

# **SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT**

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: [www.simosquito.org](http://www.simosquito.org) Email: [district@simosquito.org](mailto:district@simosquito.org)

## **BOARD OF TRUSTEES MEETING**

### **AGENDA**

**Tuesday, May 19, 2015**

**1:00 P.M.**

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

**1. CALL TO ORDER; ROLL CALL**

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

**3. CONSENT CALENDAR**

- a. Draft Minutes of the April 21, 2015 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for April 2015
- c. District activities report for April 2015
- d. Public Information & Outreach report for April 2015
- e. Manager's report
- f. Correspondence

- 4. STATUS ON SALE OF SURPLUS DISTRICT PROPERTY, 200 N BECKMAN RD. LODI, CA**  
Report on progress as it pertains to sale of property

**5. REPORT OF BUDGET COMMITTEE MEETING**

- 6. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA SPRING MEETING HELD APRIL 30 – MAY 1, 2015.**

- 7. CLOSED SESSION** (Pursuant to CGC §54956.9)  
**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Sec. 54956.9  
(1 Potential Case)

**8. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS**

**9. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, June 16, 2015
- Budget Committee Meeting prior to Board Meeting – 11:30 a.m. Tuesday, June 16, 2015

**10. ADJOURN**

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/12/2015  
**Re:** May 19, 2015 BOT Meeting, Agenda Item 3

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### **3. CONSENT CALENDAR**

- a. **Draft minutes of the April, 2015 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial reports for April, 2015**
- c. **District activities report for April, 2015**
- d. **Public Information and Outreach report for April, 2015**
- e. **Manager's report**
- f. **Correspondence**

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory, the Expenditure and Financial Report will be reviewed prior to Board approval. In addition, if the Board would like to discuss any other item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar once presented in its entirety.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT  
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

**MINUTES OF THE BOARD OF TRUSTEES MEETING**

**April 21, 2015**

**1. Call to Order**

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, April 21, 2015, at the District's Stockton office. President Lambdin called the meeting to order at 1:05 p.m.

**Trustees Present:**

Francis Groen  
Glenn Page  
Joy Meeker  
Chet Miller  
Gary Lambdin  
Jack Fiori  
Marc Warmerdam  
Mike Manna  
Omar Khweiss

**Staff Members Present:**

Eddie Lucchesi, Manager  
John Fritz, Asst. Manager  
Jamie Newcomb, Secretary

**Legal Advisor:** Chris Eley, Attorney at Law

**Other:** Jim Martin, Lee & Associates

**Trustees Absent:**

Jay Colombini  
Greg O'Leary

**2. Public Comment Period**

There was no public comment.

**3. Consent Calendar**

- a. **Minutes of the March 17, 2015 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for March 2015.**
- c. **District activities report for March 2015.**
- d. **Public Information & Outreach report for March 2015.**
- e. **Manager's report**
- f. **Correspondence**

Following review and discussion of the Consent Calendar, it was moved by Trustee Fiori, seconded by Trustee Meeker, to approve the Consent Calendar as presented; the motion was unanimously approved.

**4. Status on sale of surplus District property, 200 N. Beckman Rd, Lodi.**

Report on progress as it pertains to sale of property

Jim Martin of Lee & Associates informed the Board that the buyer has made progress in securing loan and the time-frame to complete the sale is targeted for the end of May. Mr. Martin said the District should consider an escrow deadline of May 31<sup>st</sup> to ensure completion of buyer's paperwork. The Board, at the March 2015 BOT meeting, authorized the Manager to work with Mr. Martin in setting an extension to the escrow period. Manager Lucchesi stated he will be working with Mr. Martin to amend the current "offer to purchase and contract of sale" following the conclusion of the Board meeting.

**5. Report of Policy Committee meeting.**

Policy Committee Chairman Warmerdam and Manager Lucchesi provided an oral report regarding the Policy Committee's meeting held prior to the regular Board of Trustees meeting. Items discussed and/or reviewed by the Policy Committee included proposed development of updates to the District's Policy manual. Trustee Warmerdam stated the Committee agreed to a process that includes involvement by the District's legal counsel to review / revise the District's governance policies, the Manager to review / revise the District's administration and operational policies, and the hiring of a third party to review / revise employer / employee related policies. Manager Lucchesi added there are proposed changes to elements within the job description for the position of Public Information Officer to include oversight of certain aspects of employee safety training. Following review and discussion of the Policy Committee Meeting report, it was moved by Trustee Fiori, seconded by Trustee Meeker, to approve the Policy Committee proceed with revising the Policy Manual as presented; the motion was unanimously approved.

**6. Request for authorization to dispose of surplus District equipment.**

Manager Lucchesi reviewed with the Board, the staff's request to dispose of three district vehicles. Manager Lucchesi recommended that the Board authorize staff to dispose of the vehicles with a local auction company, and that the proceeds of the disposal be deposited in the District's General Fund. Following review and discussion, it was moved by Trustee Warmerdam, seconded by Trustee Groen to dispose of said vehicles. This motion was unanimously approved.

