUNICATIONS	909.59	16,369.50	21,350.00	(4,980.50)	76.67%
6209000 · MEMBERSHIPS	-	17,720.00	18,300.00	(580.00)	96.83%
6211000 · MAINT-EQUIPMENT	1,605.56	39,207.51	50,000.00	(10,792.49)	78.42%
6211004 · FUEL, LUBE & OIL	1,679.67	63,885.90	122,500.00	(58,614.10)	52.15%
6214000 · RENTS&LEASES-EQUIP	1,033.10	8,978.68	11,000.00	(2,021.32)	81.62%
6217000 · TRANS&TRAVEL	2,968.78	18,966.60	25,000.00	(6,033.40)	75.87%
Total 6217000 · TRANS&TRAVEL	2,968.78	18,966.60	25,000.00	(6,033.40)	75.87%
6220001 · AUDITORS PAYROLL&AP	1,644.00	1,644.00	3,000.00	(1,356.00)	54.8%
6220095 · AUDTR DIR ASSM SRV	-	-	12,000.00	(12,000.00)	0.0%
6220195 · 55401- AUDITOR DIR ASSESS CHRG	-	17,637.92	18,000.00	(362.08)	97.99%
6220295 · 55402-AUDITOR DIR ASSESS CHRG	-	17,637.92	18,000.00	(362.08)	97.99%
Total 6220095 · AUDTR DIR ASSM SRV	-	17,637.92	30,000.00	(12,362.08)	58.79%
6221000 · PROF&SPEC SRVS					
6221001 · LEGAL&ACCTING	676.00	35,972.00	65,000.00	(29,028.00)	55.34%
6221002 · CONTR AIRCRAFT	1,900.00	309,389.60	510,000.00	(200,610.40)	60.67%
6221003 · OTHERS	8,906.45	35,691.02	73,260.00	(37,568.98)	48.72%
Total 6221000 · PROF&SPEC SRVS	11,482.45	381,052.62	648,260.00	(267,207.38)	58.78%
6221012 · TX ADMIN CHRGS	-	41,629.50	85,000.00	(43,370.50)	48.98%
6221050400-LAB EXP					
622150401 SM LAB EQUIP/FURNTR		96.78	1,500.00	(1,403.22)	6.45%
6221050400-LAB EXP - Other	610.15	26,298.39	35,000.00	(8,701.61)	75.14%
Total 6221050400-LAB EXP	610.15	26,395.17	36,500.00	(10,104.83)	72.32%
6226001600-PERMITS/LIC'S OTHER	175.00	5,793.00	6,700.00	(907.00)	86.46%

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Expenses
July 2013 through March 2014

	3/31/14	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
6226016000-SOFTWARE TECHSUP/LIC	320.96	9,559.04	19,150.00	(9,590.96)	49.92%
6226601700-COMMUNITY OUTREACH	-	13,063.30	40,000.00	(26,936.70)	32.66%
6226019120-ANIMAL/FISH FEED					
6226019121-Fish	1,819.36	3,685.02	7,000.00	(3,314.98)	52.64%
Total 6226019120-ANIMAL/FISH FEED	1,819.36	3,685.02	7,000.00	(3,314.98)	52.64%
6226000 - DISTRICT SPEC EXP	77.94	3,132.81	2,500.00	632.81	125.31%
6226013 - TRAINING-ED EXPENSES	-	359.95	2,500.00	(2,140.05)	14.4%
6230000 - INSURANCE					
6232010 - INSURANCE-WORKERS COMP	-	129,083.00	116,620.00	12,463.00	110.69%
6236000 - INSUR-Prop/Fidelity/NOWAircraft	-	80,700.00	82,645.00	(1,945.00)	97.65%
6230000 - INSURANCE - Other	-	-	6,400.00	(6,400.00)	0.0%
Total 6230000 - INSURANCE	-	209,783.00	205,665.00	4,118.00	102.0%
6238000 - MISC EXP					
6238001 - BANK CHARGE	-	63.54	800.00	(736.46)	7.94%
6238002 - CASH SHORT/OVER CASH BOX	-	-	50.00	(50.00)	0.0%
6238000 - MISC EXP - Other	-	325.46	1,450.00	(1,124.54)	22.45%
Total 6238000 - MISC EXP	-	389.00	2,300.00	(1,911.00)	16.91%
6240000 - CLTHIN&PRSNAL SUPP	354.14	8,140.37	14,500.00	(6,359.63)	56.14%
6246000 - HOUSEHOLD EXP					
6246000101-Haz Mat Dispo	-	99.08	600.00	(500.92)	16.51%
6246000 - HOUSEHOLD EXP - Other	812.62	11,990.36	18,000.00	(6,009.64)	66.61%
Total 6246000 - HOUSEHOLD EXP	812.62	12,089.44	18,600.00	(6,510.56)	65.0%
6249000 - UTILITIES	2,398.48	28,362.34	35,000.00	(6,637.66)	81.04%
6252000000-AGRI CHEM					
625200100-FISHERY	9,274.78	16,798.22	15,300.00	1,498.22	109.79%
625200000-AGRI CHEM - Other	11,102.67	611,519.28	1,300,000.00	(688,480.72)	47.04%
Total 6252000000-AGRI CHEM	20,377.45	628,317.50	1,315,300.00	(686,982.50)	47.77%

