

SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

7759 SOUTH AIRPORT WAY, STOCKTON, CA 95206

Telephone: (209) 982-4675 Fax: (209) 982-0120

Website: www.sjmosquito.org Email: district@sjmosquito.org

BOARD OF TRUSTEES MEETING

AGENDA

Tuesday, March 15, 2016

1:00 P.M.

All proceedings before the Board of Trustees are conducted in English. The District does not furnish interpreters and, if one is needed, it shall be the responsibility of the person needing one. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meetings of the District, please contact the Manager at (209) 982-4675 at least 48 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility.

1. CALL TO ORDER; ROLL CALL

- 2. PUBLIC COMMENT PERIOD** – This time is reserved for members of the public to address the Board of Trustees relative to matters within the jurisdiction of the San Joaquin County Mosquito & Vector Control District. No action may be taken on non-agenda items unless authorized by law. Speakers should hold comments on items listed as a Public Hearing until the Hearing is opened. Comments will be limited to five minutes per person.

3. CONSENT CALENDER

- a. Draft Minutes of the February 16, 2016 regular meeting of the Board of Trustees
- b. Expenditure and financial reports for February 2016
- c. District activities report for February 2016
- d. Public Information & Outreach report for February 2016
- e. Manager's report
- f. Correspondence

4. NOMINATION OF TRUSTEE AS TRUSTEE COUNCIL REPRESENTATIVE FOR THE NORTHERN SAN JOAQUIN VALLEY REGION OF THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)

5. REQUEST FOR AUTHORIZATION FOR DESIGNATED STAFF AND TRUSTEES TO ATTEND THE MVCAC QUARTERLY BOARD OF DIRECTORS AND COMMITTEE MEETINGS, APRIL 27-29, 2016

6. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS DISTRICT EQUIPMENT

7. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA CONFERENCE AND BOARD OF DIRECTORS MEETING HELD FEBRUARY 28 thru MARCH 2, 2016.

8. COMMUNICATION FROM SAN JOAQUIN MOSQUITO EMPLOYEES ASSOCIATION (SJMEA) REGARDING MEETING AND CONFERRING WITH DISTRICT TO BARGAIN FOR A SUBSEQUENT AGREEMENT

9. COMMENTS FROM TRUSTEES AND STAFF ON NON-AGENDA ITEMS

10. OTHER BUSINESS; ANNOUNCEMENT OF FUTURE BOARD AND COMMITTEE MEETINGS

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, April 19, 2016
- TENTATIVE Budget Committee Meeting prior to Board Meeting – 11:30 a.m. Tuesday, April 19, 2016

11. ADJOURN

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/9/2016
Re: March 2016 BOT Meeting, Agenda Item 3

3. CONSENT CALENDER

- a. Draft minutes of the February 16, 2016 regular meeting of the Board of Trustees
- b. Expenditure and Financial report for February 2016
- c. District activities report for February 2016
 - District Assistant Entomologist David Smith will provide a power point presentation he presented at the MVCAC Conference
- d. Public Information and Outreach report for February 2016
- e. Manager's report
- f. Correspondence

The Consent Calendar consists of items that require approval or acceptance but are self-explanatory and generally require no discussion. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar and discussed separately.

If there are no items that the Board would like to discuss separately, it is recommended that the Board of Trustees approve the Consent Calendar as presented.

Attachments

**SAN JOAQUIN COUNTY MOSQUITO & VECTOR CONTROL DISTRICT
7759 SOUTH AIRPORT WAY, STOCKTON, CALIFORNIA 95206**

MINUTES OF THE BOARD OF TRUSTEES MEETING

February 16, 2016

1. Call to Order

The regular meeting of the Board of Trustees of the San Joaquin County Mosquito and Vector Control District was held Tuesday, February 16, 2016, at the District's Stockton office. President Lambdin called the meeting to order at 1:00 p.m.

Trustees Present:

Marc Warmerdam
Joy Meeker
Glenn Page
Jack Fiori
Mike Manna
Gary Lambdin
Francis Groen
Jay Colombini *
Omar Khweiss **
Greg O'Leary

Staff Members Present:

Eddie Lucchesi, Manager
John Fritz, Asst. Manager
Jamie Tuggle, Secretary
Emily Nicholas, Administrative Asst.
Aaron Devencenzi, PIO

Legal Advisor: Chris Eley, Attorney at Law

Other: None

Trustees Absent:

Tracy Trustee (Vacancy)

* Departed meeting at 2:55 p.m. (Item #6)

** Departed meeting at 3:00 p.m. (Item #6)

2. Public Comment Period

There was no public comment.

3. Consent Calendar

- a. **Minutes of the January 19, 2016 regular meeting of the Board of Trustees**
- b. **Expenditure and Financial Reports for January 2016.**
- c. **District activities report for January 2016.**

Assistant Manager John Fritz informed the Board of the meeting with San Joaquin County Public Health regarding the Zika virus. He said the number of imported cases are not known at this time. He stated that currently *Aedes aegypti* and *Aedes albopictus* (Zika vectors) have not been found in San

Joaquin County. The District is currently conducting surveillance for those mosquitoes by using specific traps used to attract those mosquito species. He has been in contact with other California mosquito control districts that have dealt with these mosquito species, in an attempt to develop an operational response plan. He stated the District is preparing for the potential arrival of these mosquitoes in the County.

d. Public Information & Outreach report for January 2016.