**7. Review District Board response to the 2013-2014 Grand Jury Continuity Report per California Penal Code §933 and §933.5.**

Manager Lucchesi shared with the Board a request by the San Joaquin County Grand Jury regarding the 2013-2014 Grand Jury Continuity Report. The Grand Jury inquired about the District's official response relating to the web-site posting of the District's financial audit report and the District's Fund Balance Policy. Legal Counsel Eley presented the Board with the draft response to the Grand Jury. The letter stated that the financial audit report was posted on the website, but it did not have a user friendly placement. It has since been changed to a special link called Financial Audit Report on the home page of the District website for easy access. The letter also addressed the issue of adoption of a Fund Balance Policy. It explained the District historically includes fund designations as referenced in the District's annual budget approval process through Board resolution. The Board will consider adoption of a standalone policy that sets forth the District's current practice. A copy of the District's 2014/15 Budget Resolution will be attached to the letter. Following review and discussion of the response letter, it was moved by Trustee Khweiss, seconded by Trustee Page, to approve the response letter as presented; the motion was unanimously approved.

**8. Report of attendance at the American Mosquito Control Association (AMCA) Annual Conference Held March 29-April 2, 2015.**

Trustees Manna, Meeker, and Groen provided oral reports regarding their attendance at the AMCA conference held March 29 – April 2, 2015 in New Orleans, LA. Additionally Trustee Groen submitted a written report. Trustees all agreed the Field Day portion was a great experience. Trustee Meeker took keen interest in presentations on the mosquito-borne disease Chikungunya. She said it was found in Florida and is rising in numbers. The virus is a serious illness and affects young children and the elderly. Trustee Groen added the disease is found in 44 countries in the western hemisphere and that 14 US states reported Chikungunya virus activity. All Trustees stated the conference was well organized and insightful.

**9. Comments from Trustees and staff on non-agenda items.**

Trustee Meeker informed the board she was again approached by the Mayor of Escalon regarding Trustee Health Insurance. The Mayor requested that she look into revisiting this again at a future board meeting.

**10. Other Business; Announcement of future Board and Committee meetings.**

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, May 19<sup>th</sup>, 2015.
- Manager Lucchesi announced there will be a Budget Committee meeting on May 19, 2015 at 11:30 a.m. prior to the regular BOT meeting
- Trustee Manna and Trustee Meeker informed the Board they will be unable to attend the May 19, 2015 BOT meeting

**11. Adjournment**

There being no further business, it was moved by Trustee Manna, seconded by Trustee Khweiss, to adjourn the meeting at 2:10 p.m.; the motion passed unanimously.

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**MR. GARY LAMBDIN, PRESIDENT**

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**MR. EDDIE LUCCHESI, MANAGER**

**San Joaquin County Mosquito & Vector Control District  
FUND BALANCE REPORT  
April 2015**

	SJC-55401 GEN FUND	SJC-55402 BEN ASSESSMENTS	SJC-55411 CONTINGENT	SJC-55412 GEN RESERVE	ALL FUNDS TOTAL
DISTRICT OPERATIONS					
REVENUES	2,338,396.50	887,408.21	826.00	1,494.00	
TRANSFER IN	-	-	-	-	
NET REVENUES	<u>\$ 2,338,396.50</u>	<u>\$ 887,408.21</u>	<u>\$ 826.00</u>	<u>\$ 1,494.00</u>	
EXPENSES	492,995.99	-	-	-	
TRANSFER OUT	-	-	-	-	
NET EXPENSES	<u>\$ 492,995.99</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
NET CHANGE	<u>\$ 1,845,400.51</u>	<u>\$ 887,408.21</u>	<u>\$ 826.00</u>	<u>\$ 1,494.00</u>	<u>2,735,128.72</u>
REVENUES:					
PROPERTY TAX	1,781,270.99	-	-	-	
STATE AID HOME OWNER PROPTY TAX	14,751.76	-	-	-	
INTEREST INCOME	4,059.00	721.00	826.00	1,494.00	
OTHER GOVT REDVLP PASS THROUGH	-	-	-	-	
SPECIAL ASSESSMENTS CURR/Benefit Assessment	500,451.92	886,687.21	-	-	
MISC. REVENUES	1,652.00	-	-	-	
MEDICAL REIMBURSEMENT	36,210.83	-	-	-	
TOTAL REVENUES	<u>\$ 2,338,396.50</u>	<u>\$ 887,408.21</u>	<u>\$ 826.00</u>	<u>\$ 1,494.00</u>	<u>3,228,124.71</u>
BEGINNING BALANCE, On deposit w Auditor's, 03/31/15	4,896,149.47	663,765.76	1,134,190.00	2,052,770.00	
ENDING BALANCE, On deposit w Auditor's, 04/30/15	<u>6,908,667.32</u>	<u>1,551,173.97</u>	<u>1,135,016.00</u>	<u>2,054,264.00</u>	
REVOLVING FUND BALANCE, 04/30/15	394,739.82	-	-	-	
CALCRD PAYABLE	(30.04)	-	-	-	
ADJUSTED ENDING BALANCE, 04/30/15	<u>\$ 7,303,377.10</u>	<u>\$ 1,551,173.97</u>	<u>\$ 1,135,016.00</u>	<u>\$ 2,054,264.00</u>	<u>\$ 12,043,831.07</u>
ENDING FUND BALANCE, 04/30/14	<u>\$ 6,449,517.63</u>	<u>\$ 1,215,166.76</u>	<u>\$ 1,077,307.00</u>	<u>\$ 2,115,614.00</u>	<u>\$ 10,857,605.39</u>



San Joaquin County Mosquito & Vector Control District  
Budget and Actual Comparison  
July 2014 through April 2015