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison, Expenses
July 2013 through March 2014

	3/31/14	Jul '13 - Mar 14	Budget	\$ Over Budget	% of Budget
6260000 · MAINT STRUCT&GROUNDS	1,646.24	14,197.91	35,000.00	(20,802.09)	40.57%
6264000 · RENT-STRUCT&GROUND	74.00	4,472.70	2,600.00	1,872.70	172.03%
6269000 · SM TOOL&INSTRMNT	-	125.48	1,200.00	(1,074.52)	10.46%
Total 620000 · GEN SRVY&SUPPLIES	50,113.90	1,580,501.59	2,769,925.00	(1,189,423.41)	57.06%
Total Expense	395,400.69	4,811,615.61	7,389,405.00	(2,577,789.39)	65.12%
Other Expense					
6300000 · OTHER CHARGES					
6301000 · CONTRI OTHER AGENCY					
6301002 · CMVCA RESEARCH FOUNDATION	-	38,160.00	38,160.00	-	100.0%
6301003 · SJC FARM BUREAU	-	-	600.00	(600.00)	0.0%
6301004 · OTHERS	-	-	1,000.00	(1,000.00)	0.0%
Total 6301000 · CONTRI OTHER AGENCY	-	38,160.00	39,760.00	(1,600.00)	95.98%
6381000 · TXS&ASSMNTS	-	-	100.00	(100.00)	0.0%
Total 6300000 · OTHER CHARGES	-	38,160.00	39,860.00	(1,700.00)	95.74%
6400000 · CAPITAL EXPENSE					
6411000 · STRUCT& IMPROVS					
6411001 · STOCKTON	-	71,478.00	80,000.00	(8,522.00)	89.35%
6411005 · WHITE SLOUGH	-	13,483.00	18,000.00	(4,517.00)	74.91%
6411006 · LODI	-	-	-	-	0.0%
6411008 · ESCALON	-	25,779.83	250,000.00	(224,220.17)	10.31%
Total 6411000 · STRUCT& IMPROVS	-	110,740.83	348,000.00	(237,259.17)	31.82%
6451000 · EQUIPMENT					
6451001001-SHOP/VEH REPLACEMNT	41,380.08	44,387.31	52,000.00	(7,612.69)	85.36%
6451001002-SOFTWARES/PROGRMS	-	-	10,000.00	(10,000.00)	0.0%
6451001003-EQUIP/LAB	-	-	20,000.00	(20,000.00)	0.0%
6451001004-EQUIP/FIELD/FISH	-	40,752.39	32,000.00	8,752.39	127.35%
6451001005-EQUIP/OFFICE	4,114.19	4,114.19	10,000.00	(5,885.81)	41.14%
Total 6451000 · EQUIPMENT	45,494.27	89,253.89	124,000.00	(34,746.11)	71.98%
Total 6400000 · CAPITAL EXPENSE	45,494.27	199,994.72	472,000.00	(272,005.28)	42.37%
Total Other Expense	45,494.27	238,154.72	511,860.00	(273,705.28)	46.53%
TOTALS	440,894.96	5,049,770.33	7,901,265.00	(2,851,494.67)	63.91%