Public Information Officer Aaron Devencenzi informed the Board that he put together some links on the District's website with information on the Zika virus. He has had interviews with the Stockton Record, KCRA 3 and Capitol Public Radio. He stated that at this time there aren't any known cases of Zika, Dengue, or Chikungunya reported in San Joaquin County this year. The District recommends the public call the District to report any day time biting mosquitoes, and referring them to the website for more information. The District is informing the public of the District's efforts in preparation for the invasive Aedes species. He stated he contacted the Office of Education for assistance in disbursement of educational material to the migrant farm workers housing locations. He added that the San Joaquin County Solid Waste department is assisting through the use of their tire amnesty program. They will provide the District coupons for the District's technicians to hand out to people who need to get rid of tires. The District will continue to work with Cumulus radio for primary advertisement. San Joaquin magazine, Digital Sign Network, and local newspapers are also being considered for advertisements.

e. Manager's report

f. Correspondence

Following review and discussion of the Consent Calendar, it was moved by Trustee O'Leary, seconded by Trustee Meeker, to approve the Consent Calendar as presented; the motion was unanimously approved.

4. Resolution 15/16-06 (DRAFT) of the Board of Trustees directing the preparation of the Engineer's Report for the Mosquito, Vector, and Disease control benefit assessment for fiscal year 2016-2017.

Manager Lucchesi introduced a draft resolution directing the preparation of the engineer's report for the Mosquito, Vector, and Disease Benefit Assessment for fiscal year 2016-17. Following review and discussion, it was moved by Trustee Meeker, seconded by Trustee Groen, to approve resolution 15/16-06 as presented; the motion was unanimously approved.

5. 2015 Annual Statement of Economic Interests (FORM 700) filings.

Manager Lucchesi and Legal Counsel Eley reviewed with the Board the 2015 Annual Statements of Economic Interests. Following discussion, Trustees Fiori, Groen, Khweiss, Lambdin, Manna, O'Leary, Page, Meeker, Colombini, Warmerdam, Legal Counsel Eley, and Manager Lucchesi signed and submitted Form 700 for CY 2015. Trustee Colombini will submit his at the March, 2016 regular BOT meeting.

6. Report of attendance at the American Mosquito Control Association (AMCA) Conference and Board of Directors meeting held February 7-11, 2016.

Manager Lucchesi informed the Board that Trustee Meeker, Trustee Manna, Trustee Groen, Trustee Warmerdam, District Entomologist Shaoming Huang and Manager Lucchesi all attended the AMCA in Savannah, Georgia. Trustee Meeker overviewed her experience at the AMCA and took particular interest in the use of drones for mosquito control surveillance. She said there was an experiment that used drones to collect water and test it for mosquito larva. She said the Sac-Yolo and Merced Counties have also tried experiments using drones. Her overall experience was it was very informative. Trustee Groen went over some of the information he gathered from the conference. He learned that *Aedes aegypti* mosquitoes have been around for over 10,000 years. The last 15 years the mosquito has been evolving more so in the United States. He added that mosquitoes have been transported all over the world because the number of people travelling has increased substantially. He stated the Zika virus numbers have jumped in 2015, partly due to the mosquitoes that carry the Zika virus are hard to find and hard to combat. Trustee Warmerdam informed the Board that Florida was declaring a State of Emergency in seven counties because of the Zika virus. He said there was a new misting product, but that it was not recommend for use because it's not reliable. He also said the Dengue, Malaria, West Nile, and Chikungunya numbers have risen and it was noted that they can have debilitating effects. He stated the best defense against these viruses is good mosquito control. Trustee Manna said he had one goal going into the AMCA conference and that was to find out everything he could regarding the Zika virus. He didn't find any information that could be of use. He said he met a man at the Savannah airport, who was a medical doctor, that said the Zika virus numbers don't add up and that news was not giving all the correct information. He stated that we can't forget about West Nile Virus. He was overall, disappointed with the conference.

7. Status report on progress to install security gate at the Stockton office facility.

Manager Lucchesi presented the Board with some preliminary information he received on the fabrication and installation of a security gate on the front entrance to the Stockton Office. He stated there were many options on the gates with costs ranging from \$13,000 to \$28,000. Manager Lucchesi will put together

the specifications required for the District and go through the formal bidding process.

8. Trustee representative to the Northern San Joaquin Valley Region of the Mosquito and Vector Control Association of California (MVCAC).

Manager Lucchesi informed the Board that since Trustee Miller's passing, there was a Trustee Council vacancy representing the Northern San Joaquin Valley Region of the Mosquito and Vector Control Association of California (MVCAC). He asked if any of the Board members were interested to be a representative or an alternate representative. Trustee Meeker and Trustee Manna both expressed interest. Manager Lucchesi informed the Board that we would let the other districts in the Region know of the Trustees interest at their next meeting scheduled for February 24, 2016.

9. Comments from Trustees and staff on non-agenda items.

Manager Lucchesi informed the Board that the City of Tracy asked if there would be any Trustees that would like to fill in on the Redevelopment Oversight Committee. Trustee Meeker volunteered for the position.

10. Other Business; Announcement of future Board and Committee meetings.

- The next regular meeting of the Board of Trustees will be 1:00 p.m. Tuesday, March 15, 2016.
- There is a tentative Policy Committee set for 12:00 p.m., on Tuesday, March 15, 2016

11. Adjournment

There being no further business, it was moved by Trustee Warmerdam, seconded by Trustee Meeker, to adjourn the meeting at 3:12 p.m.; the motion passed unanimously.