	<u>Jul '14 - Apr 15</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Revenues</b>				
47000000-MISC. REVENUES	440,108.54	628,016.00	(187,907.46)	70.08%
4100000 · PROPERTY TAX	4,074,530.12	3,866,735.00	207,795.12	105.37%
4400000 · INTEREST INCOME	25,355.76	22,205.00	3,150.76	114.19%
4500000 · AID FRM OTHER GOVT AGENCIES	55,087.52	58,140.00	(3,052.48)	94.75%
4605000 · CHARGES FOR SERVICES	2,968,071.25	2,935,210.00	32,861.25	101.12%
<b>Total revenues</b>	<u>7,563,153.19</u>	<u>7,510,306.00</u>	<u>52,847.19</u>	<u>100.7%</u>
<b>Expenditures</b>				
6000000 · EE SALARIES & WAGES	1,977,427.99	2,417,054.00	(439,626.01)	81.81%
6010000 · EMPLOYEE BENEFITS	1,739,678.69	2,286,930.00	(547,251.31)	76.07%
620000 · GEN SRVS&SUPPLIES	1,680,498.86	2,626,145.00	(945,646.14)	63.99%
<b>Total expenditures</b>	<u>5,397,605.54</u>	<u>7,330,129.00</u>	<u>(1,932,523.46)</u>	<u>73.64%</u>
<b>Other Expenditures</b>				
6300000 · OTHER CHARGES	38,327.36	41,600.00	(3,272.64)	92.13%
6400000 · CAPITAL EXPENSE	25,811.27	179,500.00	(153,688.73)	14.38%
<b>Total Other Expenditures</b>	<u>64,138.63</u>	<u>221,100.00</u>	<u>(156,961.37)</u>	<u>29.01%</u>
<b>Net change</b>	<u>2,101,409.02</u>	<u>(40,923.00)</u>	<u>2,142,332.02</u>	

## San Joaquin County Mosquito & Vector Control District Expenses by Vendor Summary

April 2015

	Apr 15
Adapco - Fennimore Chemicals	15,063.84
Airport Parking (conference)	53.67
Amazon Marketplace	155.23
AT&T	633.20
Auto Zone	29.15
AvQuest Insurance Service	3,600.00
Big Valley Ford	435.59
Big W Sales	203.46
CA Employment Development Dept.	7,976.32
California Auto & Boat Upholstery	97.12
California Special Districts Association	(69.00)
CalPERS	52,138.34
Central Valley Hardware Co.	7.80
Central Valley Motor-Napa Auto Parts	173.86
Chase Chevrolet Co.	189.59
Chevron and Texaco Card Services	3,524.17
City of Lodi	327.90
City of Stockton	179.36
Clarke Mosquito Control	25,501.01
Clutch & Brake Xchange Inc.	69.83
Complete Welders Supply	746.52
Creative Outdoor Environments, Inc.	300.00
Delta Dental	5,134.70
Delta Industrial Solutions	55.08
Devencenzi, P Aaron	492.14
Don's Mobile Glass	120.00
Eley, Christopher K	1,404.00
Eppendorf	972.39
FedEx	2.39
FGL Environmental	859.00
French Camp Rd Self Storage-Tranz 330	74.00
Google Service Apps	24.46
Groen, Francis W. (conference)	877.96
Hewlett-Packard Financial Services Co.	259.58
Hilton Hotel (conference)	2,183.29
Huang, Shaoming (conference)	38.53
Imperial Building Maintenance	685.70
J. Milano Co., Inc.	28.12
Lucas Business Systems	266.86
Misc. Restaurants (conference)	105.33
Nestle Pure Life Direct, Nestle Water	263.06
Office Depot	171.39
Pacific Gas&Electric Co.	1,609.95
Sacramento-Yolo Mosquito&Vector Control	16,800.00
San Joaquin County ISD	2,554.87
San Joaquin Magazine	500.00
Smart&Final	89.03
Spark Creative Design	1,394.88
Star Milling Co.	1,244.02
Stericycle Inc.	193.89
Stockton Filter Supply Co., Inc.	488.67
Target (Retail Outlet)	11.67
Target Specialty Products	9,530.91
Taxi Cab Misc. Co (conference)	33.00
TelePacific (Arrival Communications)	366.51
TLF Floral Manteca Ca	100.00
United Air	25.00
Univar	1,365.55

**San Joaquin County Mosquito & Vector Control District  
Expenses by Vendor Summary**

April 2015

	<u>Apr 15</u>
Unum Life Insurance	2,509.02
Valent BioSciences Corp.	11,820.61
Verizon Wireless	460.61
Vision Service Plan CA	820.75
VWR International	160.72
Wilbur-Ellis	88.60
Yosemite Meat & Deli	60.00
<b>TOTAL</b>	<b><u><u>177,583.20</u></u></b>

**SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**District Activities Report**

**APRIL 2015**

**Work Completed:**

**CONTINUATION OF SWIMMING POOL INSPECTIONS ON PROPERTIES IN FORECLOSURE**

The District continues to work with the County Assessor's office and the County GIS Department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 21 pools on the April pool list, up from 8 in March. This reverses the trend of single digit pools the previous few months.

**FIELD ACTIVITIES**

Technicians focused the majority of their time inspecting and treating sources within the Districts 19 zones. Pools, residential backyard sources, dairies, ag drains, catch basins and residual habitat flooding all saw increased mosquito larvae production through the month. Pasture flooding, which usually becomes problematic starting in April, was minimal due to reduced irrigation allotments and property owners conserving water. Catch basin treatments began early in the month and some were subsequently retreated after thunderstorms caused the basins to be flushed out. Technicians along the Stanislaus River monitored for seepage problems after the yearly pulse flows. Very minor seepage issues were observed this year with the reduced water releases related to the drought. Rice ground in both the Delta and Escalon areas began to be prepped for planting. We are looking at an approximate reduction in rice planting of ten percent.

