

**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
TIME OFF RECORD SHEET**

DATE: 6-9-09 NAME: Tiffany Anderson Emp. # 306

It is requested that time off on 6-8-09

consisting of 1 day(s) 0 hour (s) working time, be approved.

This time off be charged to:

Vacation _____
 Sick Leave X
 Sick Leave due to family illness _____

I used or wish to use _____ days or _____ hours of accrued and available sick leave to care for an ill family member. The sick leave was or will be used on _____

The family member is my _____

Compensation for overtime _____
 Time off without pay _____
 Workers' comp. time off _____
 Jury Duty _____
 Bereavement Leave 1 _____
 Bereavement Leave 2 _____

(Emps: aunt, uncle, niece, nephew, charged to sick leave)

For Office use only

____ Vac
 ____ Sick
 ____ F.Sick
 ____ Comp.Off
 ____ W/C Off

[Signature]
 Employees' Signature

Date: 6/9/09

[Signature]
 Immediate Supervisor's Signature