MS JOY MEEKER, SECRETARY

MR. EDDIE LUCCHESI, MANAGER

San Joaquin County Mosquito & Vector Control District
Budget and Actual Comparison
 July 2015 through February 2016

	<u>Jul '15 - Feb 16</u>	<u>Budget</u>	<u>% of Budget</u>
REVENUES			
MISC. REVENUES	\$ 1,028,553.31	\$ 1,216,430.01	84.56%
PROPERTY TAX	2,435,136.99	4,233,475.01	57.52%
INTEREST INCOME	24,543.04	24,910.02	98.53%
AID FRM OTHER GOVT AGENCIES	44,111.02	56,205.00	78.48%
CHARGES FOR SERVICES	1,587,369.30	2,977,729.00	53.31%
Total Revenues	<u>5,119,713.66</u>	<u>8,508,749.04</u>	<u>60.17%</u>
Expenditures			
General			
6000000 · EE SALARIES & WAGES	1,546,947.68	2,379,087.02	65.02%
6010000 · EMPLOYEE BENEFITS	1,782,880.30	2,623,573.07	67.96%
620000 · GEN SRVS&SUPPLIES	1,382,243.72	2,814,200.00	49.12%
Total expenditures	<u>4,712,071.70</u>	<u>7,816,860.09</u>	<u>60.28%</u>
Others			
6300000 · OTHER CHARGES	39,558.59	40,125.00	98.59%
6400000 · CAPITAL EXPENSE	196,143.05	346,614.00	56.59%
Total Other Expense	<u>235,701.64</u>	<u>386,739.00</u>	<u>60.95%</u>
Net change, surplus(deficit)	<u><u>171,940.32</u></u>	<u><u>305,149.95</u></u>	<u><u>56.35%</u></u>

San Joaquin County Mosquito & Vector Control District
Expenses by Vendor Summary
February 2016

	<u>Feb 16</u>
ACE Hardware	\$ 79.59
ACME Saw N Industrial Supply	145.64
Adapco	2,419.20
Airgas	192.84
Amazon Marketplace	49.54
AT&T	867.74
Battery Bill, Inc	99.90
Big Valley Ford	138.82
CalPERS	53,377.69
City of Lodi	4,098.73
City of Stockton	144.13
City Parkings	166.83
Clutch & Brake Xchange Inc.	221.11
Contractor's Equipment Service, Inc.	516.16
De Lage Landen Financial Services	215.28
Delta Air, Conference GA	9.99
Delta Dental	4,606.55
Dentoni's Welding Works, Inc.	1,141.49
Discount School Supply	52.85
Eley, Christopher K	1,272.00
Farwest Steel	120.15
Flag City Gas Station	27.90
Flower Shops	70.09
G&K Services	1,117.32
Golden Bear Fire Extinguisher Co.	368.95
Google Service Apps	58.33
Grainger	981.65
Hewlett-Packard Financial Services Co.	259.58
Huang, Shaoming, (conference GA, travel)	46.04
Hyatt Hotels (conference GA)	552.14
J. Milano Co., Inc.	384.86
Lucas Business Systems	226.69
Misc. Gas Stations	20.00
Misc. Restaurants (conference, meetings)	90.98
Mosquito&Vector Control Association of Ca	160.00
Napa Auto Parts (Central Valley Motor Par	139.61
Nasco	44.38
Old McGowan's Feed	19.52
Pacific Gas&Electric Co.	2,387.82
Safety-Kleen	535.93
SafeWay	20.98
San Joaquin County EHD	1,549.00
San Joaquin County ISD	2,109.25
San Joaquin Farm Bureau Federation	500.00
SCI Consulting Group	8,500.00
Sears	86.06
Shuttle Services (conference GA)	25.00
Smart&Final	349.48
Stericycle Environmental	90.15
Stericycle Inc.	193.89
Stockton Scavengers Association, Inc	169.47
Target (Retail Outlet)	45.00
Taxi Cab Misc. Co (conference, GA)	108.00
TelePacific (Arrival Communications)	373.64
The Home Depot CRC/GEFC	144.68
Tom Hillier Ford	169,381.44
Univar	2,441.60
Unum Life Insurance	2,543.65

San Joaquin County Mosquito & Vector Control District
Expenses by Vendor Summary
February 2016

	<u>Feb 16</u>
US Health Works Medical Group	186.00
US PostMaster	9.80
Vision Service Plan CA	709.52
Wal Mart	47.92
Westin Savannah Harbor Resort (conference GA)	3,841.95
TOTAL	<u><u>\$ 270,854.50</u></u>

SAN JOAQUIN COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
District Activities Report

February 2016

Work Completed:

CONTINUATION OF SWIMMING POOL INSPECTIONS

The District continues to work with the County Assessor's office and the County GIS department to develop a list of properties with swimming pools that are either in default or full foreclosure. There were 15 pools identified in the February list, up from 10 in January. Technicians also inspected known pools and anonymously reported pools throughout the month.

GENERAL FIELD ACTIVITIES

February was marked by unseasonably warm temperatures throughout the majority of the month. Technicians began performing early season source inspections and treatments within their zones. In addition to Culiseta species being found, early first generation Culex species were identified in several areas. The dry weather facilitated time to complete a majority of the Districts brushing activities scheduled for the year.

TREE HOLE TREATMENTS

Technicians completed treatments for Aedes sierrensis, The Western Tree Hole Mosquito, in February. Applications of residual methoprene briquets are placed in the water holding cavities of trees to prevent emergence of the mosquito in the spring. Aedes sierrensis is an aggressive day biting mosquito and an efficient vector of Dog Heartworm.

CEMETERY TREATMENTS

Crews completed the initial cemetery urn and vase treatments in February with residual methoprene pellets. Sprinkler irrigation and rain water fill water holding receptacles throughout the year and provide ample breeding habitat. Treatments are typically made early in the year followed by a treatment in late summer that lasts the balance of the mosquito breeding season.

TOTAL TREATMENT WORK CONDUCTED IN FEBRUARY

GROUND WORK

193 Acs Larvicided
1 Acs Adulticided
53 Acs Herbicided

AERIAL WORK

0 Acs Larvicided
0 Acs Adulticided

SERVICE REQUESTS

62 Mosquitoes

5 Fish Requests

50 Neglected Pools

WORK SCHEDULED FOR MARCH

- CONTINUE TO INSPECT NEGLECTED SWIMMING POOLS REPORTED FROM THE PUBLIC AND IDENTIFIED ON THE UPDATED LIST OF HOME FORECLOSURES.
- CONTINUE EARLY SPRING SOURCE INSPECTIONS.
- CONTINUE YEARLY TRAINING ACTIVITIES.
- CONTINUE WEST NILE VIRUS HORSE HANDOUTS AND TIRE INSPECTIONS.