**TRAINING**

District staff completed CPR/First aid training, Natular larvacide training from two Clarke Mosquito Control Representatives, and attended the final live Continued Education program for the Northern San Joaquin Valley Region.

## TOTAL TREATMENT WORK CONDUCTED DURING APRIL

### GROUND WORK

942 Acs Larvicided  
87 Acs Adulticided  
48 Acs Herbicided

### AERIAL WORK

0 Acs Larvicided  
0 Acs Adulticided

## SERVICE REQUESTS

127 Mosquitoes

72 Fish Requests

74 Neglected Pools

## WORK SCHEDULED FOR MAY

- CONTINUE INCREASED ZONE INSPECTIONS AND TREATMENTS.
- CONTINUE CATCH BASIN TREATMENTS.
- CONTINUE CHECKING KNOWN SWIMMING POOLS AND FISH PONDS.
- CONTINUE WEED SPRYAING ACTIVITIES
- BEGIN AERIAL GREEN POOL SURVEILLANCE
- BEGIN RICE FIELD INSPECTIONS

**PUBLIC INFORMATION & OUTREACH MONTH END REPORT**  
**For month ending April, 2015**

**To: Ed Lucchesi, Manager**

**From: Aaron Devencenzi, PIO**

**Monthly Activities:**

- I completed a proactive invasive species door hanger which will be used for premise survey in the event that *Aedes albopictus* or *Aedes aegypti* are found.
- Participated in the two events; 1) Earth Day, where we spoke to 800-900 people. This event continues to be one of the most worthwhile events for contacts that are offered in San Joaquin County. 2) Creekside Elementary School's "Science Night" where 400 children and adults attended.
- Working in conjunction with the Director of the Office of Emergency Services, a proclamation was made from the Board of Supervisors declaring the week of April 19 to April 26, "West Nile Virus and Mosquito & Vector Control Awareness Week". During the week, I worked with the Assistant Director and developed a social media plan for the entire week. OES hosted the social media through Twitter and Facebook.
- I provided five school presentations with 160 students in attendance.
- At the request of San Joaquin Magazine, I prepared a Q&A format for an upcoming June article in the magazine. The District has a half page "Services Provided" ad currently running in their publication.
- A presentation was given to Stockton Golf Kiwanis with 29 people in attendance.
- I wrote two versions of a 30 sec. radio commercial. One for KJOY and the other for the KATM, KWIN, KWNN, and KHKK. Both were recorded at Cumulus's studio and are currently being aired.
- I participated in a two day training, JIC/JIS PIO workshop. (JIC = Joint Information Center, and JIS = Joint Information Systems) The training was hosted by SJC Public Health Department and U.S. Department of Homeland Security. I also passed a prerequisite course, IS-00702.a NIMS Public Information Systems through FEMA and U.S. Dept. of Homeland Security.
- The District's website was updated with Board minutes, agenda and the recent Board of Supervisor's proclamation. The website had 5,258 visitors, averaging 175 visitors per day. Of those 5,258 visitors, 7,230 website pages were viewed.
- I continue to maintain adequate supplies of first aid, PPE's and safety equipment for field technicians. As supplies are used, they are being replaced as needed.
- During the month, I attended the San Joaquin County Drought Task Force, representing the District. I also attended the AMCA in New Orleans.
- I am working with GovDelivery in updating our alert page for better appearance and ease of use by our constituents.

**Scheduled Tasks for May:** Thirteen school presentations are scheduled. The District will be participating in Senior Awareness Day at Micke Grove Park. A schedule will be developed for the June Mosquitofish give away. I will also be providing safety training for new hires.

## Less water, more chance for West Nile mosquitoes

By Glenn Moore | Posted: Friday, May 8, 2015 5:15 am

Drought conditions won't keep mosquitoes away this summer, and they might make West Nile virus spread faster as temperatures grow warmer.

Aaron Devencenzi, public information officer with the San Joaquin County Mosquito & Vector Control District said that even though the drought may mean less water for mosquitoes to breed in, the insect's populations are not falling. And with fewer water sources available, mosquito and bird populations will be drawn closer together, increasing the chance of transmitting West Nile virus back and forth between them.

"Mosquito populations are increasing but at a normal level," Devencenzi said. "We're expecting to see an average amount of mosquitoes, but a potentially higher amount of infected mosquitoes."

The district monitors for 17 species of mosquitoes, which have an average life span of three weeks. The females generally lay eggs four times before they die.

"We are coming to the time where mosquitoes are more active," Devencenzi said. "The warmer it is, the more active they are and the faster they breed."

He urged residents to check their property for anything that could hold even a small amount of standing water and make it is dumped out.

"Mosquitoes seem to be very adaptable to environmental conditions," he said. "They only need a few tablespoons of water to develop."

The San Joaquin County Mosquito & Vector Control District is already looking for breeding sources, Devencenzi said.

Residents can contact the district to receive free mosquito fish to put in ponds or other bodies of water to eat mosquito larva.

The district is also looking out for two new invasive species of mosquitoes that could come to the valley.

The yellow fever mosquito, *Aedes aegypti*, has been found in the Fresno area, and the Asian tiger mosquito, *Aedes albopictus*, has been spotted in Southern California. Both breed by laying eggs pasted to the edges of containers just above the waterline.

The mosquitoes can potentially carry diseases ranging from yellow fever to Chikungunya fever.

