

INSURANCE
PREMIUMS



July 30, 2013

Tiffany K Anderson
2 N Avena
Lodi, CA 95240

Re. Payroll, overpayment, pay period ending 7/14/13

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LEGAL ADVISOR
CHRISTOPHER K. ELEY

Dear Tiffany,

A review of the payroll records, I realized that I have inadvertently paid you \$73.86 for the pay period ending 7/14/13, pay day 7/19/13.

Please reimburse the District for the overpayment in the amount of \$73.86, and make the check payable to San Joaquin County Mosquito and Vector Control District.

Thank you and if you have any questions, please do not hesitate to contact me at 209-982-4675. I apologize for the oversight.

Sincerely,

Emily Nicholas

Bookkeeper/Administrative Assistant