PUBLIC INFORMATION & OUTREACH MONTH END REPORT

For month ending February, 2016

To: Ed Lucchesi, Manager

From: Aaron Devencenzi, PIO

Monthly Activities:

- Two classes totaling 70 students attended our mosquito and tick presentation. A presentation was given to 35-40 people of the San Joaquin Public Information Officers association sponsored by SJC OES. The topics included the potential of invasive species, exotic mosquito-borne diseases and proper messaging. In addition, presentations were also given to the District's Board of Trustees and the MVCA's Northern San Joaquin Region (NSJR). These presentations informed the groups about collaborative efforts with other agencies to communicate proper messaging in the event of exotic mosquito diseases and invasive species. The District's advertisement campaign was also addressed. For NSJR, I also presented contact information on outreach counterparts in Stanislaus County.
- As data was gathered from each District's departments, I continue to create the 2015 annual report.
- Letters were sent to Lincoln Unified School District 5th and 6th grade teachers inviting them to schedule free presentations. Several schools responded. Three science nights were scheduled with schools in Stockton and Lodi.
- A "Notice" stating the facts and status of potential invasive mosquitoes and SJC mosquito-borne disease status was paired with CDPH's news release regarding Zika virus. The Notice and CDPH News Release was sent through GovDelivery. It resulted in an interview with KCRA 3, the Record, and Capitol Public radio. I also worked with SJC OES for "Notice" distribution through social media.
- I provided contacts and information to Cal OES regarding potential invasive mosquito species for their State blog.
- I set up and administered a meeting between SJC Public Health and the District. The following positions were represented at the meeting: 1. Public Health Officer, 2. Assistant Public Health Officer, 3. PH Laboratory Director, 4. PH Educator, 5. PH Epidemiologist, 6. PH Emergency Preparedness Coordinator, 7. SJMVCD Assistant Manager, 8. SJCMVCD PIO, 9. SJCMVCD Assistant Entomologist. The agenda included presentations on invasive mosquito species, challenges in controlling invasive mosquitoes, outreach and planned agency coordination, exotic diseases and their potential disease impacts. Also discussed were lines of proper communication between the agencies.
- For the period of February 1 through February 29, there were 4,667 visitors to the District's website. The site averaged 160 visitors per day. The District's website was updated with Board agenda, minutes, and the updated NPDES notice. CDPH news release and links were added to the District's website.
- A document, sequencing the spray notification system used by the District, was provided as commentary to oppose SB1246.
- A brief presentation was given to staff regarding the availability of tire recycling offered by SJC Solid Waste. Coupons were handed out to each operator and supervisor for distribution during premise survey.
- I contacted the following agencies for collaboration and information on mosquito prevention material distribution: 1. Office of Education's Migrant Farm Worker Outreach, 2. San Joaquin Conservation Corp., 3. 211 administrators, 4. Web OEC.
- Advertisement contracts were signed with a digital billboard sign company and San Joaquin Magazine.
- I worked with ZEE safety products to update first aid cabinets in Stockton and Lodi facilities. I weekly monitor the safety supply cabinets and purchase replacement supplies as necessary. I also sent up drivers training and testing by Bickmore for the staff. The training will take place in March.
- I attended an MVCAC annual conference and prepared a slide show for the event.

Scheduled tasks for March: I will negotiate two contracts with Cumulus radio. One contract will be shared with Stanislaus Eastside and Turlock MADs. I will facilitate a driver's safety training with evaluations with Bickmore and associates. I will be providing additional safety training during a general meeting. We will participate in two science nights and Ag Venture in Lodi. Four school presentations are scheduled. I will be working with the Office of Education for training and distribution of material to migrant farm workers. Radio, magazine and billboard ads will be developed. Annual report will be worked on as time is allowed. Flyers for all third grade students in San Joaquin will be developed.

MANAGER'S REPORT

For the period February 17 2016, through March 9, 2016

- During this period I participated in three (3) meetings:
 1. The Mosquito and Vector Control Association of California (MVCAC) 84th Annual Conference held in Sacramento, CA. February 28 thru March 2, 2016. The District's Assistant Manager, Entomologist, Assistant Entomologist, Micro-Biologist, Fish Hatchery Manager, and two District Mosquito Control Supervisors were also in attendance. During the plenary session, AMCA President Stan Cope PhD., provided an interesting presentation on successful leadership in the workplace. Dr. Cope previously served as director of the Armed Forces Pest Management Board in Washington D.C., where he was responsible for all aspects of mosquito control and pest management for the U.S. Department of Defense. In addition, a Zika virus panel discussion was held that included nationally renowned experts in vector ecology, epidemiology, and public outreach. Topics included the vector of concern responsible for transmission (*Aedes aegypti*) including its behavioral characteristics; monitoring individuals returning to the U.S. from Zika endemic areas; mosquito surveillance strategies to incorporate at the district level; and public outreach. On the second day of the conference I attended concurrent sessions and participated as a speaker providing a power point presentation on the District's operational program, during the 2015 calendar year. On the last day, I attended the MVCAC Board of Directors meeting as the Northern San Joaquin Valley Regional Representative on the MVCAC Board of Directors. Additional information will be shared during the board meeting.
 2. The Northern San Joaquin Valley Region met on February 24, 2016 at the District office. Present were the managers from Merced MAD, Eastside MAD, Turlock MAD, Saddle Creek MAD; the District's entomologist, PIO and Assistant Manager; biologists from the State Department of Health Services (CDPH); and several vendors of mosquito control products. Primary discussion included regional preparedness for invasive *Aedes* mosquitoes, nomination of a trustee representative to the Trustee Council, Senate Bill 1246, district reports, planning of the semi-annual employee continuing education program, CDPH reports, and mosquito control product updates. Minutes from the meeting is attached.
 3. Vector Control Joint Powers Agency 28th Annual Workshop held in Oakland CA. March 3, 2016. Administrative Assistant Emily Nicholas and I attended this workshop. The workshop included financial overview of the pooled group, safety and loss control program, pooled liability program, pooled workers compensation program, legislative update, strategic planning and training on contractual risk transfer and resolving conflict in the workplace.
- The District received a public records request on March 7, 2016 from the Bay Area News group for data showing the cost of compensation for all full, temporary and part-time employees and all elected and appointed officials. A copy of the request is included in your packet.
- The District received a notice from CAL-OSHA of a complaint alleging a violation of Safety Orders found in Title 8 of the California Code of Regulations. The Assistant Manager and I are currently in the process of investigating the complaint. A copy of the Cal-OSHA letter is included in your packet.