"There is strong potential we will see it (the yellow fever or Asian tiger mosquitoes) within five

years,” Devencenzi said. “For now, vector control is closely monitoring their progress.”

To request mosquito fish or more information, call 982-4675 or 800-300-4675. People can also see a map of pesticide spray areas at the vector control website.



## MANAGER'S REPORT

For the period April 16, 2015 through May 12, 2015

- The process continued on the sale of 200 N. Beckman Rd. Jim Martin, assigned Broker of Lee & Associates and I worked on a third amendment to "Offer to Purchase and Contract of Sale". This amendment set a date of May 31, 2015 as a close of escrow. This will allow the buyer time to prepare all necessary paperwork to complete the sale process. More detailed information will be discussed during the Board meeting. Agenda item # 4.
- I attended the spring MVCAC quarterly meeting held in Modesto, April 30 – May 1. The meeting was attended by the majority of Districts from throughout the State. I attended the Board of Directors meeting and participate on the Integrated Vector Management and Legislative committees. Discussion included: MVCAC budget, including protocol for planning annual conference budget, impact of drought on mosquitoes and mosquito-borne disease transmission, regulations of municipal water suppliers and irrigation districts, updates on invasive *Aedes* mosquitoes such as *Aedes aegypti* – the yellow-fever mosquito, and *Aedes albopictus* – the Asian tiger mosquito, NPDES updates and other regulatory affairs. Additional staff representation included Assistant Manager Fritz – NPDES Committee and Shaoming Huang – Vector & Vector-Borne Diseases and Laboratory Technologies Committees. Oral reports will be presented during the meeting. Agenda item #6.
- The Northern San Joaquin Valley Region of the MVCAC held their mandatory employee continuing education program on April 20, 2015. The program was located at the Stanislaus County Ag Commissioner's Office in Modesto. The region includes San Joaquin MVCD, Turlock MAD, Eastside MAD, Merced MAD, and Saddle Creek Community Services District (located in Copperopolis, CA). Per the requirements of the Cooperative Agreement with the State Department of Public Health, certified vector control technicians must maintain their annual certification by attending continuing education courses. Typically, our region will hold two continuing education programs each calendar year. One in the fall and one in the spring. The agenda for this program is attached to this report.
- Work continues on the process to remove sludge build up from the bottoms of the District's fish rearing ponds at White Slough. The District took the necessary steps to have sludge samples tested for constituents (metals) present. The samples were tested by Fruit Growers Laboratory (FGL) in Stockton. The results confirmed that the identified constituents of concern were below the exceedance levels set by the city of Lodi. The City contacted the District confirming we can transfer the sludge material to the cities sludge bays located on the sewer property. We anticipate the work to begin sometime around the week of May 25<sup>th</sup>, 2015. Three ponds will be cleaned initially, and we anticipate the balance of ponds to be cleaned during the next fiscal year.
- Assistant Manager John Fritz and I interviewed and tested employee candidates for the position of MCT II. As reported earlier, we have one vacant MCT II position. Mosquito Control Technician I, Morgan Bennett was selected to the position. The position was filled on May 4, 2015. Additionally, Assistant Manager Fritz filled the vacant MCT I position which was created with the promotion of Morgan Bennett. Adam Coles was selected to fill that vacant position and will start on May 18, 2014. Adam worked for the District as a seasonal utility worker during the 2014 season and expressed interest in full time work should it become available. He was one of several applicants selected as a qualified candidate for the position. Morgan Bennett is assigned as the MCT II in the South Region and Adam Coles is assigned as the MCT I to Zone 4, which is located in the North Region.
- Preliminary work for the 2015-16 budget is underway. Emily Nicholas and I will continue to receive revenue projections from the County Auditor's office, and we will proceed with expense projections for the needs of the District. We will have preliminary information to review at the Budget Committee meeting prior to the Board meeting.

**AGENDA**  
**Northern San Joaquin Valley Region**  
**Continuing Education Program**  
**April 20, 2015**  
**Program #15-00273**

Pesticides, Laws, Safety, and Disposal	Category A	2.5 hr
Mosquitoes and Control	Category B	1.5 hr

Location	Stanislaus County Agricultural Commissioner's Complex Modesto	
8:30 - 9:00	<b>Registration – Introduction – Coffee</b>	
9:00 - 9:30	<b><u>Resistance Testing Results – Turlock MAD 2014</u></b> Monica Patterson, Vector Biologist – TMAD	<b>.5 B</b>
9:30 - 10:00	<b><u>Culex Pipiens Complex in Merced County</u></b> Andrea Joyce, Ph.d, Assistant Professor – UC Merced	<b>.5 B</b>
10:00 - 10:15	<b><u>BREAK</u></b>	
10:15 - 10:45	<b><u>Successful Larviciding with Natular</u></b> Nancy Voorhees, Control Consultant - Clarke	<b>.5 A</b>
10:45 - 11:30	<b><u>Spill Prevention in the Field</u></b> Tony Stilwell, Sales Representative – Target Specialty Products	<b>.75 A</b>
11:30 - 12:00	<b><u>Queen Mosquito – Who is the top mosquito?</u></b> Bruce Bondi, Assistant Manager - MCMAD	<b>.5 B</b>
12:00 – 1:00	<b><u>LUNCH</u></b>	
1:00 - 1:45	<b><u>What is New and What has Changed – Label Reviews</u></b> Dennis Candito - Adapco	<b>.75 A</b>
1:45 – 2:00	<b><u>BREAK</u></b>	
2:00 – 2:30	<b><u>The Science of VBC Larvicides</u></b> Stephanie Whitman, Public Health Products – Valent BioSciences	<b>.5 A</b>
2:45	<b>Clean Up and Dismiss</b>	

**\* Times of Speakers Subject to Change**

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/11/2015  
**Re:** May 2015 BOT Meeting, Agenda Item 3f

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**3f. Correspondence Information**

1. District final response to the 2013-14 San Joaquin County Grand Jury Continuity Report. On behalf of the Board, Legal Counsel Eley mailed the attached response as directed by the Board at the April 2015 BOT meeting.
2. District's letter of acknowledgement to the County Board of Supervisors for proclaiming the week of April 19-25, 2015 as "California West Nile Virus and Mosquito and Vector Control Awareness Week".

