

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

October 15, 2013

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, October 15, 2013, at the District's Stockton office. President Marc Warmerdam called the meeting to order at 1:00 p.m.

Trustees Present:

Jay Colombini
Jack Fiori
Frances Groen
Omar Khweiss
Gary Lambdin
Joy Meeker
Chet Miller
Mike Manna
Gregory O'Leary
Jack Snyder
Marc Warmerdam

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Asst. Manager
Carol Aksland, Acting Secretary

Legal Advisor:

Christopher K. Eley, Attorney at Law

Other:

Steve Sperry

Trustees Absent:

None

2. Public Comment Period

No comments

3. Consent Calendar

- a. Minutes of the September 17, 2013 regular meeting of the Board of Trustees
- b. Expenditure and Financial Reports for September 2013
- c. District Activities Report for September 2013.
- d. Community Education Program report for September 2013
- e. Manager's report
- f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee Fiori, seconded by Trustee O'Leary, to approve the Consent Calendar with the corrections mentioned to the September minutes; the motion was unanimously approved.

**4. DISTRICT PROPERTY, 13311 S. STEINEGUL RD – ESCALON AIRSTRIP
(APN 207-210-12). Board to consider accepting highest net bid for purchase of surplus property.**

Manager Lucchesi and Legal Counsel Eley informed the Board the District received only one bid for the property from Mr. Steve Sperry. Legal Counsel Eley presented to the Board the one bid to purchase the District property in the amount of \$75,000. Following review and discussion, it was moved by Trustee Groen, seconded by Trustee Snyder to accept the bid from Mr. Steve Sperry in the amount of \$75,000 to purchase the District Property; the motion was unanimously approved.

5. REQUEST FOR AUTHORIZATION TO SEEK BIDS FOR THE PURCHASE OF TWO (2), ½ TON 4X4 PICK-UP TRUCKS

Manager Lucchesi reviewed with the Board, staff's request to purchase two new vehicles per the FY 2013-14 budget. Staff will solicit bids/proposals from San Joaquin County auto dealers for the Board's consideration. Following review and discussion, it was moved by Trustee Groen, seconded by Trustee Snyder to authorize staff to solicit bids for vehicles for review by the Board; the motion passed unanimously.

6. REQUEST FOR AUTHORIZATION TO SEEK BIDS FOR THE REVIEW AND UPDATE OF THE DISTRICT'S POLICY MANUAL

Manager Lucchesi stated that the District's Policy Manual needed to be updated to keep up with the current laws and regulations. He requested authorization to seek bids from two employer law firms to review and update the district's policy manual as needed. Following review and discussion, it was moved by Trustee Snyder, seconded by Trustee Meeker, to authorize staff to solicit bids for the review and update of the District's policy manual; the motion was unanimously approved.

7. REVIEW AND ADOPTION OF MANAGER PERFORMANCE EVALUATION AND REVIEW AND SETTING OF MANAGER SALARY FOR FISCAL YEAR 2013-14.

President Warmerdam called upon Legal Counsel Eley to provide a brief review of last month's BOT meeting. Legal Counsel Eley reported that the Board of Trustees met last month in closed session to discuss the Manager's performance from July 2012 thru June 2013, and that the trustees would set a salary during this meeting based on that performance evaluation, pursuant to the contract with the Manager adopted July 2012. The trustees agreed that Manager Lucchesi has done an exceptional job this past year, and recommended that his salary be increased to \$131,000, retroactive to July 1, 2013. Following brief discussion, it was moved by Trustee Fiori, seconded by Trustee Snyder, to adjust the manager's salary for FY2013-14 retroactive to July 1, 2013; the motion was unanimously approved.

8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS

Trustee Snyder suggested that the District look into setting up a booth at the Manteca Street Fair, and the Pumpkin Festival. Trustee Meeker and Trustee Miller stated that the Escalon Park Fete, and Tracy Bean Festival are other options for the District's outreach efforts. Manager Lucchesi provided a slide show of the Stockton yard maintenance projects that included new shop roof and asphalt repairs.

9. Other Business; Announcement of Future Board and Committee Meetings

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, November 19, 2013.

10. Adjournment

There being no further business, it was moved by Trustee Miller, seconded by Trustee Meeker, to adjourn the meeting at 2:10 p.m.; the motion passed unanimously.



MS. JOY MEEKER, SECRETARY



MR. EDDIE LUCCHESI, MANAGER