To: Board of Directors, MVCAC

From: Eddie Lucchesi, Representative, Northern San Joaquin Valley Region

CC: Rachel Hickerson, MVCAC

Date: February 26, 2016

Re: Region report for the February 24, 2016 MVCAC Board of Directors meeting

The Northern San Joaquin Valley Region of the Mosquito and Vector Control Association of California (MVCAC) met on February 24, 2016 at the San Joaquin County MVCD office. In attendance were: Lloyd Douglas, Eastside MAD; Eddie Lucchesi, San Joaquin County MVCD; David Heft, Turlock MAD (Vice President, MVCAC); Allan Inman, Merced MAD; Greg Hebard, Saddle Creek Community Services District, Mike Niemela, CDPH; Mark Novak, CDPH; Brian Jackson, CDPH; John Fritz, San Joaquin Co MVCD; Aaron Devencenzi San Joaquin Co MVCD; Shaoming Huang, San Joaquin Co MVCD; Bruce Bondi, Merced MAD; Rhiannon Jones, Eastside MAD; Sandra Torrey, Univar; John Holick, Central Life Science; and Dennis Candito, ADAPCO. The meeting started at 9:00 a.m. and concluded at Noon.

Following are items discussed by the meeting participants:

1. The Region discussed appointment/election of a trustee representative on the MVCAC Trustee Advisory Council to replace Chet Miller who passed away earlier in the month; San Joaquin Co. MVCD Trustee Joy Meeker was appointed to replace Mr. Miller.
2. The Region reviewed preparedness strategy relative to invasive aedes mosquitoes. It was discussed that a regional approach is necessary, rather than district by district. Surveillance methods and public outreach appeared to be the two most critical elements of preparedness, and the need for everyone to be on the same page is key. A power-point presentation was provided by Dr. Shaoming Huang. He discussed San Joaquin's trapping methods and locations relative to suitable habitat for *Aedes albopictus* and *Aedes aegypti*. He also discussed the importance of identifying points of entry, i.e. Port of

Cont.

Stockton, nurseries, and truck terminals located in industrial sites. Aaron Devencenzi reviewed San Joaquin's public outreach campaign, specifically using the help of the local county office of education in visiting migrant farm worker housing locations. Pamphlets, created by the District as well as CDC and CDPH are utilized as part of this comprehensive approach. Allan Inman shared information on the efforts of Merced MAD in working with their neighbor to the south, Madera MAD, regarding trapping locations and the involvement of the County public health officer. It was agreed to maintain the same approach with the county public health officer as what was utilized for WNV.

3. Senate Bill 1246 was discussed. The region strongly opposes the bill without any modifications. In other words, it just needs to go away. Everyone felt this will be a domino effect that begins with aerial applications and will transcend to all ground spraying applications as well. Obviously Senator Nugyen needs to be educated on mosquito control and should be working with CDPH regarding this authored bill.
4. The Region agreed to have the next CE Program on May 5, 2016 to be held at Merced MAD's Dos Palos facility. Bruce Bondi stated the next CE program will be based on a group station platform that includes virus surveillance, spray droplet testing, spray equipment, and spray application laws, regs, and safety.
5. CDPH representatives Novak, Niemela, and Jackson referenced the Zika hysteria currently happening in California and the role of CDPH, Mark Novak said Charcy Porse, is the contact person for CDPH regarding Zika. There will be ongoing work with local public health departments regarding case notification and pertinent geographical information relative to imported reportable cases.
6. David Heft provided a report from the Regulatory Affairs committee. Items for review included AB896, CEQA technical advisory information, SWB on MVCAC web-site, July 1, 2016 new NPDES permit, and information on the federal Sportman's bill.

7. District reports

- Merced MAD – Checking for *Aedes Egypti*, and their collaborative effort in a research project with UC Merced. Allan Inman announced the District has reached a milestone of reaching 92,000 3rd graders since they initiated the School outreach program targeting 3rd grade students 22 years ago.
- East Side MAD – Lloyd Douglass stated his District has budget for two additional full time positions in light of the invasive *Aedes* surveillance program.
- Saddle Creek – Greg Hebard said his District just started inspecting known mosquito habitat this week and anticipates service request coming right around the corner with the unseasonably warm weather.
- Turlock MAD – District meeting with WNV task force of Stanislaus County, working on public outreach that includes poster, web-site info, and anticipate meeting with local public health officer regarding invasive *Aedes* mosquitoes.
- San Joaquin MVCD – Met with local public health department regarding Zika, and concentrated on insuring all public concerns regarding public health issues are directed to them and the District will keep public health informed of any invasive *Aedes* finds. District currently conducting county wide surveillance measures actively in search of invasive *Aedes* species.