San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

March 2014

	<u>Mar 14</u>
ACE Hardware	45.87
ACS All City Safety	149.30
Bay Alarm	860.04
Ben Meadows Co	204.84
Big Valley Ford	41,275.90
Big W Sales	164.81
CA Dept of Public Health	175.00
Cal Centron Wholesale Co.	51.31
CalPERS	54,715.78
CDWG Inc.	870.59
Central Valley Hardware Co.	6.77
Chevron and Texaco Card Services	1,607.44
City of Lodi	377.24
City of Stockton	192.85
Clutch & Brake Xchange Inc.	388.12
Complete Welders Supply	246.48
Covey Auto Express, Inc.(dba Pacific Tow)	75.00
Creative Outdoor Environments, Inc.	300.00
De La Vega, Sumiko (conference)	57.22
De Lage Landen Financial Services	224.48
Delta Dental	5,366.41
Eley, Christopher K	676.00
FedEx	87.45
French Camp Rd Self Storage-Tranz 330	74.00
Fritz, John (conference)	30.00
Global Industrial	315.70
Grainger	181.07
Grayson Engineering	30,225.00
Groen, Francis W. (conference)	1,048.42
Hewlett-Packard Financial Services Co.	515.66
Huang, Shaoming (conference)	92.51
Imperial Building Maintenance	685.70
J. Milano Co., Inc.	361.56
Manna, Michael (conference)	779.98
Merit Supply Inc.	237.54
Miller, Chester C (conference)	1,068.14
New Image Sign Co	77.94
Nicholas, TW Emily (workshop)	72.24
Office Depot	114.57
Office Team	1,487.16
Pacific Gas&Electric Co.	2,421.14
Petty Cash	9.84
Rain for Rent	54.36
Rydels Vacuums	11.86
San Joaquin County Dept. of Public Works	15.98
San Joaquin County EHD	120.00
San Joaquin County ISD	3,243.60
San Joaquin County, Solid Waste	68.07
SCI Consulting Group	8,534.45
Smart&Final	43.76
Star Milling Co.	1,819.36
Stericycle Inc.	129.41
Stockton Scavengers Association, Inc	120.40
Sunset Nursery	162.00
Target Specialty Products	1,557.62
TelePacific (Arrival Communications)	909.59
The Home Depot CRC/GECF	8.50
Tokay Tire Service, Inc.	420.32

San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

March 2014

	<u>Mar 14</u>
Trend Micro Small Business	320.96
United Rentals	292.96
Univar	9,545.05
Unum Life Insurance	2,575.07
US Health Works Medical Group	372.00
Vision Service Plan CA	759.24
VWR International	91.17
Wilbur-Ellis	<u>8,943.33</u>
TOTAL	<u><u>188,036.13</u></u>

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
District Activities Report

March

Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS ON PROPERTIES IN FORECLOSURE

The District continues to work with the County Assessor's office and the County GIS Department to develop a list of properties with swimming pools that are either in default or full foreclosure. 12 pools were identified from the most recent list, down from 15 the previous month.

FIELD ACTIVITIES

In addition to standard spring zone inspections and treatments, technicians continued to check swimming pools that have previously been identified as unmaintained in years past. When larvae is detected in the pools, technicians normally treat with a larvicide and mosquitofish to provide year-long control. Treeholes were treated with 30 day residual briquets to prevent the emergence of *Aedes sierrensis* in the spring. Technicians also completed all cemetery urn larvicide treatments throughout the county.

NEW EMPLOYEE TRAINING

Three new Field Technicians were hired in March to replace three Technicians that retired at the end of the month. The new Technicians trained with District staff in the classroom and the field for 3 weeks to learn about all aspects of their duties.

TOTAL TREATMENT WORK CONDUCTED DURING JANUARY / FEBRUARY

GROUND WORK

480 Acs Larviced
5 Acs Adulticed
113.5 Acs Herbiced

AERIAL WORK

79 Acs Larviced
0 Acs Adulticed

SERVICE REQUESTS

55 Mosquitoes

33 Fish Requests

77 Neglected Pools

WORK SCHEDULED FOR APRIL

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED BY THE PUBLIC AND IDENTIFIED ON THE CURRENT HOME FORECLOSURE LIST
- INSPECT/TREAT CATCHBASINS
- CONTINUE ZONE INSPECTIONS AND TREATMENTS
- BEGIN HANDING OUT WEED CONTACT LETTERS
- COMPLETE YEARLY SAFETY AND CONTINUED EDUCATION TRAINING

**PUBLIC INFORMATION & OUTREACH
MONTH END REPORT**

For month ending March 2014

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

Monthly Activities:

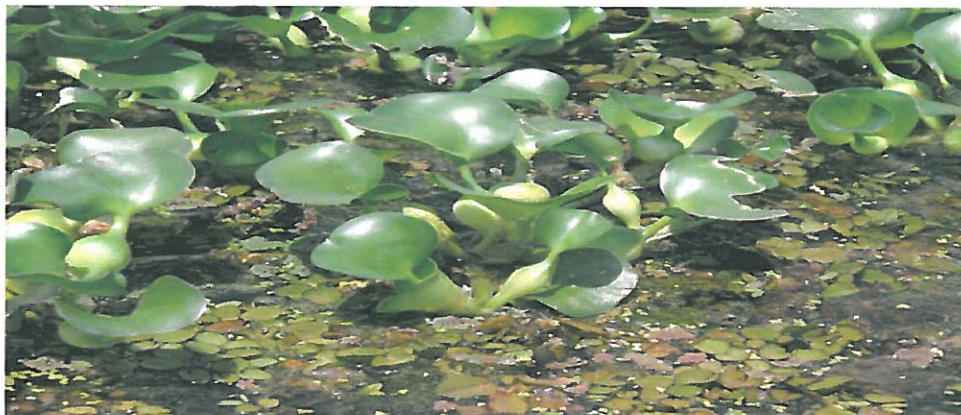
- One school presentation was given with 2 classes totaling 60 students in Ripon.
- The District participated in Ag Venture in Lodi with over 800 students, teachers and parents attending a 6-7 minute presentation on mosquito and their control.
- I continued working on the 2013 Annual Report as data was provided.
- I completed the New Employee Safety Training Manual while working with John Fritz.
- I worked in training the three new employees in safety portions of the new safety training manual. I also issued safety manuals and personal protective equipment to the new employees
- A news release was sent on 3/13/14, "Earliest Find of West Nile Virus Activity in San Joaquin County" *"Dead Bird Tested West Nile Virus Positive"* I gave interviews with KCRA 3, NPR/CPR radio. Articles were also printed in The Record, Manteca Bulletin, Tracy Press and Escalon Times. Subsequently, the SJC Public Health Department issued WNV safety tips which generated additional news coverage.
- I assisted in the interview process with the Office Secretary Position.
- Posted information to the District's website.