Attachments

# CHRISTOPHER K. ELEY

*Attorney-at-Law*

*A Professional Corporation*

343 East Main Street, Suite 710 • Stockton, California 95202

Telephone: (209) 466-8511 • Facsimile: (209) 466-6340 • Email: eleylaw@gmail.com

May 8, 2015

The Honorable Lesley D. Holland  
San Joaquin County Superior Court  
222 E. Weber Ave.  
Stockton, CA 95202

Dear Judge Holland,

The Board of Trustees provides its response to the Follow-up Report to the 2012-2013 San Joaquin County Grand Jury Case No. 1112. After reviewing that Follow-up Report, it appears that the Grand Jury is seeking responses to two findings and recommendations made in that Follow-up Report. Those findings and recommendations are:

F. 1 - Consideration of a Fund Balance Policy has not been an agenda item for the trustees;

F. 2 - The District did not include the 2012-2013 audited financial reports on its website as it stated it would;

R. 1 - Prior to October 2014, the District adopt a Fund Balance Policy; and

R. 2 - Prior to October 1, 2014 the District adds the Fiscal year 2012-2013 audited financial reports to its website.

Regarding F. 1, the District agrees that this is a correct statement of fact.

Regarding R. 1, the initial recommendation of the Grand Jury was that an explanation of the District reserve fund and its purposes be included as part of the District budget. The current custom and practice of the District is to provide information regarding the funds as part of the budget resolution. That information combined with the notes to the yearly audit does provide detailed information regarding the various funds including the reserve funds. I have attached a copy of the budget resolution, Resolution 14/15-1. This is the format for the budget resolutions for many years and does contain a description of the four funds used by the District. The Board believes that this meets the recommendations of the 2012-2013 Grand Jury report. At the time the Grand Jury issued its report, the District was considering adopting a standalone policy for reserve funds and was working with its outside auditor to create such a policy. Shortly thereafter, the

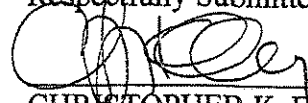
auditor retired and work on that policy came to a halt. The position of auditor went out to bid and a new contract was obtained. Due to the interruption, consideration of a fund balance policy was not completed. The Board feels that between the budget resolution and the financial statements, a full explanation of the funds' purposes and use is available. However, this explanation is not contained in one distinct policy. Staff will continue to work with the outside auditor to create a fund balance policy that sets forth the District's practice regarding the types of funds allowable and the purposes of any restrictions on those funds. The District is updating its policy manual and a policy with regard to "district funds," including reserve funds, is scheduled to be included.

Regarding F. 2, the District disagrees that this is a correct statement of fact.

Regarding R. 2, the District did add the Fiscal year 2012-2013 audited financial report to its website and did so in July 2014. It was placed in the category of Board Information. On review, Management determined that it should be more prominently placed. The audited financial report is now available under a "Quick Links" heading available on the website. The Board believes that this provides the public with easy access to the audit and meets the recommendation of the Grand Jury.

This response was reviewed and approved by the Board of Trustees of the San Joaquin County Mosquito and Vector Control District at its regular meeting of April 21, 2015.

Respectfully Submitted,



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CHRISTOPHER K. BLEY  
Attorney at Law

CKE/kl  
Cc: Trisa Martinez  
Clients

Enclosure(s)

COUNTY

RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT  
APPROVING THE FISCAL YEAR 2014-15 BUDGET AND RELATED FUND  
DESIGNATIONS AND BALANCES

APPROVAL OF BUDGET

WHEREAS, the FY2014-15 budget and related fund designations and balances of the San Joaquin County Mosquito and Vector Control District (the District) have been prepared by the District Manager and recommended for adoption by the Board of Trustees' Budget Committee.

NOW THEREFORE IT IS RESOLVED, that the FY2014-15 budget of the District presented as schedule A to this resolution, is hereby approved; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby recognizes the following fund designations and fund balances effective July 1, 2014:

<u>Fund designation</u>	<u>Fund description and associated balance(s)</u>
55401	General Fund: which includes an unallocated general reserve (designated as 55401-101) of \$3,665,065.00 for financing of maintenance and operations between receipt of periodic property tax revenue allocations from the SJC Auditor-Controller
55402	Benefit Assessment Fund: which includes revenue from the MOSQUITO, VECTOR AND DISEASE CONTROL BENEFIT ASSESSMENT
55411	Contingency Fund (restricted): \$1,132,684.00
55412	General Reserve Fund (restricted): \$2,050,000.00, consisting of \$1,500,000.00 for public health emergencies (designated as 55412-101), \$420,000.00 for capital and asset preservation (designated as 55412-102), and \$130,000.00 for accrued employee leave (designated as 55412-103)

BOARD OF TRUSTEES

AYES Jay Colombini, Chet Miller, Omar Khatweiss, Mark Warmerdam, Francis Groer, Greg O'Leary, Jack Snyder, Joy Meeker, Gary Lamborn