8. ADAPCO representative Dino Candito discussed Vectobac FG receiving OMRI certification. Sandra Torrey, Univar added that Aquabac G also received OMRI certification. All California warehouses full of product and ready for delivery.

Summary of CDPH Response to Date on Zika

February 17, 2016

On January 22, 2016, the US Centers for Disease Control and Prevention (CDC) activated its Emergency Operations Center to respond to outbreaks of Zika occurring in the Americas and increased reports of birth defects and Guillain-Barré syndrome in areas affected by Zika. On February 1, 2016, the World Health Organization declared a Public Health Emergency of International Concern because of clusters of microcephaly and other neurological disorders in some areas affected by Zika.

As of February 12, 2016, 39 countries have reported locally acquired infections of Zika virus. Most of these countries are in Latin America, the Caribbean, and the Western Pacific Region. Since Zika virus infections were confirmed in Brazil in May 2015, Zika has spread to 26 countries and territories in the Americas including Mexico. Brazil is the most affected country to date with an estimated 1.5 million cases. Of concern are increased cases of microcephaly, or abnormally small head, in newborns in Brazil in areas where Zika outbreaks have been ongoing. And cases of Guillain-Barre syndrome, an autoimmune disorder affecting the nervous system, have also been reported in some countries with Zika outbreaks. It's not clear at this time whether Zika virus infection causes either microcephaly or Guillain-Barre syndrome, but the global public health response has been to decrease these potential complications.

To date, the CDPH response to Zika has included:

1. **Provided recommendations for testing and follow up** of pregnant women who have returned from countries with Zika outbreaks, and for persons with suspect Zika illness after travel to countries with Zika.
2. **Advised the public to guard against mosquito bites** in a press release and in travel advisories.
3. **Informed local health departments and healthcare providers** of the Zika situation and updates through conference calls and fact sheets.
4. **Enhanced surveillance for Zika cases** in California residents, whether they have traveled or not.
5. **Prepared and coordinated laboratory testing** for Zika virus infection at the CDPH Viral and Rickettsial Disease Laboratory in Richmond, in coordination with CDC.
6. **Created a CDPH Zika webpage** where Zika recommendations, health advisories, fact sheets in English and Spanish, and weekly updated numbers of laboratory-confirmed Zika cases in California are posted.
7. **Activated the California Emergency Operation Center** in Sacramento at level 1 with the support of the Emergency Preparedness Office.
8. **Updated the CDPH guidance for surveillance of Aedes mosquitoes in California** and the viruses that these mosquitoes can transmit to include Zika along with dengue and chikungunya.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/8/2016
Re: March 2016 BOT Meeting, Agenda Item 3f

3f. Correspondence Information

1. Thank you letter from Donna Miller
2. Public Information Request from Bay Area News Group
3. Cal – OSHA Notice of Alleged Condition

Attachments

SAN JOAQUIN
COUNTY



MOSQUITO &
VECTOR CONTROL
DISTRICT

CHESTER C. MILLER
TRUSTEE, CITY OF TRACY

7759 SOUTH AIRPORT WAY
STOCKTON, CA 95206-3918

(209) 982-4675
FAX (209) 982-0120

Please thank the Board of
Trustees for the lovely
plant sent to the house
on their behalf. I plan
to plant it in the yard.
Sincerely,
Donna Miller

Eddie Lucchesi

From: PRA Request
Sent: Monday, March 07, 2016 3:31 PM
To: district@sjmosquito.org
Subject: PRA request for 2015 compensation

Aaron Devencenzi
Public Information Officer
San Joaquin Mosquito & Vector Control District

Dear Mr. Devencenzi,

This correspondence is a formal request under the California Public Records Law, California Government Code §6251, and the Constitution of the State of California as amended by the passage of Prop 59 on Nov. 3, 2004, for the public information identified below. Please limit all communications regarding this request to writing sent via email to the address from which this request was sent.

Please provide the following:

Data showing the cost of compensation for all full, temporary and part-time employees and **all elected and appointed officials, including but not limited to board and commission members, of San Joaquin Mosquito & Vector Control District who were either in your agency's payroll system OR paid by meeting stipend, for calendar year 2015.**

Please note this request has been modified from similar requests you may have received in past years. It includes the employer's cost of employee retiree health care, in the 14th data field.

We request that you please provide the existing data in an Excel spreadsheet so that it does not need to be manipulated for public review.

The specific data fields for this request are:

- (1) employee last name,
- (2) employee first name and middle initial,
- (3) employee job title,
- (4) employee department,
- (5) employee base pay for 2015 before any deductions,
- (6) gross employee overtime pay for calendar 2015,
- (7) other taxable payments that contribute to gross pay if any, such as bonuses, all taxable stipends, allowances and other payments, uniform allowances, bi-lingual, shift-differential , etc., and in the case of employees who left the entity's employment in 2015, payment of unused sick, vacation, compensatory and personal time,
- (8) gross 2015 total pay before any deductions,
- (9) the total amount of any and all meetings stipends and other payments that qualify as non-employee compensation under IRS form 1099-misc.
- (10) the employer's cost of all medical, dental, vision, life insurance, LTD insurance, Social Security, and other insurance benefits and Medicare taxes including employer's share and contributions paid on behalf of the employee,
- (11) the employer's share of pension payments,

- (12) any share of the employee's pension contribution paid by the employer,
- (13) any payments to any deferred compensation or other types of retirement plans by the employer,
- (14) any payments toward the employee's future retiree health care,
- (15) any additional monetary costs directly related to the 2015 cost of employment of the individual employee not applicable to fields five to 14.

Please format the spreadsheet so that the data presents in columns with the headers in the top row with employee information limited to one row. Please note that two data fields from past years involving the government's cost of insurances have been consolidated in this request.