Scheduled Tasks for April: Complete the Annual Report for 2014, assist with CE for operations, give three school presentations, and one Head Start parent presentation. Plan the media outreach campaign for the summer months. Attend Earth Day at Stockton's Victory Park

MANAGER'S REPORT

For the period March 13, through April 9, 2013

- Work continued on filling staff vacancies. As stated in my report last month, we filled two positions in early March, since then we have hired a third individual to complete the hiring process for the vacancies left with the retirement of MCT II Scott Andres, MCT I Fred Mortenson, and MCT I Richard Capuccini. The three new MCT I employees will be introduced during this month's Board Meeting (Agenda Item # 1).
For the position of Office Secretary, I formed an interview panel made up of Assistant Manager Fritz, Public Information Officer Devencenzi, Bookkeeper / Administrative Assistant Nicholas, Former District Secretary Aksland, and myself. After careful review of applications and resumes, six applicants were invited to be interviewed. Three finalists were selected from that interview for a second interview that included job duty scenarios. The position was offered to one of the three candidates and she will start on April 21st, 2014. Carol Aksland has agreed to stay on in her current capacity to assist in training the new Office Secretary. This will ensure all facets within the job description are reviewed and observed during real time events. The staff vacancies were filled in accord with the District's personnel policy, Policy #2900.
- On March 28th, 2014, District staff conducted an afternoon retirement celebration in recognition of Fred Mortenson (31 Yrs), Richard Capuccini (30 Yrs) and Scott Andres (29 Yrs). As in the past, the District had a Board Trustee available to present the District's "Recognition of Service" Plaque to each of the retiring employees. This year Jack Fiori did the honors. It ended up being quite appropriate, since Jack Fiori was the manager of the District, when all three were hired.
- I continued the procedural steps to sell the Lodi yard, 200 N. Beckman Rd., Lodi. I sent the notice to local governments, per California Govt. Code sections 54220 and 65402. These regulations provide for a 60-day notice before the District can proceed with selling the land on the open market. In addition, I investigated the option to fill in the earthen areas of the property formally used as fish ponds. I provided a cost estimate to complete that work included in Agenda item # 6 of the Board Packet.
- I was requested by San Joaquin County Supervisor Larry Rusthaller; current chairman of the Delta Stewardship Commission, to provide information on costs associated with mosquito control in sloughs and other waterways congested with Water Hyacinth. The role of the Delta Stewardship Commission is to commit to a strong comprehensive Delta restoration plan. Included in this plan is to fight the spread of invasive aquatic weeds. Water Hyacinth is one of the most prolific, and effects boating, commerce, agriculture and can provide a breeding site for mosquitoes that vector West Nile virus. Supervisor Rusthaller stated his mission is to seek Federal funding to fight this invasive aquatic weed and to include mosquito control as part of the funding needs. I provided Supervisor Rusthaller a cost analysis for the past three year period (2011-2013). In that time-frame, the District's average cost to control mosquitoes in waterways with prolific Water Hyacinth growth was approximately \$143,000 / year.



