

Tiffany Anderson <tiffanyanderson@me.com>

January 2, 2014 2:18 PM

Fwd: please confirm



Begin forwarded message:

From: Tiffany Anderson <tiffanyanderson@me.com>
Subject: please confirm
Date: November 1, 2012 1:20:07 PM PDT
To: "Michael J. (Sacramento) Christian" <ChristiM@jacksonlewis.com>, Kyle Hansen@shww.com
Cc: susan@quinnlaw.net

Mike-
This correspondence is a two part request of action from your office
The most immediate need is to ensure all parties have my most current of information. While speaking with Susan from Danial Quinns office it was brought to my attention is office has the wrong contact information for me.

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The second intention of this correspondence is a request for the following documents to be provided by my employer for our following mediation scheduled on Wednesday November 1, 2012.

1. A copy of my whole employment file

This should include all verbal and written complaints filed by me
All meetings I initiated with verbal complaints prior to written documents
All meetings initiated by manager, board, the districts counsel and supervisors
All reprimands from supervisors and documentation of incidents
One copy of the employee file I made for the board needs to be included
All work-comp injuries filed including the three exposures from 2004-2005

2. All time sheets, all blue sheets, all monthly vacation sheets from date of hire to last date worked
3. One copy of all board agendas from 2005 to current date
4. A total summary statement of all medical insurance charges billed to me during each work comp injury
5. A total summary statement of all union dues charged to me during my work comp injuries
6. A list of all ERMA training for all personal and specialized training for supervisors from 2004 to current date
7. A copy of my daily work sheets on file from date of hire to last day worked
8. My application for employment I want this specific document at the ready on the day of mediation
9. A response by the district to the Grand Jury

Thank you for your time and attention regarding this matter.

Tiffany Anderson