Please provide the data electronically in the Excel spreadsheet format requested above, as hundreds of public agencies since this news organization began gathering compensation data in 2008. It serves the public interest for you to do so. By providing the data in the format that requires the least possible manipulation, you are eliminating the possibility of inadvertent errors if journalists less familiar with the data than you or your staff were to provide it in Excel. Given the potential number of data fields available within your payroll system, it may be difficult for us to determine the overtime and other cash payments that contribute to gross pay, raising the possibility of errors in calculations of total. Please strongly consider providing the information in the Excel spreadsheet format to ensure that the most accurate possible information is provided to the public.

If you are unwilling to provide the data in the format described above, then please provide the data in the electronic format in which it is maintained and as California law requires: "The agency shall make the information available in any electronic format in which it holds the information." (6253.9(a)(1)). Please be reminded state law mandates that the cost of duplication for all public records is limited "to the direct cost of producing a copy of a record in an electronic format."

Please also be reminded that if portions of the requested information are exempt from disclosure by express provisions of law, government code section 6253 (a) additionally requires segregation and deletion of that material in order that the remainder of the information be released. If you determine that an express provision of law exists to exempt from disclosure all or a portion of the requested material, Government Code Section 6253(c) requires notification of the reasons for that determination not later than 10 days from your receipt of this request. Government code section 6253(d) prohibits use of the 10-day period, or any portions of the Public Records Act, "to delay the access for purposes of inspecting public records." Please note that the 10-day period for compliance with this request begins today, March 7, 2016, the day it was e-mailed to you. In addition, be advised that the Constitution of the State of California, as amended by Prop. 59, requires that you take the broadest possible position to disclose these records when reviewing this request. It is also your constitutional duty to take the narrowest possible view of any exemptions to disclosure of these records.

Government Code section 6253.1, requires a public agency to assist the public in making a focused and effective request by (1) identifying records and information responsive to the request, (2) describing the information technology and physical location in which the records exist, and (3) providing suggestions for overcoming any practical basis for denying access to the records or information sought. Your full compliance with 6253.1 is expected should the need arise.

Thank you for your assistance with this routine request.

DEPARTMENT OF INDUSTRIAL RELATIONS
Division of Occupational Safety and Health
Modesto District Office
4206 Technology Drive, Suite 3
Modesto, CA 95356
Tel. # (209) 545-7310 Fax # (209) 545-7313



February 22, 2016

RECEIVED MAR 01 2016

San Joaquin County Mosquito & Vector Control District
7759 S Airport Way
Stockton, CA 95206

Dear Employer:

The Division of Occupational Safety and Health has received a complaint (Complaint No. 1064763) alleging the following condition(s) at your workplace at 12751 Thornton Rd, Lodi, which may be a violation of the Safety Orders found in Title 8 of the California Code of Regulations:

Code Section(s) and Alleged Condition(s):

1. 5217, 5194: Exposure to formaldehyde
2. 3204: Denied access to exposure & medical records

To review Title 8, California Code of Regulations, go to www.dir.ca.gov, click on "Title 8 Regulations" then click on "Cal/OSHA" and enter the code section number mentioned above. Or you can go directly to www.dir.ca.gov/samples/search/query.htm.

The Division has not determined whether the hazard(s), as alleged, exist(s) at your workplace and, at this time, the Division does not intend to conduct an inspection of your workplace.

However, you are required to investigate the alleged condition(s) and notify this office in writing no later than fourteen (14) calendar days after receipt of this letter whether the alleged condition(s) exist and, if so, specify the corrective action(s) you have taken and the estimated date when the corrections will be completed. If possible, please fax or e-mail your response to Sig Wynne-Evans, acting district manager, at fax number (209) 545-7313 or e-mail at DIRDOSHM0D@DIR.ca.gov.

Please include any written documentation, e.g., equipment purchase orders or contracts for corrective work, and photographs, if appropriate, in your response. If you do not respond in a timely and satisfactory manner, an unannounced inspection of your workplace will be scheduled, which may result in citation(s) and monetary penalties. Also, every tenth satisfactory letter response from employers is subject to verification by an inspection.

You are required to post a copy of this letter in a prominent location in their workplace where it is readily accessible for employee review for at least three (3) working days or until the hazard is corrected, whichever is longer.

This letter is not a citation or a notification of a proposed penalty. Citations and penalties can only be issued after an inspection of your workplace. If the Division does not receive a satisfactory response from you within fourteen (14) calendar days after receipt of this letter, an on-site inspection will be conducted as appropriate.

If the identity of the complainant is known to the Division, a copy of this letter will be sent to the complainant. Also, the complainant will be notified that California law protects any person who makes a complaint about workplace safety or health hazards from being treated differently, discharged or discriminated against in any manner by their employer. If a complainant believes they have been discriminated against, it is their right to file a complaint with the Division of Labor Standards Enforcement within six (6) months of the discriminatory action.

If you have any questions concerning this matter, please contact me at the address in the letterhead.

Your interest in the safety and health of your employees is appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Sig Wynne-Evans". The signature is fluid and cursive, with a long horizontal stroke at the end.

Sig Wynne-Evans
Acting District Manager

SWE/tl

reference: Complaint No. 1064763 - Ltr D

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: March 7, 2016
Re: March 2016 BOT Meeting, Agenda Item 4

4. NOMINATION OF TRUSTEE AS TRUSTEE COUNCIL REPRESENTATIVE FOR THE NORTHERN SAN JOAQUIN VALLEY REGION OF THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC)

As stated at the February 2016 regular BOT meeting, as a corporate member of the Mosquito and Vector Control Association of California (MVCAC), the District is included in one of five regions that make up the Association. The five regions of the State include Coastal, Sacramento Valley, Northern San Joaquin Valley, Southern San Joaquin Valley, and Southern California. The District is in the Northern San Joaquin Valley Region (NSJVR). This Region includes Merced MAD, Turlock MAD, Eastside MAD, Saddle Creek Community Services District and San Joaquin County MVCD. Each region elects a district trustee to represent the region on the Trustee Council. Former Trustee Miller represented the Northern San Joaquin Valley Region of the MVCAC. Since Trustee Miller's retirement on the Board, the Region needs to fill the vacancy on the Trustee Council.