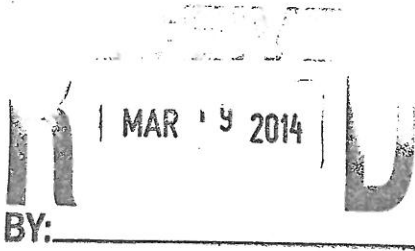
Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/8/2014
Re: April 2014 BOT Meeting, Agenda Item 3f

3f. Correspondence Information

1. Public Information Request from Ms. Tiffany Anderson
2. Notice from San Joaquin Local Agency Formation Commission (LAFCo) of 2014 meeting schedule and "Application for Alternate Public Member"

Attachments



Tiffany Anderson
2 N. Avena Ave.
Lodi, CA 95240

March 18, 2014

CERTIFIED MAIL

Mr. Eddie Lucchesi, Manager
SJC Mosquito & Vector Control District
7759 South Airport Way
Stockton, CA 95206

Dear Eddie:

I am writing you today pursuant to the Public Records Act (Prop AB1234) to request copies of the following documents, for the last five years:

1. Stipends paid to each of the Board members,
2. Medical benefit amounts paid for each Board member,
3. Specific travel expenses paid for each Board member who attended conferences/trainings/retreats, etc., broken down by specific date as to airfare, hotel, food, entertainment, etc.,
4. Specific travel expenses paid for each District employee who attended conferences/trainings/retreats, etc., broken down by specific date as to airfare, hotel, food, entertainment, etc.

Please provide these documents within ten (10) business days.

Sincerely,

A handwritten signature in black ink, appearing to be 'Tiffany Anderson', is written over a horizontal line.

Tiffany Anderson



March 27, 2014

Ms. Tiffany Anderson
2 N Avena Ave
Lodi, CA 95240

COPY

Re: Requested information on Trustees and District employees for last five years.

BOARD OF TRUSTEES

MARC WARMERDAM
PRESIDENT
SAN JOAQUIN COUNTY

GARY LAMBDIN
VICE PRESIDENT
CITY OF STOCKTON

JOY MEEKER
SECRETARY
CITY OF ESCALON

CITY OF LATHROP
OMAR KHWEISS

CITY OF LODI
JACK V. FIORI

CITY OF MANTECA
JACK SNYDER

CITY OF RIPON
FRANCIS GROEN

CITY OF TRACY
CHET MILLER

SAN JOAQUIN COUNTY
JAY COLOMBINI

SAN JOAQUIN COUNTY
MIKE MANNA

SAN JOAQUIN COUNTY
GREG O'LEARY

LEGAL ADVISOR
CHRISTOPHER K. ELEY

Dear Ms. Anderson,

I am in receipt of your request for the following information:

- Stipends paid to each of the Board Members
- Medical benefit amount paid for each Board Member
- Specific travel expenses paid for each Board Member who attended conferences/training/retreats, etc. broken down by specific date as to airfare, hotel, food, entertainment, etc.
- Specific travel expenses paid for each District Employee who attended conferences/training/retreats, etc. broken down by specific date as to airfare, hotel, food, entertainment, etc.

As requested, this information covers 2009 – 2013.

The costs associated with the duplication of information, to be reimbursed to the District, are included (Invoice #-AR1314-33).

Sincerely,

Eddie Lucchesi
Manager

Cc: File

**SAN JOAQUIN
LOCAL AGENCY FORMATION COMMISSION**

LAFCo

509 W. WEBER AVENUE SUITE 420 □ STOCKTON, CA 95203

**SAN JOAQUIN LOCAL AGENCY FORMATION COMMISSION CALL
FOR APPLICATIONS FOR ALTERNATE
PUBLIC MEMBER**

CHAIR

STEVEN B. NILSSEN
PUBLIC MEMBER

VICE CHAIR

MICHAEL MACIEL
TRACY CITY COUNCIL

LARRY RUHSTALLER

COUNTY BOARD OF
SUPERVISORS

KEN VOGEL

COUNTY BOARD OF
SUPERVISORS

ELDEN "RED" NUTT

RIPON CITY COUNCIL

ALTERNATE MEMBERS

STEVE J. BESTOLARIDES

COUNTY BOARD OF
SUPERVISORS

PHIL KATZAKIAN

LODI CITY COUNCIL

PATRICK STOCKAR

PUBLIC MEMBER

EXECUTIVE OFFICER

JAMES E. GLASER

COUNSEL

ROD ATTEBERY

ANALYST

ELIZABETH CONTRERAS

COMMISSION CLERK

JILLIAN RACHAL

Applications are being accepted for Alternate Public Member on the San Joaquin Local Agency Formation Commission (LAFCo). Any person wishing to apply may request an application form by calling LAFCo at 468-3198 or from the LAFCo website at www.sjgov.org/lafco. Applications must be completed and returned to LAFCo at 509 West Weber Avenue, Suite 420, Stockton, CA 95203 by **Wednesday, April 16, 2014**.