NOES \_\_\_\_\_

ABSENT MIKE MANNA, JACK FIORI

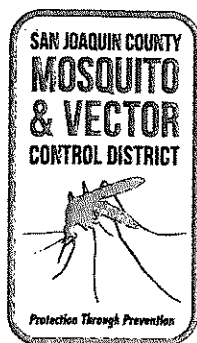
ABSTAIN \_\_\_\_\_

SIGNED: Mark Warmerdam  
MARK WARMERDAM, PRESIDENT

ATTEST: Joy Meeker  
JOY MEEKER, BOARD SECRETARY

DATE: 7-15-2014

COPY



May 1, 2015

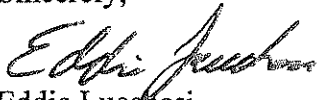
Honorable Katherine M. Miller, Chair  
Board of Supervisors  
County of San Joaquin  
44 N San Joaquin St  
Sixth floor, Suite 627  
Stockton, CA 95202

Re: California West Nile Virus and Mosquito and Vector Control Awareness Week  
April 19-25, 2015.

Dear Supervisor Miller,

On behalf of The Board of Trustees and staff of the San Joaquin County Mosquito and Vector Control District, we wish to extend our sincere thanks in recognizing; through proclamation, the support of the San Joaquin County Board of Supervisors in participating in the efforts to increase public awareness of West Nile virus and Mosquito and Vector threats in the County. This proclamation demonstrates the commitment to a collaborative approach in providing our local community with information on public health risks and threat preparation. We are proud to display the Board of Supervisor's "California West Nile Virus and Mosquito and Vector Control Awareness Week" proclamation in the District's office. We appreciate your involvement in this additional form of community outreach.

Sincerely,

  
Eddie Lucchesi  
Manager

BOARD OF TRUSTEES

MARC WARMERDAM  
PRESIDENT  
SAN JOAQUIN COUNTY

GARY LAMBDIN  
VICE PRESIDENT  
CITY OF STOCKTON

JOY MEEKER  
SECRETARY  
CITY OF ESCALON

CITY OF LATHROP  
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CITY OF LODI  
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CITY OF MANTECA  
JACK SNYDER

CITY OF RIPON  
FRANCIS GROEN

CITY OF TRACY  
CHET MILLER

SAN JOAQUIN COUNTY  
JAY COLOMBINI

SAN JOAQUIN COUNTY  
MIKE MANNA

SAN JOAQUIN COUNTY  
GREG O'LEARY

LEGAL ADVISOR  
CHRISTOPHER K. ELEY

Cc: Mimi Duzenski, Clerk of the Board  
SJCMVCD Board of Trustees

# Board of Supervisors Proclamation

WHEREAS, The Mosquito and Vector Control Association of California has designated the week of April 19 to April 25, 2015, inclusive, as West Nile virus and Mosquito and Vector Control Awareness Week in the State of California; and

WHEREAS, West Nile virus is a mosquito-borne disease that can result in debilitating cases of encephalitis and death to humans, horses, avian species, and other wildlife; and the State Department of Public Health and the federal Centers for Disease Control and Prevention predict West Nile virus will again pose a public health threat in California in 2015; and

WHEREAS, Mosquitoes and other vectors continue to be a source of human suffering, illness, and death, and a public nuisance in California and around the world; and new invasive mosquito species, posing new public health threats are currently being found and spreading throughout California; and


WHEREAS, San Joaquin County Mosquito and Vector Control District works closely with federal, state and local agencies including San Joaquin County, cities, and other local jurisdictions to protect human health from mosquito and vector-borne diseases and nuisance attacks; and

WHEREAS, West Nile Virus and Mosquito and Vector Control Awareness Week will increase the public's awareness of the threat of West Nile virus and other diseases and the activities of mosquito and vector research and control agencies working to minimize the health threat within California, and will highlight the educational programs currently available.

NOW THEREFORE, BE IT RESOLVED, that this San Joaquin County Board of Supervisors does hereby proclaim the week of April 19-25, 2015 as

## "CALIFORNIA WEST NILE VIRUS AND MOSQUITO AND VECTOR CONTROL AWARENESS WEEK"

in San Joaquin County and will support the San Joaquin County Mosquito and Vector Control District in participating in efforts to increase public awareness of West Nile Virus and Mosquito and Vector threats and preparedness.



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KATHERINE M. MILLER, Chair, Second District



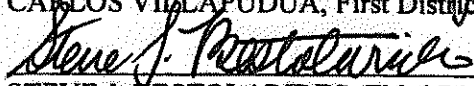
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CHUCK WINN, Vice Chair, Fourth District




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CARLOS VILLAPUDUA, First District



---

STEVE J. BESTOLARIDES, Third District



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BOB ELLIOTT, Fifth District  
Members of the Board of Supervisors  
Of the County of San Joaquin, State of California



ST: MIMI DUZE  
Clerk of the Board



# San Joaquin County



# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/11/2015  
**Re:** May 2015 BOT Meeting, Agenda Item 4

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**4. STATUS ON SALE OF SURPLUS DISTRICT PROPERTY, 200 N BECKMAN RD, LODI, CA**  
Report on progress as it pertains to sale of property.