Trustee Meeker expressed interest to fill the vacancy as the representative for this Region on the MVCAC Trustee Council. I shared that information with the NSJVR and the Region agreed to nominate Trustee Meeker as the regional representative on the Trustee Council. I received word from the Trustee Council chair that the nomination must be through Board action; therefore, the Board can take action on Ms. Meeker's nomination as candidate for the Trustee Council.

This item requires Board Action

(Attachment)

Date: March 7, 2016

Memo to: Gary Lambdin, President
San Joaquin County MVCD
Board of Trustees

From: Tamara Davis
Chairman, MVCAC Trustee Council

Re: Trustee Council elections

The Trustees of the Mosquito and Vector Control Districts of the MVCAC North San Joaquin Valley Region will be voting this spring for their trustee representative on the MVCAC Trustee Council. The first step in the process is to open up nominations.

Your board has the opportunity to nominate a trustee candidate to represent the region for one year starting in April 2016. If you decide to make a nomination (the candidate needs to be a current trustee in the region), please send a letter with the name of the candidate for the Trustee Council, to Tamara Davis (PhineasChapmanRP@gmail.com). We will also need a resume from the candidate to use in the election process.

The nomination letter needs to be received by April 8, 2016.

This position was formerly held by Chet Miller, San Joaquin County MVCD.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/8/2016
Re: March 2016 BOT Meeting, Agenda Item 5

5. REQUEST FOR AUTHORIZATION FOR DESIGNATED STAFF AND TRUSTEES TO ATTEND THE MVCAC BOARD OF DIRECTORS AND COMMITTEE MEETINGS, APRIL 27 - 29, 2016

The Spring Board of Directors meeting of the Mosquito & Vector Control Association of California (MVCAC) is scheduled for April 27-29, 2016, in Newport Beach, CA.

It is requested that the Manager, Assistant Manager, Entomologist, Public Information Officer, and interested trustees be authorized to attend these meetings.

This item requires Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi
CC: Chris Eley, Legal Counsel
Date: 3/7/2016
Re: March 2016 BOT Meeting, Agenda Item 6

6. REQUEST FOR AUTHORIZATION TO DISPOSE OF SURPLUS DISTRICT EQUIPMENT

The District has a quantity of equipment that is considered surplus and available for disposal. The property consists of outdated vehicles and vehicle parts, and other miscellaneous items.

Vehicles considered surplus and proposed to be sold are:

1. #05-37, 2005 Chevrolet Blazer SUV 4x4, Serial Number 1GNNDT13S952264641
2. #05-38, 2005 Chevrolet Blazer SUV 4x4, Serial Number 1GNNDT13S652261289
3. #03-29, 2003 Chevrolet 1500 4X4, Serial Number 1GCEK14XX3Z245725
4. #06-44, 2006 Chevrolet 1500 4X4, Serial Number 3GCEK14XX6G191332

It is recommended that the Board authorize staff to dispose of the surplus equipment with a local auction company, and that the proceeds of the disposal be deposited in the District's General Fund.

This item requires Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/7/2016
Re: March 2016 BOT Meeting, Agenda Item 7

7. REPORT OF ATTENDANCE AT THE MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA CONFERENCE AND BOARD OF DIRECTORS MEETING HELD FEBRUARY 28 thru MARCH 2, 2016

Trustees Manna and Warmerdam along with staff members Devencenzi, Huang, Fritz, Lucchesi, Smith, De La Vega, Vignolo, Durham and Nienhuis attended the annual conference of the Mosquito and Vector Control Association of California in Sacramento, CA, February 28 thru March 2, 2016.

Conference attendees will provide either an oral or a written report re: their attendance at this meeting.

This item is for information only and does not require Board action.

Board Meeting Information

To: Board of Trustees
From: Eddie Lucchesi, Manager
CC: Chris Eley, Legal Counsel
Date: 3/8/2016
Re: March 2016 BOT Meeting, Agenda Item 8

8. COMMUNICATION FROM SAN JOAQUIN MOSQUITO EMPLOYEES ASSOCIATION (SJMEA) REGARDING MEETING AND CONFERRING WITH DISTRICT TO BARGAIN FOR A SUBSEQUENT AGREEMENT

SJMEA-representative Robert Phibbs met with me in my office on February 2, 2016 regarding meeting with the District to begin bargaining for a subsequent agreement; the current agreement expires 6/30/2016. We have set a date of March 16, 2016 @ 9:00 a.m. at the District's Stockton office. This meeting will be for receipt of information from the SJMEA, relative to a successor agreement between the District and SJMEA.

It is recommended that the Board acknowledge receipt of this information at this time on the agenda, and to provide direction to staff on meeting and conferring with SJMEA to bargain for a new agreement. The District will follow similar protocol with the un-represented employees and should set an informal meeting with that group as well. Historically, the Board has directed management, along with Legal Counsel Eley and Labor Negotiator Voight, to meet with SJMEA to discuss this item.

(Attachment)

Eddie Lucchesi

From: Bob Phibbs
Sent: Thursday, January 21, 2016 10:40 AM
To: Eddie Lucchesi
Subject: SJMEA

Eddie

Do you have any time to get together the week of Feb 1 to get caught up with each other and have a "pre-bargaining" discussion? I am available Monday, Tuesday afternoon, Wednesday and Friday.

Bob