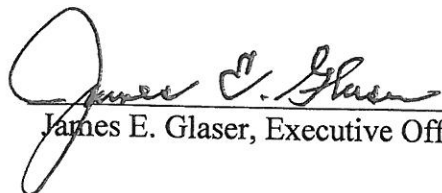
Description of LAFCo

The Commission, which is established by state law, has regulatory power over the formation and boundary changes of cities and special districts (e.g., annexation). The Commission conducts municipal service reviews and sphere of influence studies to plan for the future boundaries of cities and special districts. The Commission is composed of five voting members including two County Board of Supervisors, two City Council members, a representative of the general public and three alternate members from each category. The Alternate Public Member is encouraged to attend all Commission meetings and is eligible to vote during the absence of the Regular Public Member. The term of office is four years. Effective June 12, 2014 the Commission meets on the second Thursday of each month at 9:00 a.m. in the Board of Supervisors Chambers, 44 North San Joaquin Street, 6th Floor, Stockton, California.

Qualifications

Those interested must be a county resident and may not be an officer or employee of the county or any city or special district within the county at their time of appointment.

For more details on the appointment, please call the Executive Officer at San Joaquin LAFCo at 468-3198. More information about LAFCo can be found at www.sjgov.org/lafco.


James E. Glaser, Executive Officer

Dated: Monday, March 3, 2014

**SAN JOAQUIN
LOCAL AGENCY FORMATION COMMISSION**

LAFCo

509 W. WEBER AVENUE SUITE 420 □ STOCKTON, CA 95203

2014 MEETING SCHEDULE
Revised Schedule as of February 21, 2014

SAN JOAQUIN LOCAL AGENCY FORMATION COMMISSION

The San Joaquin Local Agency Formation Commission (LAFCo) announced a revised meeting schedule. Beginning in June 2014 the Commission will hold meetings on the second Thursday of each month starting at 9:00 a.m. in the Board of Supervisors Chambers at 44 North San Joaquin Street, 6th Floor, Stockton, CA. The Commission will continue to hold their regular meetings the third Friday of each month until June 2014. Occasionally, conflicts may arise that would require an adjustment to the schedule. Filing deadline apply for most applications. Special circumstances for some complex proposal may require greater processing time.

<u>MEETING DATE</u>	<u>FILING DEADLINE</u>
January 17, 2014	November 22, 2013
February 21, 2014	December 27, 2013
(March meeting combined with February)	
April 18, 2014	February 21, 2014
May 16, 2014	March 21, 2014
June 12, 2014	April 17, 2014
July 10, 2014	May 15, 2014
August 14, 2014	June 19, 2014
September 11, 2014	July 16, 2014
October 9, 2014	August 14, 2014
(November meeting combined with December)	
December 10, 2014	October 16, 2014

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/7/2014
Re: April 2014 BOT Meeting, Agenda Item 4

4 REVIEW OF THE DISTRICT'S DRAFT 2013 ANNUAL REPORT

The District's "Draft" 2013 Annual Report will be presented to the full Board. The report summarizes administrative, operational, and technical aspects of the District's mission and services.

Public Information Officer Devencenzi and Manager Lucchesi will provide information regarding contents of the Draft report. The Board will have an opportunity to glean through this information prior to the next BOT meeting on May 20, 2014; whereby, the Board will vote to approve the dissemination of the "final" 2013 Annual Report.

Following review and acceptance by the BOT at the May meeting, staff will make the report available on the District's website and distribute electronic copies of the report to the following entities:

1. City of Escalon
2. City of Lathrop
3. City of Lodi
4. City of Manteca
5. City of Ripon
6. City of Stockton
7. City of Tracy
8. San Joaquin County Board of Supervisors
9. SJC Agricultural Commissioner
10. SJC Public Health Services
11. SJC Environmental Health Department
12. SJC Grand Jury
13. Local Legislatures

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi
CC: Chris Eley, Legal Counsel
Date: 4/8/2014
Re: April 2014 BOT Meeting, Agenda Item 5

5. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS EQUIPMENT

The District has a quantity of equipment that is considered surplus and available for disposal. The property consists of outdated vehicles and vehicle parts, and other miscellaneous items.

Vehicles considered surplus and proposed to be sold are:

1. #34-04, 2004 Chevrolet 1500 4x4, Serial Number 1GCEK14X44Z218019
2. #34-04, 2004 Chevrolet 1500 4x4, Serial Number 1GCEK14X84Z216192

It is recommended that the Board authorize staff to dispose of the surplus equipment with a local auction company, and that the proceeds of the disposal be deposited in the District's General Fund.

This item requires Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/7/2014
Re: April 2014 BOT Meeting, Agenda Item 6

6. REPORT / DISCUSSION ON STATUS OF 200 N. BECKMAN RD. LODI, CA (APN 049-050-31)

At the March 2014 BOT meeting, the Board authorized Staff to take the necessary steps in preparation for the sale of District Property located at 200 N. Beckman Road, Lodi, CA

As previously stated, the site was declared surplus by the Board at their September 2002 regular BOT meeting. Since then, the District's Board has authorized sale of the property three times that included November, 2002 (Phase III Remediation Project postponed sale); April, 2005 (White Slough office construction interfered with scheduled sale); and October, 2007 (Minimum Bid not met). After the attempt in 2007, the Board decided to withdraw any further plans to sell the property due to decreased property values. In addition, the District investigated the opportunity to lease the property in 2010 and most recently 2013.