At the April 2015 BOT meeting, Jim Martin, District real estate broker (Lee & Associates) reported on the buyer's progress to secure a loan to purchase the property located at 200 N Beckman Rd. Since that meeting, the manager worked with Jim Martin to draft an amendment to "Offer to Purchase and Contract of Sale" between the buyer and the District. The amendment states that escrow shall close no later than May 31<sup>st</sup>, 2015. Jim Martin, District real estate broker (Lee & Associates), will brief the Board on the most recent progress regarding sale of the property.

(Attachment)

**THIRD AMENDMENT TO OFFER TO PURCHASE AND CONTRACT OF SALE**

Notwithstanding anything in the Offer To Purchase And Contract Of Sale between Jason DeSalvatore (Buyer) and San Joaquin County Mosquito and Vector Control District (Seller), pertaining to 200 N. Beckman Road, Lodi, California (Property), it is hereby agreed as follows:

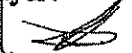
The above referenced parties wish to amend the following terms:

4.2 Escrow shall close no later than May 31, 2015.

**ALL OTHER TERMS AND CONDITIONS CONTAINED IN THE OFFER TO PURCHASE AND CONTRACT OF SALE SHALL REMAIN IN FULL FORCE AND EFFECT WITHOUT FURTHER MODIFICATION.**

**By signing this Addendum Buyer and Seller acknowledge that they have read and fully understood this Section and have had the opportunity to seek advice from counsel about its meaning and significance.**

Buyer: DocuSigned by:

  
By: BB697425A74E4FB

Date: 4/22/2015

Seller:

By: Ed Jucchi

Date: April 21, 2015

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/11/2015  
**Re:** May 2015 BOT Meeting, Agenda Item 5

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## **5. BUDGET COMMITTEE MEETING REPORT**

The Board of Trustee's Budget Committee is scheduled to meet at 11:30 A.M. on Tuesday, May 19, 2015. The Budget Committee consists of trustees Groen (chair), Fiori, Khweiss, and Miller.

Attached is a copy of the draft meeting agenda. A member of the Budget Committee will provide an oral report at this time on the agenda.

This item is for information only, and does not require Board action.

Attachments

**San Joaquin County Mosquito & Vector Control District  
7759 S. Airport Way Stockton, CA 95206**

**Budget Committee Meeting**

**May 19, 2015  
11:30 A.M.**

**AGENDA**

1. Call to order; roll call
2. Public comment period
3. Status report re: 2014-15 budget:
  - a. Expenditures
    - i. Maintenance and Operations
    - ii. Capital Outlay
  - b. Revenue
  - c. Reserve funds
4. Proposed changes for the 2015-16 budget
5. Other business; announcement of future committee meeting date(s) and time(s).
6. Adjourn.

# **Board Meeting Information**

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/11/2015  
**Re:** May 2015 BOT Meeting, Agenda Item 6

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**6. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) SPRING MEETING HELD APRIL 30 – MAY 1, 2015 IN MODESTO, CA**

Staff members Fritz, Huang, and Lucchesi, and trustee Miller attended the MVCAC Spring Board of Directors meetings April 30 – May 1, 2015 held in Modesto, CA. Attendees will provide either an oral or written report re: their attendance at those meetings. Attached is a copy of the meeting agenda for your information.

Attachments



# MVCAC

Mosquito and Vector Control Association of California

## SPRING QUARTERLY MEETING

April 30- May 1, 2015

Doubletree by Hilton Modesto

1150 9<sup>th</sup> Street

Modesto, CA

### AGENDA

#### Thursday, April 30, 2015

- 8:00 a.m. – 11:00 a.m.      **MVCAC Board of Directors Meeting**  
*Location: Ballroom*
- 11:15 a.m. – 12:15 p.m.      **Regulatory Affairs & NPDES Committee Meeting**  
*Location: Ballroom*
- 12:15 p.m. – 1:15 p.m.      **Lunch break** (lunch not provided)
- 1:15 p.m. – 2:15 p.m.      **Public Relations Committee Meeting**  
*Location: Ballroom 1-3*  
**Vector & Vector-Borne Disease Committee Meeting**  
*Location: Ballroom 4,5*
- 2:25 p.m. – 3:25 p.m.      **Legislative Committee Meeting**  
*Location: Ballroom 1-3*  
**Information Technology Committee Meeting**  
*Location: Ballroom 4,5*
- 3:25 p.m. to 3:45 p.m.      **Refreshment Break**  
*Location: Foyer*
- 3:45 p.m. – 4:45 p.m.      **Integrated Vector Management Committee Meeting**  
*Location: Ballroom 1-3*  
**Training & Certification Committee Meeting**  
*Location: Ballroom 4,5*

#### Friday, May 1, 2015

- 8:00 a.m. – 9:00 a.m.      **Finance Committee Meeting**  
*Location: Napa*  
**Laboratory Technologies Committee Meeting**  
*Location: Sonoma*
- 9:15 a.m. to 10:15 a.m.      **Trustee Council**  
*Location: Napa*  
**Vector Control Research Committee Meeting**  
*Location: Sonoma*

# Board Meeting Information

**To:** Board of Trustees  
**From:** Eddie Lucchesi, Manager  
**CC:** Chris Eley, Legal Counsel  
**Date:** 5/11/2015  
**Re:** May 19, 2015 BOT Meeting, Agenda Item 7.

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7. **CLOSED SESSION (Pursuant to CGC §54956.9)**  
**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Sec. 54956.9  
(1 Potential Case)

**REPORT OF CLOSED SESSION**

This will be a closed session for the purpose of discussing anticipated litigation.

Following the closed session, a person designated by the Board of Trustees will provide a report of closed session. Any action resulting from the discussions in closed session must be taken in open session.