Performance Appraisal

PLEASE PRINT		CL	JRRENT AS C	F 9/97			1		
Employee Name	SAZ	evedo			Title		<u>/</u>		
Department 21		Employee Payroll #							
Reason for Review A	nnual Promotion	Unsatisfactory	Performance	☐ Merit	☐ End of Introductor	ry Period Pr	eer Other _		
Period covered by review		0	<u>'</u>	Date of last			duled appraisal date _		
Instructions: Carefully evalua employee's performance. Indic	te employee's work performate N/A if not applicable. T	mance in relation to the The points for each per	e essential fund formance desc	ctions of the jo ription checke	 b. Check the rating box un d will be totaled and avera 	nder the appropriate aged for an overall p	performance descript erformance score.	on to indicate the	
	eas to be Evaluated			Unsatisf	Improveme actory Needed	ent	Very Good (4)	Outsta (5	
					TIN		X		
 Quality - The extent thorough and neat. 	to which an employee	h an employee's work is accurate,		Comments:	Herry par	oblens		PORTS	
				Reco	ads Loc	Kovec	Then P	RIOR To	horney !
		which an employee produces		Comments:	High Volu		work		
of time.	a significant volume of work efficiently in a specified period of time.			reits.	1119 4 0010	MC P	RECTIO	•	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
				Tone.	C CTVE.	<u> </u>	t) MEC 11	76	
 Job Knowledge – The extent to which an employee possesses the practical/technical knowledge required on the job. 			· \forall	Comments:	S	25	and the same of th		
the practical/technica	on the job.	$ \wedge $							
4 D.V. 1214		b		Comments	70.	The agreement Armston Co The second community of		<u> ب</u> ا د ارس	Х,
 Reliability – The ext upon regarding task 	-up.	İ	Comments.	IF Give	N Spec	Fic Is	sk 119	<u> </u>	
				Con	aplete a	4-21	v Addit	in V	OD IVOM
5. Attendance - The ex			ΙX	Comments:		5166	<u>1</u>		
observes prescribed work break/meal periods at acceptable overall attendance record.		us and has an	/\		1	FAMILY	Sick	** * *	
			_		Toous Fe	red	X		
		ent to which an employee performs work on.		Comments	AS A	Employ	ee To My	Reg10	N, IVE
with little or no supe	rvision.			give		Superv		<i>J</i>	
2 C				Comments		3-1	X_		
Creativity - The extent to which an employed finds new and better ways of doing things.		lyee proposes ideas	'	Continents.	Gives	Iden	s a s	gyes	1020
							- X	7	10 POSI
 Initiative – The extent to which an employee seeks out new assignments and assumes additional duties when necessary. 		1	Comments	T. A.	IRY K	CERTIL	1 BO M	DAKE	
		when necessary.	1	67	A S. A. P. S. D. S. B. S.	Alv Cer		Abgel	Now Tax
0 A N	T	· · · · · · · · · · · · · · · · · · ·		I Res		Try Cr.	X	ANGCI	.,,,,
 Adherence to Policy – The extent to which an employee follows safety and conduct rules, other regulations and adheres 			es	Comments	OCCASSION	NALY +	HAS 10	be Ru	muda
to company policies.	-			DF	policyes	F Ru	lles	1	
10. Interpersonal Relat	ionships - The extent	to which an emplo	yee				×		
demonstrates the abi	lity to cooperate, work	and communicate		Comments	AT 71M	us C	Become		slenove
with coworkers, supe	ervisors, subordinates	and/or outside con	acts.	AMU	NGST Fel	low E	mploye	es & Pe	blic
11. Judgment - The ext	ent to which an emplo	yee demonstrates		Comments	Domowork	75	e use	F 0.	CISION
		-making skills when necessary.		SK	11. 15 6.	proper	12/11	C	(13/0~
				3/11	113 7 040	VA COLLIN	are since		
12.			-	Comments	:				
					UN	SATISFACTORY	(1.0-1.4)	VERY GOOD	(3.5-4.4)
Total Points = - ÷		-	1	erall Rati	60	PROVEMENT NEED	(25-34)	OUTSTANDING	(4.5-5.0)
SUPV Nonether's Comments: UP	ON HIS TAN	ms Fer u	e HA	d pre	blens & Nou	work.	VI JOGET	her cox	pper 4Til
I have S	cen Gres	T IMPRI	re M	NT	in STEVE	's WOR	R. 600	l Job"	
Employee's Comments:						a a completion would have be able to the second to the			***
CIL	5							. ,	,
Evaluator's Signature		Date		Em	oloyee's Signature			Date	