Before selling the property, the District must comply with several requirements that include offering the property first to local governments, such as cities and the County, as set forth in California Government Code Sections 54220 and 65402. These regulations provide for a 60 day notice to local governments, allowing them to consider the property for parks, recreation, and low and moderate income housing, before the District proceeds with selling the land on the open market.

On April 4, 2014, the District complied and sent notice to local governments. This action meets the Govt. Code requirements for a 60-day notice prior to selling on the open market.

In addition, there was discussion at last month's BOT meeting to investigate the cost associated with filling the earthen ponds currently located on the site. A cost estimate to fill the ponds and associated grading is provided. This is only an estimate, and not a formal price quote. Another option; if feasible, would be to sell the property where is, as is.

The Board will receive information on several options to evaluate in determining an action plan in the process of selling this surplus property. A proposed method similar to what was used for the sale of the Escalon Airstrip is included in this packet.

Attachments



- Street Annotation
- Tt Text
- County Limit
- County Line
- Water Lines
- Water Line
- Water Polys
- Water Poly
- Parcels
- Tt Text
- Parcels
- 2010 Jul 1m Colc



200 N BECKMAN RD

San Joaquin County Geographic Information Systems
1810 East Hazelton Avenue, Stockton, CA 95205

The information on this map is based on the most current information available to San Joaquin County Geographic Information Systems. The County of San Joaquin does not warrant its accuracy or suitability for any particular purpose. The information on this map is not intended to replace engineering, financial or primary records research.



1" = 118'
(approximate)



To: Agencies Pursuant to Government Code 54222
From: San Joaquin County Mosquito and Vector Control District
Re: Sale of Surplus Property for Housing, Park, Open Space,
and School Purposes
Date: April 4, 2014

BOARD OF TRUSTEES

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SAN JOAQUIN COUNTY
GREG O'LEARY

LEGAL ADVISOR
CHRISTOPHER K. ELEY

Pursuant to California Government code sec. 54220 et se seq., notice is hereby given that the San Joaquin County Mosquito and Vector Control District intends to sell and dispose of surplus real property described as follows:

200 N. Beckman Rd, Lodi, CA 95240 (APN 049-050-31)

Prior to selling the real property on the open market, the District by this memo solicits offers from public agencies and qualified housing sponsors that may be interested in purchasing or leasing the surplus property for the purposes of developing low and moderate income housing, park and recreational or open space purposes, school facilities construction or use by a school district for open space purposes. If your agency desires to purchase or lease the surplus property for one of these purposes you must notify the District in writing of your agency's interest to purchase or lease the property. Any such notice of intent must be received by the District within 60 days of your agency's receipt of this notification.

If you have any questions concerning this matter, please contact the District's legal counsel, Mr. Christopher Eley at 209-466-8511

Proposed Procedure for Sale of Lodi Property (Handled by District Staff)

1. Comply with California Govt. Code Sections 54220 and 65402. District to send notice to local governments, such as cities, parks, school districts, etc. of intent to sell surplus real property. Must be sent 60 days prior to selling on the open market.
2. Staff and legal counsel will compile a Buyer's Packet consisting of:
 - a. Buyer's information sheet
 - b. Title report
 - c. Environmental Documents including Phase I, II, and III reports, and other documents relevant to the physical condition of the property
 - d. Form "Offer to Purchase and Contract of Sale"
3. Advertise Property for sale
 - a. Publication per Section 6066 of the Government Code is required to be met. This requires at least two publications once a week with at least 5 days between the two. However, staff should advertise widely
 - b. Mail notices to neighbors and all those who have expressed an interest in the past
4. A buyer due diligence period begins. Prospective buyers can pick up information packets, do background checking on the property, and view the property during this period. The property should be open for inspection on 1 or 2 specified dates during which time staff can provide tours. The due diligence period should be at least 25 to 30 days. This procedure provides that prospective buyers inspect the site before entering into a contract. The District has much of the information that is needed already such as the title report and the environmental documents. Because the due diligence is performed in advance of the sale, there will be few contingencies in the sales contract. The information sheet should state the deadline date for bringing sealed bids to the office.
5. Deadline for bringing sealed offers to District office. Prospective buyers will turn in sealed bids in the form of signed "Offer to Purchase and Contract of Sale". Other forms of offer will not be accepted. Offers must be turned in by 10:30 a.m. of the Monday before the Board meeting. This meeting should be approximately 6 weeks after the initial publication began. At the Board meeting the Board will be informed of highest offer, and assuming that it meets the minimum qualifications, the Board will accept that offer. The Board will determine the next highest offer. Assuming that the second highest offer meets the minimum qualifications, it will be accepted as a back up offer in the event that the highest offer does not produce the required initial deposit.

6. Within 3 days of acceptance of the highest offer, escrow is opened and buyer will deposit an amount which equals 5% of the purchase price. If Buyer does not provide the initial deposit, the offer is cancelled and the next highest qualified offer becomes the accepted offer.

7. Escrow should close 30 days after acceptance of the offer. This gives the District 30 days to finalize any contingencies related to the Lodi yard. The contract provides that the District may have an additional 10 business days, rent free, to hold over if necessary. Staff has the discretion to extend the date for close of escrow and agree to other minor modifications without consultation with the Board so long as those agreements do not materially vary the contract. If the sale falls through by reason of the Buyers default, the District shall recover the 5% deposit to cover the expenses associated with default.

COST ESTIMATE TO FILL IN OLD FISH PONDS @ 200 N. BECKMAN ROAD

Currently there are 2 Acres of earthen ponds formerly used to rear mosquito fish at the District's Lodi property on Beckman Road.

Previous discussions by the Board included potential need for property improvements such as potential grading requirements necessary or desirable to procure a sale of the property (We may also be faced with ADA required upgrades.)

The District received a rough estimate to fill the ponds. This estimate includes trucking and material only.

- 1,860 Cubic Yards would be required to effectively fill the ponds.
- The estimate calls for 150 Truck loads @ \$240 / Load
- ≈ \$36,000 for Truck and material
- At rough estimate of \$5,000 per day to compact and grade the site. (2-3days to complete the project) ≈ \$15,000
- Grading Permit ≈ \$ 2,600 City of Lodi - Public Works / Planning Department
- Must follow dust control requirements according to San Joaquin Valley Air Pollution Control District. Requires Construction Notification form sent to Air Pollution Control District prior to starting job. Their oversight includes dust control and accumulative soil track-out prevention. ("No Fees")

These costs associated with filling the ponds are approximate and any further investigation will require a formal RFP process.

(Note to File: 4/7/2014)



San Joaquin Valley Air Pollution Control District

San Joaquin Valley Air Pollution Control District Regulation VIII – Fugitive PM10 Prohibitions Construction Notification Form

Rule 8021 – Construction, Demolition, Excavation, Extraction, and Other Earthmoving Activities requires the owner or operator of a construction project to provide written notification to the District at least 48 hours prior to commencing any earthmoving activity. Such notification is required if the project involves:

- A residential development construction site that is at least 1.0 acre but is less than 10.0 acres in area, or
- A non-residential development construction site that is at least 1.0 acre but less than 5.0 acres in area.

A Dust Control Plan is required for any construction site exceeding the above acreages of disturbed surface area or exceeding 2,500 cubic yards per day of moved, deposited, or relocated bulk materials on at least three days of the project. Construction Notification Forms submitted for sites requiring Dust Control Plans will be rejected.

Please submit the Notification Form by mail or fax to the District's Compliance Division at the nearest office listed below:

For San Joaquin, Stanislaus, and Merced Counties:

Northern Region Office
4800 Enterprise Way
Modesto, CA 95356
(209) 557-6400 FAX (209) 557-6475

For Madera, Fresno, and Kings Counties:

Central Region Office
1990 East Gettysburg Avenue
Fresno, CA 93726
(559) 230-5950 FAX (559) 230-6062

For Tulare County and the valley portion of Kern County

Southern Region Office
2700 "M" Street, Suite 275
Bakersfield, CA 93301
(661) 326-6900 FAX (661) 326-6985

www.valleyair.org

June 15, 2006

Northern Region Office
4800 Enterprise Way
Modesto, CA 95356-8718
(209) 557-6400 ♦ FAX (209) 557-6475

Central Region Office
1990 East Gettysburg Avenue
Fresno, CA 93726-0244
(559) 230-6000 ♦ FAX (559) 230-6062

Southern Region Office
2700 "M" Street, Suite 275
Bakersfield, CA 93301-2373
(661) 326-6900 ♦ FAX (661) 326-6985

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 4/8/2014
Re: April 2014 BOT Meeting, Agenda Item 7

7. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (\$54956.8) Property: 200 N. Beckman Road (APN 049-050-31), Lodi, CA 95240

Agency Negotiator: District Legal Counsel Chris Eley and District Manager Ed Lucchesi

Under Negotiation: Instruction to negotiator will concern price and terms of payment

REPORT OF CLOSED SESSION

This will be a closed session for the purposes of:

Discussing the sale price for the District's Beckman Road property. Manager Lucchesi and/or District Legal Counsel Eley will update board on options.

Following review and discussion of these matters in closed session, the Board must provide a report of the closed session in open session.